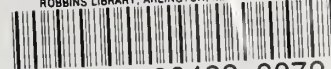


ROBBINS LIBRARY
ARLINGTON, MASS. 02476

ROBBINS LIBRARY, ARLINGTON, MA SACHUSETTS



3 4860 00433 8072



Digitized by the Internet Archive
in 2017 with funding from
Boston Public Library

<https://archive.org/details/townofarlingtona1998arli>

TOWN OF ARLINGTON



Annual Report

1998



Town of Arlington

Massachusetts

1998 Annual Report

Board of Selectmen

Stephen J. Gilligan, Chairman

John W. Hurd, Vice Chairman

Kevin F. Greeley

Kathleen Kiely Dias

Charles Lyons

Town Manager

Donald R. Marquis

Table of Contents

EXECUTIVE SERVICES	5	PUBLIC WORKS AND ENVIRONMENTAL QUALITY	62
Board of Selectmen		Public Works	
Town Manager		Recycling Committee	
		Conservation Commission	
CENTRAL MANAGEMENT SERVICES	11	CULTURAL AND HISTORICAL ACTIVITIES	69
Personnel		Arlington Arts Council	
Affirmative Action		Arlington Historical Commission	
Legal		Arlington Historic District Commissions	
		Cyrus E. Dallin Art Museum	
FINANCIAL MANAGEMENT SERVICES	14	Arlington Preservation Fund	
Finance Committee		COMMUNITY SAFETY	76
Board of Assessors		Police	
Recapitulation of the Tax Rate		Fire	
Revenues and Expenditures			
Budget		COMMUNITY DEVELOPMENT	88
Audited Financial Statements		Planning and Community Development and Redevelopment Board	
		Zoning Board of Appeals	
HUMAN SERVICES	39	Arlington Housing Authority	
Administration		Vision 2020	
Arlington Youth Consultation Center		Metropolitan Area Planning Council	
Board of Youth Services			
Alcohol and Drug Education Program		LEGISLATIVE	100
Council on Aging		Town Moderator	
Fair Housing		Town Meeting Members	
Human Rights Commission		Town Meeting Reports	
Commission on Disability			
Board of Health		TOWN CLERK AND ELECTIONS	108
Veterans' Services		Town Clerk	
Sealer of Weights and Measures		Board of Registrars of Voters	
Recreation		Voting Results	
Park and Recreation Commission			
EDUCATION AND LIBRARIES	55	TOWN DIRECTORY	122
Robbins Library and Board of Trustees		Town Officials and Committees	
Arlington School Department and School Committee		Organizational Chart	
Minuteman Regional High School		ARLINGTON INFORMATION	128
		ARLINGTON REFERENCE GUIDE	129

CREDITS/ACKNOWLEDGEMENTS

The following people have contributed to the production of this report: *Editing and Typesetting:* Nancy T. Galkowski and Teresa H. DeBenedictis. Cover art provided by Vanasse Hangen Brustlin, Inc.. *Cover Design and Printing:* State-Line Graphics. Thanks to all Department Heads, and Chairpersons of all Boards, Committees, and Commissions for their reports. Special thanks to Marjorie Cabral.
Published: April 1999

AA67-9128



Board of Selectmen

Board of Selectmen	1998	1999
Administration & Licensing Budget:	\$130,856	\$139,902
Personnel, Full Time:	3	3
Part Time:	1	1
Elections and Town Meeting	\$59,324	\$76,289
Annual Report	\$10,000	\$10,000
Audit	\$32,500	\$32,500

The Board of Selectmen is composed of five part-time individuals who are entrusted with the responsibility to set policy and oversee the management of the municipal functions of local government. The Board is pleased to submit to the residents of Arlington its annual report for 1998.

The Board is most appreciative of the citizens of Arlington who are active in the civic affairs of our community, making it a quality place to live. From participating in Vision 2020, to serving on committees and commissions, to public service as a Town Meeting Member, Arlington's greatest asset is the involvement of many people in community services. Many others coach youth sports, participate in scouting, or are active members of their church. A quality, active, engaged citizenry is the rock upon which our cherished democracy is built.

The Board is also indebted to the hundreds of municipal and school employees who provide the important basic public services to our residents. Led by Town Manager Donald R. Marquis, the Board applauds the quality performance exhibited by these public servants. Arlington's crime rate continues to decrease, test scores for students in our public schools are comparatively high, and the beauty of our town continues to improve.



Board of Selectmen
Seated l to r: Charles Lyons, Kathleen Kiely Dias, Kevin F. Greeley; Standing l to r: Stephen J. Gilligan, Chairman and John W. Hurd, Vice-Chairman

Some of the highlights in 1998 include the following:

- ~ During 1998 the Arlington Heights Business District was completely renovated. Led by the Redevelopment Board and the Planning Department, citizens and local businesspersons participated in the design of the renovations in Arlington Heights. The Board of Selectmen approved the street design plan in March. During the summer months through late October the Town spent almost \$1.5 million. In November over 5,000 citizens attended a *Welcome Back to the Heights* celebration organized by the Chamber of Commerce and the Board of Selectmen. When some Arlington Heights businesspersons raised concern about revenue loss during the construction period, Selectmen worked with the Cambridge Savings Bank to provide favorable loans to area businesses.
- ~ Major improvements were made to the Reeds Brook neighborhood located on the Lexington line. The Commonwealth provided funds to hire an engineer to finalize reconstruction on Summer Street to alleviate flooding in the area, and due to the efforts of Senator Robert A. Havern state officials promised in August to provide nearly \$3 million needed for reconstruction later in 1999.

Executive Services

The Town spent over \$1.3 million in water and sewer infrastructure funds in the Wright Street/Thesda Street neighborhood to significantly curtail flooding and sewer backups in the area. Finally, the Planning Department coordinated mitigation efforts amongst Lexington and Arlington citizens and the respective Conversation Commissions which hopefully will make way for nearly \$6 million scheduled for improvements on the seventeen acre Reed Brook site.

- ~ Town Manager Donald R. Marquis announced his intention to retire in November of 2000. The Board and the Town Manager reached agreement on a two-year reappointment. The Town is indebted to Mr. Marquis for his dedication to public service and the leadership he has provided since 1966.
- ~ Due to the efforts of Representative James Marzilli, the Board was pleased to support legislation providing a fairer regional school district assessment process. Prior to enactment of this legislation, the Town was forced to pay four times the cost of educating a student at Minuteman Regional High School as required by similar communities.
- ~ The Selectmen spearheaded an effort to renovate the stands at Warren A. Peirce Field. At the recommendation of the Finance Committee the Board formed a diverse committee composed of representatives from town youth sports programs, coaches, town officials, state officials, and residents. The Capital Planning Committee has agreed to appropriate the funds necessary to replace the stands. The Selectmen fully support further efforts by the School Committee to renovate Warren A. Peirce Field.
- ~ The Board was pleased to present Town Meeting members with drafts of the warrant months in advance of the beginning the Annual Town Meeting. It was the earliest that the document had ever been distributed from the time of the closing of the warrant. 1998 also marked the first year that the warrant appeared on the Internet. Working in conjunction with the Redevelopment Board and Finance Committee a hearing schedule was also provided. This accomplishment is indicative of the commitment of the Board to fostering better communication and responsiveness.

Town Manager

Town Manager	1998	1999
Budget:	\$293,245	\$301,631
Personnel, Full Time:	5	5

Nineteen ninety-eight marked my thirty-second year as Town Manager. It has been my pleasure and good fortune to serve as your Town Manager, and I would like to thank all the Selectmen under whom I have served and all the citizens for their continued confidence and support.

Each year, honoring a long-standing tradition, the Town provides citizens with the Annual Report, which gives citizens an opportunity to avail themselves with important information about the Town's financial condition, program offerings, and long-term goals. This report contains important information about the activities and events within the Town during 1998. For detailed information regarding departmental activities, we refer you to the respective department reports.

When my term expired on November 1, 1998, I indicated to the Board of Selectmen that I would stay only as long as it took to find my replacement. It was agreed that two more years would be long enough to accomplish that goal. There is certainly plenty for me to do in the next two years. Aside from the goals and objectives agreed to by the Selectmen and me, I will be devoting a lot of time toward protecting and saving the Massachusetts Public Employee Retirement System which is routinely under attack by the Federal Government. This year is particularly disconcerting because under the guise of "saving" the Social Security system, the Federal Government is considering mandating all public employees and employers across the country into Social Security. In fact, the real reason for forcing all public employees and employers into Social Security is that they view us as cash cows. If we are ultimately forced into Social Security in Massachusetts, it will cost the state approximately \$5 billion the first ten years and increase substantially in the years ahead. In Arlington, the cost will be about \$3 million for the town and \$3 million for the employees.

The second major issue to which I will be devoting a great deal of time is reducing the town's unfunded liability for health insurance for town retirees, the town's version of the Federal and state Medicare programs.

Educational Plan for the 21st Century

We were all very pleased when the debt exclusion for three more schools was approved on March 7 last year by a margin of about 60%. We are, therefore, off and running. Soon, we will be asking the voters for approval for the remaining four elementary schools.

The renovation and expansion of the Ottoson Middle School began in August of 1996 and the final landscaping will be done in the spring of 1999. This project was the beginning of an ambitious effort to renovate all of the town's school buildings. The renovation and expansion of the Ottoson was essential for the town to meet its goal of having sixth grade students join the seventh and eighth grade students in a newly configured middle school. The completion of the Middle School was well suited to meet the educational needs of students in the twenty-first century. The School Building Infrastructure Program is a vital part of both our educational program and the maintenance of property values within the Town of Arlington.



Donald R. Marquis, Town Manager

Executive Services

Refuse Collection/Disposal

Last year, the town was able to renew its refuse collection contract with BFI for three more years with an option to renew for an additional three years. Our collection costs under the new terms will increase based on the cost-of-living. In addition, we were able to guarantee a place to go if our plant were to immediately close for any reason, or in 2005 when our contract with Wheelabrator is scheduled to end.

Arlington, along with twenty-two other municipalities, has been part of the North East Solid Waste Communities (NESWC) since 1985. The reason for joining NESWC was to ensure a place to dispose of our refuse that made sense economically as well as environmentally. I believe having a guaranteed place to dispose of our refuse will continue to be the driving force in the future. We all know the drawbacks regarding our refuse plant -- the high tipping fees, the put-or-pay provision, etc. We also know however, that the failure of the state to close unapproved sanitary landfills across Massachusetts and the glut of energy in New England have adversely affected NESWC. Notwithstanding that, our disposal costs have stabilized in recent years. We have been able to accomplish that primarily for three reasons. The first has been our ability to refinance our debt thereby saving approximately \$31 million to the twenty-three communities involved. The second was the negotiation of a settlement with New England Power Company in the amount of \$14 million in return for the reduced revenues we received in the past. The third was our ability to successfully market our unused space at the plant and recyclables. Now we have another important reason. We reached a very important milestone when Wheelabrator agreed to pay fifty percent of the cost of the scrubbers instead of the twenty-three communities paying 100 percent. With the deregulation law reapproved in November, 1998 we can expect substantial grants that will permit us to stabilize our tipping fees at the current level of \$100 per ton between now and 2005.

Fiscal Picture

In Fiscal Year 1999, the tax levy was \$52.4 million. Part of the tax levy, \$1.2 million that was outside of the limits of Proposition 2 ½, was for the reconstruction of elementary schools. The Town Treasurer, Planning Director, Comptroller and this office represented the town before the rating agencies of Moody's Investor's Service and Standard & Poor's. Our presentation in New York, on the fiscal stability of the town convinced the rating agencies to upgrade our bond rating to Aa2, the first upgrade since the 1940's. This allowed the town to finance the debt exclusion for the school renovations at the very favorable rate of 4.7%. Moody's was impressed with Arlington's ability to maintain strong reserve funds, such as the Stabilization Fund, Municipal Insurance Fund, NESWC Stabilization Fund and Pension funds, during tough financial years.

We are entering Fiscal Year 2000 with the majority of our collective bargaining agreements settled, the NESWC rates relatively stable until the end of our contract in 2005 and school renovations well underway. Our health insurance costs are continuing to rise, as they are throughout the industry. During 1999 we anticipate looking hard at the options available to the town for electric utility distribution and the acquisition of our streetlights with significant long-term savings.

Renovations of Various Town Property Continues

Over the course of my tenure we have had major renovations on almost every town building. During the 1970's the town renovated the Gibbs School, the Ottoson Junior High, the Arlington High School, the Veterans' Memorial Rink, and the Public Works Yard. In the 1980's the Central School was turned into a multi-purpose senior center and a new Community Safety Building was built. One of the most extensive periods of renovation occurred during the 1990's when the Robbins Library, the Edith Fox Community Building, Robbins Memorial Town Hall, Whittemore Robbins House, and Ottoson Middle School were all renovated and in the case of the Ottoson and Library, expanded. Plans for the upcoming year include continued renovations to the Town Hall and to the Winifred Robbins Memorial Garden located between the Town Hall and Robbins Library. We still have additional plans for renovations at the Town Hall for the next several years, including the auditorium. The three Fire Stations are the only major Town building renovations which will need to be refurbished in the coming years. With the school renovations

occurring over the next ten years, the Town should be in a strong infrastructure position entering the next millennium.

Town Beautification

Seven years ago the town embarked on a new effort to beautify many town areas and the center. By the end of 1998, more than forty businesses, civic organizations, neighborhood associations, and private individuals had adopted parks, traffic islands, and sections of the Minuteman Bikeway. These individuals have agreed to do plantings and regular maintenance of these areas. The town assumed responsibility for watering the areas. In recognition of their efforts, the town places a small sign acknowledging the sponsor's effort. We intend to increase our beautification efforts to landscape additional areas of town this year. This is a program that has been exceedingly popular, and it is obvious that citizens want us to do more beautification.

Pension System and Health Care for Retirees

On December 8, 1998 I was honored by being chosen by public officials across the country to represent them at a White House Conference on Social Security. I would like to reprint some of the comments I made at that important conference.

Obviously, there is no doubt that our Social Security System needs changes in order to remain solvent and to continue to pay benefits to the participants of the system. Furthermore, these changes should be implemented sooner rather than later. As you know, the Social Security System is a pay-as-you-go system rather than a funded one. I do not believe that the long-term solution is simply to keep increasing the Social Security tax on payroll and/or increasing the retirement age. We need to invest the Social Security funds in equities managed and invested by a Board of Trustees independent of the administration and Congress. It has been demonstrated that even a modest return of eight percent over the long-term will basically keep the Social Security System solvent in the future.

There has been discussion of including the seven states, which are currently not part of the Social Security System, into the system. We are opposed to this idea. We in Massachusetts have an excellent public pension system, which we do not want to lose. Our system was created several years prior to the Social Security System in 1935. We were subsequently given a choice of whether to join the Social Security System or retain our own system, and we chose the latter. Fifteen years ago, the State made the decision to require the pension systems to move away from a "pay-as-you-go" funding to a fully funded system. Currently most of the 106 systems under the Public Employee Retirement Administration Commission are at least fifty percent funded and several are one hundred percent funded.

There are several reasons why we do not want to be part of the Social Security System: Our system is solvent and will soon be fully funded. Our benefits are much better than those under Social Security. We made all the right and tough decisions here in Massachusetts, and we do not want to be in a system that is going bankrupt, according to many, in the next thirty-four years. If forced to join the Social Security System, it will cost the public employers and employees in Massachusetts approximately five hundred million dollars per year. If we have to appropriate that extra money for Social Security coverage, obviously we will have to cut other programs under our jurisdiction. We do not want to be looked at as a "cash cow" in order to help pay the current Social Security benefits to retirees. Besides, the extra revenues would extend the Social Security System solvency for only two extra years. Finally, keep in mind that you may increase your revenues initially by having us in the Social Security System, but when the "new" Social Security participants retire, it will cost the Social Security System a lot more in the end.

I have also been meeting with officials from the offices of the Governor, the Senate President, the Speaker, and the Co-chair of the Public Services Committee. I have indicated to these state officials that if the State and its cities and towns are forced to join Social Security, statewide, we would be paying approximately \$5 billion in the next ten years in social security taxes. For the Town of Arlington it would mean spending an additional \$3 million every year which the town does not have, plus a like amount from the employees. This is money that would no longer be available for education, public

Executive Services

safety, public works, etc. Obviously we should do everything in our power to make sure that this does not come to pass.

Secondly, we are also very much interested in doing the same thing regarding health insurance costs for retirees as we did for our pension system. As you know, the Federal Medicare system will be going bankrupt in about fifteen years. You also know that the state will be struggling financially to meet its share of the Medicare system at the state level; the same is true of the municipalities. Here in Arlington our costs will go up to the point where ten years from now we may not be able to fund an appropriate level of health care for our town retirees.

We suggest, therefore, that we take advantage of the tobacco settlement agreement reached by the fifty states and use part of the state's share (approximately \$250 million every year for the next twenty-five years) to encourage municipalities across the state to start setting aside funds into a stabilization fund, rainy day account, call it what you will, to pay health insurance costs for retirees in the years ahead. I would strongly suggest that the annual appropriation, along with the state match, be invested the same way we invest pension funds at the local level and left untouched for at least ten to fifteen years in order that the amount grow as much as possible to help meet future cost.

Public Works Projects

During 1998 work continued on a number of Public Works projects to which I have devoted a great deal of attention. The Town is currently pursuing the reconstruction of Summer Street from the Lexington line to Brattle Street. The Town is working with the Massachusetts Highway Department on this \$3 million dollar project. The job is currently in the preliminary design phase. During 1999 the plans will be reviewed and refined. Public meetings will be held to inform the interested public of the design details. At this time it is expected that reconstruction will begin in the spring of 2000.

On a related project, the town completed its work on the Thesda/Wright Streets water and sewer line replacement project. The pipes were replaced in this neighborhood in anticipation of the state project. At this time the remainder of the town work, namely the rehabilitation of Reeds Brook has been halted. The Town is currently in mediation with Lexington abutters to the site regarding the details of the drainage work. It is hoped that the Town and all interested parties will come to resolution and the project will resume progress in 1999.

In 1998 the regional household hazardous waste collection facility in Lexington opened. At the Annual Town Meeting the body approved Arlington's admission into the regional facility and appropriated monies to pay Arlington's share of the costs. Arlington has been having annual household hazardous waste collections for over a decade. With the new facility Arlington residents are able to bring their household hazardous waste to the site on nine Saturdays during the year instead of the usual one. This new facility has been a great success.

The largest project completed in 1998 was the Arlington Heights Streetscape Project. This project has been in development for several years and over \$1.5 million of state funds was used to reconstruct this business district. The newly renovated Arlington Heights is an attractive and thriving business district that provides daily services to the residents of Arlington. We hope to be able to revitalize other business districts in various parts of town on a regular basis with the cooperation on individual business owners and the Chamber of Commerce.

Personnel Changes

In 1998 two key department head positions were filled. The town was able to replace Joseph Loyacano, Public Works Director, with Richard A. Bento. In March Mr. Bento was hired to serve as Director of Public Works. Mr. Bento previously worked for Billerica for over thirty years with his last fourteen being as Director of Public Works. In November Richard J. Maimone was appointed Director of Fire Services. Chief Maimone replaced Chief Cayton who retired from that position to take on a new challenge at Tufts University. Chief Maimone was promoted to the position after serving the Town of Arlington for over twenty-six years. Chief Maimone's most recent position was that of Deputy Chief for Fire Prevention. The Town is happy to welcome these dedicated professionals to its management team.



Central Management Services

Personnel Department

Personnel	1998	1999
Budget:	\$113,217	\$115,464
Personnel, Full Time:	3	3

The Personnel Department serves all of the employees of the Town that are appointed by the Board of Selectmen, the Town Manager, the Town Treasurer, and the Town Clerk, and the Board of Assessors. The purpose of the Department is to administer the town's compensation and benefits programs. Additionally, the Department deals with a wide variety of issues relative to quality of life in the workplace and seeks to improve the effectiveness of town services by recruiting the best employees and reviewing and improving the Department's organizational structure.

The Department handled personnel transactions relating to forty positions within the Town's workforce in 1998. This includes retirements, resignations, promotions, vacancy postings and advertisements, interviewing, selection, and enrollment of new employees. The largest number of personnel actions occurred in the Department of Public Works, followed by Fire Services and then Human Services and Library Services.

In September the Town made conditional offers of employment to eight firefighter cadets. At year end all eight candidates had graduated the Massachusetts Firefighter Academy and were at work in the Fire Department. The entry-level examination for firefighter was held on May 9th. This list became active on the first of November. The Town will select firefighter cadets from this list for the next two years. In the fall the Town filed with the state and received a list of candidates for police officer. The Director of Personnel will work with the Director of Police Services to select three new police cadets from this list. At year end the Department was issuing applications for the entry level Police Officer examination, which has a registration deadline of January 29, 1999.

People interested in careers in Community Safety should be aware that the state holds examinations for entry level firefighters in years ending with an even number, and for police officers in years ending with an odd number. Registration deadlines are in the mid-winter, with the examination in the spring. The lists reflecting these results are established by early fall and are active for a two-year period. Registration information and applications are available in the Personnel Department.

The Director of Personnel serves as the Town's Sexual Harassment Prevention Officer. In February the Personnel Department, the School Department, and the Public Works Department jointly sponsored a workshop on sexual harassment awareness and prevention for all employees of the Department of Public Works, Division of Building Maintenance, which includes all custodians and maintenance workers. The Sexual Harassment Workshop Series is part of the Town's ongoing effort to ensure that all employees have a safe and healthy work environment.

In accordance with the Town By-Laws, the Personnel Director reviewed reclassification requests in the month of September. A total of ten employees applied for reclassification. The Personnel Director granted four of these requests for reclassification. Employees whose request is denied have the option of appealing to the Personnel Board. This Board is composed of three residents with career experience in Human Resources, who are not employed by the Town.

This year the Department of Personnel worked with the Board of Health, the Council on Aging, and Symmes Hospital and Medical Center to sponsor the Autumn Wellness Fair for Town Employees. Nearly 200 employees attended the fair which was held on November 10, 1998, in the Town Hall Auditorium. Symmes sponsored cholesterol screening which was a major draw. More than 125 employees had their cholesterol checked. The Board of Health administered over 100 flu and pneumonia vaccinations, along with providing tetanus and diphtheria vaccination updates. The Town's Tobacco Control program screened employees for Carbon Monoxide levels in their lungs. Additionally the fair included a blood pressure clinic, information on back injury prevention, work place safety, and caring for aging parents. At the close of the day three lucky employees were selected as the winners of the Turkey Raffle. Turkeys were provided through the courtesy of Stop & Shop Supermarket.

Central Management Services

At year end the Personnel Department was finalizing a proposal to undertake a major reorganization. The reorganization would combine the personnel and benefits functions located in the Personnel Department with the payroll function, which is a Division of the Town Treasurer's Office. The reorganization would create a combined office of Personnel/Payroll which would be the joint responsibility of the Town Manager and the Town Treasurer, and would be administered by the Director of Personnel and the Assistant Town Treasurer. The proposal would increase the efficiency and flexibility of all of these important functions.

Affirmative Action

The Affirmative Action Advisory Committee (AAAC) meets monthly throughout the year. The Committee ordinarily meets at 7:30 P.M. on the 2nd Wednesday of the month in the Town Hall Annex. The Committee meetings are open to the public and public attendance is encouraged. The Committee received and reviewed monthly reports from the Director of Personnel/Affirmative Action Officer about hirings in the Town. The principal focus of the committee is to ensure that people of all races and ethnic backgrounds are given equal opportunity to apply for and receive positions of employment with the Town of Arlington.

The Committee continues to try to increase the number of minority applicants for positions of employment. The principal form of outreach is to have the Personnel Department post positions in the weekly newspapers that serve different minority communities in the area. The Committee is always seeking new ways to improve outreach and readily welcomes input from any party who may have an idea about how to forward this goal.

The Committee meets with Department Heads to discuss the workforce under their jurisdiction and to brainstorm about ways to diversify the Department's workforce. In 1998, the Committee met with the Director of Library Services, the Director of Human Services, the Director of Police Services, and the new Director of Public Works. The Committee met with the Director of Fire Services on several occasions. The Committee continues to work with the both the Director of Personnel and of Fire Services to monitor and support the ongoing effort to hire the Town's first female firefighter.

The Committee closely monitored the Ottoson Middle School renovation to ensure that the contractor and all sub-contractors were making a good faith effort to be in compliance with minority participation requirements of the State and Town. At the beginning of the project minority participation was at four percent, which was far short of the ten-percent goal. The project concluded in 1998, with just short of nine percent participation. With the conclusion of the Ottoson Project, the Committee turned its attention to the Elementary School Renovation Project, which includes the Brackett, Hardy, and Bishop Schools. Additionally, the contracts for these projects include a five percent female participation goal, which was passed by the Arlington Town Meeting. The Committee will seek to monitor and assist the Contractor and sub-contractors in achieving both of these goals.

The Town of Arlington has established the following mission statement relative to Affirmative Action: *The Town of Arlington recognizes its legal obligation and moral responsibility to provide Equal Employment Opportunity to its employees and potential employees. The Affirmative Action Advisory Committee, a volunteer committee appointed by the Town Manager, is committed to the Affirmative Action program to prevent discriminatory employment practices. The Committee assists the Town in implementing its Affirmative Action Plan which creates the mechanism and sets the standards by which Equal Opportunity and Affirmative Action will be assured.*

Any person interested in the issue of Affirmative Action and Equal Opportunity Employment is encouraged to contact the Affirmative Action Officer at 316-3121 or email jdunlap@town.arlington.ma.us. Inquiries about potential committee membership are encouraged.

Central Management Services

Legal Department

Legal / Workers' Compensation	1998	1999
Budget:	\$694,074	\$700,554
Personnel, Full Time:	4	4
Part Time:	1	1

The primary objective of this department continues to be to advise all Town boards and officials about their legal responsibilities and prerogatives as well as representing the Town, its agencies and officers both in courts of various jurisdiction as well as before state administrative agencies such as the Civil Service Commission, the Labor Relations Commission, the Massachusetts Commission Against Discrimination and the Department of Industrial Accidents. Additional duties include the drafting of warrant articles and votes at Town Meeting time for both Town officials and citizens of the Town.

As a corporation, the Town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services, and awarding of grants. The Town Counsel prepares many applications, contracts, leases, deeds, and other legal instruments concerning these matters.

The Town Counsel as Director of Labor Relations represents the Town Manager as the Town's agent in collective bargaining with six employee unions. These duties include supervision of negotiations, contract administration, and grievance arbitration proceedings.

Another major objective of this department is to manage and direct the Town of Arlington's Workers' Compensation Self-Insurance program. Through the timely processing of claims and the attentive investigation of accidents, this department aims to protect workers from the economic consequences of injury, promote safe work environments, encourage appropriate return to work dates after injury, and seeks overall to limit the Town's liability consistent with the fair treatment of injured workers. The department also prepares and litigates all contested Workers' Compensation cases before the Department of Industrial Accidents as well as reviewing and responding to any pending legislation affecting the Town's Workers' Compensation program.

This department also oversees line of duty injury claims administration for all police and fire personnel. The goal related to this responsibility is to provide complete claims management for any injured on duty uniformed employee of the police and fire divisions consistent with appropriate provisions of law, fairness to affected employees, and prudent financial practices.

This department now provides the services of an in-house occupational nurse/case manager who is available to assist injured employees in both their medical recovery and return to work. Additionally, in an effort to further promote on the job safety, this department, in conjunction with local healthcare providers, has instituted a series of safety seminars/workshops for those Town employees most at risk for back injuries. With the endorsement and support of department heads and supervisors, the seminars have been well received and well attended.





Finance Committee

Finance Committee	1998	1999
Budget:	\$9,849	\$10,227
Personnel, Part Time:	1	1
Committee Members:	21	21

During 1998 the Finance Committee (FinCom) was chaired by Allan Tosti assisted by vice chairs Richard C. Fanning, Abigail DuBois, and Charles T. Foskett. Peter B. Howard served as secretary. The Finance Committee has twenty-one members, one from each precinct. The appointing authority (Moderator, Trust Fund Commissioners Chair, and Finance Committee Chair) acted to fill all vacancies.

The FinCom began its annual effort to develop a comprehensive balanced budget recommendation for Town Meeting in late January after receiving the proposed town budgets. The budget of each department was reviewed with the department head. The school budget subcommittee attended School Committee meetings in order to gain an understanding of the school budget. Hearings were held on all Warrant Articles that required an appropriation or had a financial impact. Sixteen full committee meetings were held which, when combined with numerous subcommittee meetings, made for a busy winter schedule. In addition, the committee met for a half-hour before each Town Meeting session to formulate a recommendation on last minute proposals.

An ongoing concern of the FinCom was the cost of the Minuteman Tech budget and the Town's limited ability to control this cost. Again this year, FinCom member Erin Phelps attended Minuteman School Committee meetings and studied the Minuteman budget. The newly appointed Arlington Minuteman School Committee member, Paul Schlichtman, began a vigorous campaign to reform the school's funding process. At their recommendation, the FinCom recommended that Town Meeting "not reject" the Minuteman budget, although few substantive changes had been made. Control of the Minuteman budget will continue to be a FinCom concern.

The FinCom continued to monitor ongoing activities that could have a large financial impact. The FinCom followed the progress of the school renovation project and the Reed's Brook project through regular reports by the responsible Town officials. The passage of the Proposition 2 1/2 debt override by the Town voters, a proposal actively supported by a majority of the FinCom acting as individuals, was an important accomplishment that put the funding of the first three primary schools on a firm footing. The FinCom appointed an ad hoc committee to work with the Town Manager to consider an electricity buying pool made possible by recent State legislation. The trash disposal contract revision proposal that another sub-committee had been following closely was dropped for lack of support in the other NESWC communities.

The FinCom met in October to prepare for the fall Special Town Meeting. Hearings were held and recommendations were made on proposals associated with the Brackett School renovation project, the acquisition of land on Massachusetts Avenue, and the Millennium Celebration.



Finance Committee Members

Standing l to r: Robert Tosi, Paul Olsen, Robert Scoppettuolo, John Deyst, Zavan Mazmanian, Johanna Gurland, Peter Villandry, Stephen Decourcy, Mary M. Franclemont, John Kneeland, Executive Secretary, Kenneth Simmons, George Kocur, Daniel O'Neill. Seated: Mary Ronan, Richard Fanning, Alan Tosti, Chair, Gail DuBois and Peter Howard

Financial Management Services

Budgets – Miscellaneous

Throughout this report budget information has been shown with the department reports. Below are the fixed cost appropriations.

	1998	1999		1998	1999
Pensions:	\$5,069,633	\$5,188,402	Long Term Debt:	\$2,674,541	\$2,943,001
Insurance:	\$5,844,550	\$6,109,275	Short Term Debt:	\$79,000	\$74,000
Reserve Fund:	\$200,000	\$200,000	Capital Budget:	\$531,679	\$557,613

Comptroller

Comptroller / Data Processing / Telephone	1998	1999
Budget:	\$831,824	\$890,129
Personnel, Full Time:	12	13
Part Time:	2	2

Treasurer / Collector

Treasurer/Collector	1998	1999
Budget:	\$517,294	\$531,670
Personnel, Full Time:	10	10
Part Time:	5	5
Parking		
Budget:	\$40,091	\$43,957
Personnel, Full Time:	1	1
Postage		
Budget:	\$158,497	\$161,682
Personnel, Part Time:	1	1

Financial Management Services

Board of Assessors

Board of Assessors	1998	1999
Budget:	\$227,515	\$236,273
Personnel, Full Time:	5	5
Board Members:	3	3

At the annual election held in March of 1998 James F. Doherty was reelected for a three-year term to the Board of Assessors. At the organizational meeting of the Board of Assessors Maurice H. O'Connell, MAA, was elected chairman and Kevin P. Feeley, Esquire, was elected vice-chairman. The beginning of 1998 saw the completion and approval by the Department of Revenue of the FY 1998 revaluation. This was the sixth triennial certification completed by the Assessors since the inception of Proposition 2 1/2. All of these triennial certifications have been completed in a timely manner as well as having been performed in-house. The Assessors utilization of their in-house staff to complete these revaluations has lead to a savings to the town of approximately \$500,000 every 3 years.

In 1997-1998 the Board of Assessors continued their ongoing property reinspection program. By inspecting properties annually, the Assessors will maintain a continuous reinspection cycle allowing for all properties to be reinspected over a 5-year period. This reinspection program will allow the Assessors to maintain an accurate database, keep abreast of the changing real estate market and to insure fairness, equity and consistency in assessed values for all property owners.

The Board of Assessors committed 14,246 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 1998. These bills raised a total of \$49,439,067 in property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 1998 was \$2,955,114,603 which resulted in a Tax Rate of \$16.73 per thousand dollars of assessed value. The Board also committed over 30,000 automobile excise tax bills for collection of an estimated income to the town of \$2,900,000.

The Board also thanks the Assessing Office staff for their continued support and for a job well done in 1998.

Financial Management Services

ASSESSMENT DATA VALUATION AND TAX LEVY

Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
1998	\$2,955,114,603	\$49,439,067	\$16.73
1997	\$2,815,373,412	\$48,086,577	\$17.08
1996	\$2,816,605,462	\$46,586,654	\$16.54
1995	\$2,823,394,562	\$45,343,716	\$16.06
1994	\$2,770,452,701	\$43,080,539	\$15.55

*Tax Rate expressed in per thousand dollars of assessed valuation

PERCENT OF TAX LEVY BY CLASS

CLASS	TYPE	FY 1998	FY 1997	FY 1996
I	Residential	91.37	91.02	90.90
Ii	Open Space	.04	.04	.05
Iii	Commercial	6.44	6.63	6.78
Iv	Industrial	.61	.72	.72
V	Personal Property	1.54	1.59	1.55
		100.00	100.00	100.00

Financial Management Services

FISCAL YEAR 1998 PROPERTY USE ASSESSMENTS

CLASS CODE	CLASS TYPE	PARCEL COUNT	TOTAL ASSD.VALUE	AVE F.Y.98 ASSD. VAL.	% Of TOTAL REAL ESTATE
101	Single Family	7,916	1,616,378,800	204,191	54.70
102	Condominiums	1,772	185,008,300	104,406	6.26
104	Two Family	2,923	688,163,300	235,430	23.29
105	Three Family	209	54,455,100	260,551	1.84
109	Multi Dwell.	17	5,099,200	299,952	.17
111	4-8 Unit Apt.	86	29,811,200	346,642	1.05
112	Over 8 Units Apartments	74	120,781,300	1,632,180	4.24
121	Rooming Houses	4	1,632,500	408,125	.06
013-031	Mixed Use	87	39,039,500	448,730	1.32
130-135	Vacant Land	380	13,646,300	35,911	.46
200	Open Space	27	1,237,100	45,818	.04
300-399	Commercial	396	168,523,400	425,564	5.70
400-499	Industrial	27	17,959,500	665,166	.61
500	Personal Property	646	45,625,003	70,626	1.54
Totals		14,564	\$2,955,114,603		

AVERAGE SELLING PRICES OF HOMES 1994-1996

	1996	1995	1994
1 FAMILY	\$225,600	\$223,600	\$216,100
2 FAMILY	\$245,600	\$229,300	\$218,700
CONDOS	\$126,700	\$124,400	\$122,600

AVERAGE SINGLE FAMILY TAX BILL

	FY 1998	FY 1996	FY 1994
Arlington	\$3,416	\$3,181	\$2,868
Belmont	\$5,014	\$4,758	\$4,368
Lexington	\$4,541	\$4,289	\$3,869
Winchester	\$4,827	\$4,485	\$3,869

Financial Management Services

Recapitulation of the Fiscal Year 1999 Tax Rate

\$17.17/\$1,000 of Assessed Value

DEBITS

Appropriations	\$77,222,493
Debt and charges not included on Schedule B	2,127,131
Court Judgements	39,185
Revenue Deficit	32,185
Cherry Sheet Offset	266,217
State and County Charges	2,955,036
Allowance for Abatements and Exemptions	<u>973,904</u>
Total Debits	\$83,615,266

CREDITS

State Receipts	\$16,005,722
Local Receipts	13,438,704
Free Cash	1,394,641
Other Available Funds	<u>333,580</u>
Total Credits	\$31,172,647

Amount to be raised by Taxation **\$52,442,619**

Town Property Valuation **\$3,054,316,820**

Setting the Tax Rate: Divide the ***Amount to be Raised*** by
Town Property Valuation, multiply by \$1,000:

$(\$52,442,619 \div \$3,054,316,820) \times \$1,000 = \17.17

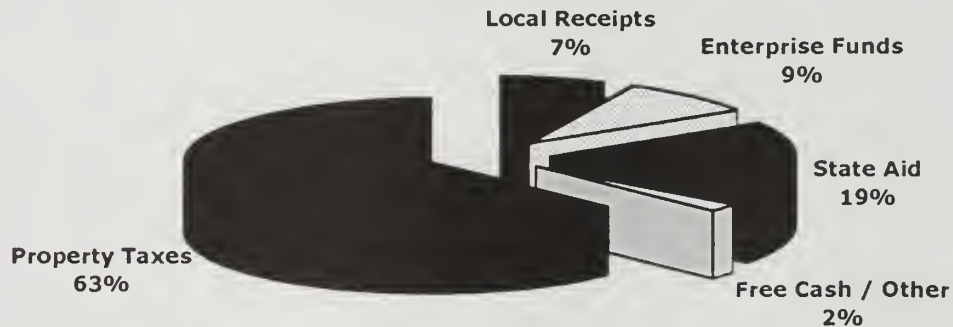
Source: Tax Rate Recapitulation Sheet

Financial Management Services

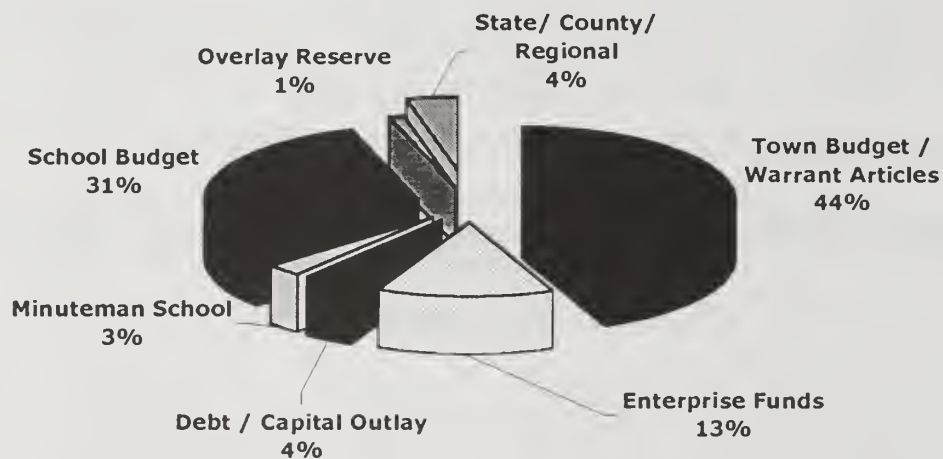
Revenues and Expenditures

Fiscal Year 1999

Where It Comes From



Where It Goes



Financial Management Services

Audit

POWERS & SULLIVAN

Certified Public Accountants

323 New Boston Street
Woburn, MA 01801
Telephone 781-937-9322
Facsimile 781-937-9474

Independent Auditors' Report

To the Board of Selectmen
Town of Arlington, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Arlington, Massachusetts, as of and for the year ended June 30, 1998 (except for the Town of Arlington Contributory Retirement System which is as of December 31, 1997), as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Arlington's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by generally accepted accounting principles, is not included in the financial statements.

As more fully described in Note 1, the Town maintains its enterprise funds on a comprehensive basis of accounting other than generally accepted accounting principles. Accordingly, the enterprise funds are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, except for the effect on the financial statements of the matters described in the preceding two paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Arlington, Massachusetts, as of June 30, 1998 (except for the Town of Arlington Contributory Retirement System which is as of December 31, 1997), and the results of its operations and the cash flows of its Proprietary Fund Type and Nonexpendable Trust Fund and the statement of changes in net assets available for pension benefits of its Pension Trust Fund for the year then ended in conformity with generally accepted accounting principles.

As more fully described in Note 1, the Town has implemented Governmental Accounting Standards Board (GASB) Statement #32, Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans.

In accordance with Government Auditing Standards, we have also issued our report dated September 6, 1998, on our consideration of the Town of Arlington, Massachusetts' control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

September 6, 1998

Financial Management Services

ALL FUND TYPES AND ACCOUNT GROUP COMBINED BALANCE SHEET

JUNE 30, 1998

	Governmental Fund Types				Proprietary Fund Types				Fiduciary Fund Types		Account Group	Combined Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Risk Enterprise	Recreation Enterprise	Trust and Agency	Pension Trust December 31, 1997	General Long-Term Obligations Group	
ASSETS AND OTHER DEBITS												
CASH AND SHORT-TERM INVESTMENTS	\$ 11,658,335	\$ 2,187,179	\$ 2,090,024	\$ 6,897,472	\$ -	\$ -	\$ 127,282	\$ 12,939	\$ 6,841,596	\$ 413,792	\$ -	\$ 30,228,619
INVESTMENTS	2,131,471								9,859,432	95,570,256		107,561,159
INVESTMENTS OF DEFERRED COMPENSATION PLAN									8,638,586			8,638,586
RECEIVABLES:												
Real estate and personal property taxes	214,802											214,802
Real estate tax liens	284,218											284,218
Real estate tax deferrals	286,763											286,763
Excise taxes	648,525											648,525
User charges												511,240
Community development loans		942,469										942,469
Other	273,189	67,109							727,195	3,494		1,070,987
Dividends and interest										344,171		344,171
Intergovernmental		130,000										130,000
Due from other funds	33,604											33,604
OTHER ASSETS:												
Working capital deposit	398,000											398,000
Real estate tax foreclosures	420,774											420,774
Other	18,294											18,294
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	\$ 16,367,975	\$ 3,326,757	\$ 2,090,024	\$ 7,408,712	\$ -	\$ -	\$ 127,282	\$ 12,939	\$ 26,066,809	\$ 96,331,713	\$ 27,930,000	\$ 179,662,211
TOTAL ASSETS AND OTHER DEBITS												
	\$ 16,367,975	\$ 3,326,757	\$ 2,090,024	\$ 7,408,712	\$ -	\$ -	\$ 127,282	\$ 12,939	\$ 26,066,809	\$ 96,331,713	\$ 27,930,000	\$ 179,662,211
LIABILITIES AND FUND EQUITY												
LIABILITIES:												
Warrants payable	\$ 486,972	\$ 127,745	\$ 461,056	\$ 751,440	\$ -	\$ -	\$ -	\$ -	\$ 1,280	\$ -	\$ -	\$ 1,828,493
Accrued payroll	3,208,203	56,357		24,876								3,289,436
Accrued expenditures	514,000		12,540	37,891								564,431
Reserve for abatements	845,578											845,578
Liabilities due to depositors									65,523	2,325,185		2,390,708
Due to other funds					27,164	6,440						33,604
Deferred revenues	945,057			511,240							5,900,000	1,456,297
Accrued compensated absences				1,050,402								5,900,000
Notes payable											22,030,000	1,050,402
Bonds payable												22,030,000
TOTAL LIABILITIES	\$ 5,999,810	\$ 184,102	\$ 473,596	\$ 2,375,849	\$ 27,164	\$ 6,440	\$ -	\$ -	\$ 66,803	\$ 2,325,185	\$ 27,930,000	\$ 39,388,949
FUND EQUITY:												
Retained earnings				5,032,863	(27,164)	(6,440)	127,282	12,939				5,139,480
Reserved for:												
Encumbrances and continuing appropriations	1,151,904								3,719,824	94,006,528		1,151,904
Nonexpendable trust												3,719,824
Pension benefits												94,006,528
Designated for:												
Loan receivables		942,469										942,469
Employee benefits	469,624											469,624
Municipal insurance	2,131,471											2,131,471
Unreserved	6,615,166	2,200,186	1,616,428									32,711,962
TOTAL FUND EQUITY	\$ 10,368,165	\$ 3,142,655	\$ 1,616,428	\$ 5,032,863	\$ (27,164)	\$ (6,440)	\$ 127,282	\$ 12,939	\$ 26,066,809	\$ 94,006,528	\$ -	\$ 140,273,262
TOTAL LIABILITIES AND FUND EQUITY	\$ 16,367,975	\$ 3,326,757	\$ 2,090,024	\$ 7,408,712	\$ -	\$ -	\$ 127,282	\$ 12,939	\$ 26,066,809	\$ 96,331,713	\$ 27,930,000	\$ 179,662,211

See notes to general purpose financial statements.

Financial Management Services

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 1998

	Governmental Fund Types			Fiduciary Fund Type	Combined Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trusts	
REVENUES:					
Real estate and personal property taxes, net of reserve for abatements	\$ 48,942,158	\$ -	\$ -	\$ -	\$ 48,942,158
Excise taxes	3,360,273				3,360,273
Intergovernmental	14,413,806	4,129,770			18,543,576
Departmental and other	2,320,510	1,812,215			4,132,725
Investment earnings	1,432,584	25,677		3,167,302	4,625,563
Contributions				1,429,253	1,429,253
TOTAL REVENUES	70,469,331	5,967,662	-	4,596,555	81,033,548
EXPENDITURES:					
General Government	3,709,859		147,454		3,857,313
Public Safety	9,271,894	136,255	131,352		9,539,501
Education	27,270,081	1,963,960	7,936,688	135,792	37,306,521
Public Works	6,655,902	348,152	97,965		7,102,019
Planning and Community Development	435,841	2,301,959			2,737,800
Human Services	529,552	126,055	2,999	5,813	664,419
Library	1,287,260	92,096	94,297	76,198	1,549,851
Property and Natural Resources	261,041	115,222	510,670		886,933
Debt Service - principal	1,620,000				1,620,000
Debt Service - Interest	1,045,016				1,045,016
State and County charges	3,020,900				3,020,900
Pensions	5,027,619				5,027,619
Employee benefits	6,632,873				6,632,873
Other				276,462	276,462
TOTAL EXPENDITURES	66,767,838	5,083,699	8,921,425	494,265	81,267,227
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	3,701,493	883,963	(8,921,425)	4,102,290	(233,679)
OTHER FINANCING SOURCES (USES):					
Bond proceeds			5,090,000		5,090,000
Transfers in	246,613	40,049	602,281	100,000	988,943
Transfers out	(3,851,471)	(291,209)			(4,142,680)
TOTAL OTHER FINANCING SOURCES (USES)	(3,604,858)	(251,160)	5,692,281	100,000	1,936,263
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	96,635	632,803	(3,229,144)	4,202,290	1,702,584
FUND BALANCES AT BEGINNING OF YEAR (as restated)	13,424,045	2,509,852	4,845,572	14,925,377	35,704,846
RESIDUAL EQUITY TRANSFER OF JOINT VENTURE	(3,152,515)			3,152,515	-
FUND BALANCES AT END OF YEAR	\$ 10,368,165	\$ 3,142,655	\$ 1,616,428	\$ 22,280,182	\$ 37,407,430

See notes to general purpose financial statements.

Financial Management Services

GENERAL FUND STATEMENT OF REVENUES AND EXPENDITURES BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 1998

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Real estate and personal property taxes, net of reserve for abatements	\$ 48,406,535	\$ 48,978,158	\$ 571,623
Excise taxes	2,592,450	3,360,273	767,823
Intergovernmental	14,089,540	14,413,806	324,266
Departmental and other	2,084,096	2,320,510	236,414
Investment earnings	670,370	1,080,417	410,047
TOTAL REVENUES	67,842,991	70,153,164	2,310,173
EXPENDITURES:			
General Government	3,354,315	3,180,626	173,689
Public Safety	9,184,459	9,105,878	78,581
Education	26,835,607	26,835,607	-
Public Works	6,632,122	6,581,845	50,277
Planning and Community Development	429,985	428,269	1,716
Human Services	552,811	529,393	23,418
Library	1,304,525	1,303,020	1,505
Property and Natural Resources	312,110	312,021	89
Debt Service - principal	1,620,000	1,620,000	-
Debt Service - interest	1,050,116	1,049,450	666
State and County charges	2,968,525	3,020,900	(52,375)
Pensions	5,069,633	5,010,220	59,413
Employee benefits	5,822,125	5,822,125	-
TOTAL EXPENDITURES	65,136,333	64,799,354	336,979
EXCESS OF REVENUES OVER EXPENDITURES	2,706,658	5,353,810	2,647,152
OTHER FINANCING SOURCES (USES):			
Overlay reversion	100,000	100,000	-
Encumbrance reversion	31,712	31,712	-
Use of unreserved fund balance	766,488	766,488	-
Transfers in	246,613	246,613	-
Transfers out	(3,851,471)	(3,851,471)	-
TOTAL OTHER FINANCING SOURCES (USES)	(2,706,658)	(2,706,658)	-
EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	\$ -	\$ 2,647,152	\$ 2,647,152

See notes to general purpose financial statements.

Financial Management Services

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY

FISCAL YEAR ENDED JUNE 30, 1998

	Proprietary Fund Types					Fiduciary Fund Type	Combined Totals (Memorandum Only)
	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Rink Enterprise	Recreation Enterprise	Non-expendable Trusts	
OPERATING REVENUES:							
Charges for services	\$ 6,763,993	\$ 25,117	\$ 88,396	\$ 264,582	\$ 236,875	-	\$ 6,763,993
Contributions			650			107,667	107,667
Intergovernmental	318,853	13,460					318,853
TOTAL OPERATING REVENUES	7,082,846	38,577	89,046	264,582	236,875	107,667	7,190,513
OPERATING EXPENSES:							
Cost of service and administration	9,080,075	312,506	94,174	278,421	264,698		9,080,075
OPERATING INCOME (LOSS)	(1,997,229)	(273,929)	(5,128)	(13,839)	(27,823)	107,667	(1,889,562)
NONOPERATING REVENUE:							
Investment income	17,662						17,662
NET INCOME (LOSS) BEFORE TRANSFERS	(1,979,567)	(273,929)	(5,128)	(13,839)	(27,823)	107,667	(1,871,900)
TRANSFERS:							
Operating transfers in	2,905,850	347,369		1,666	3,902		3,258,787
Operating transfers out	(74,250)	(23,650)		(1,650)	(5,500)		(105,050)
TOTAL TRANSFERS	2,831,600	323,719	-	16	(1,598)	-	3,153,737
NET INCOME	852,033	49,790	(5,128)	(13,823)	(29,421)	107,667	1,281,837
RETAINED EARNINGS/FUND BALANCE AT BEGINNING OF YEAR	4,180,830	(76,954)	(1,312)	141,105	42,360	3,612,157	7,898,186
RETAINED EARNINGS/FUND BALANCE AT END OF YEAR	\$ 5,032,863	\$ (27,164)	\$ (6,440)	\$ 127,282	\$ 12,939	\$ 3,719,824	\$ 9,180,023

See notes to general purpose financial statements.

Financial Management Services

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS COMBINED STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 1998

	Proprietary Fund Types					Fiduciary Fund Type	Combined Totals (Memorandum Only)
	Water and Sewer Enterprise	Youth Services Enterprise	Council On Aging Enterprise	Veterans' Risk Enterprise	Recreation Enterprise	Non-expendable Trusts	
CASH FLOWS FROM OPERATING ACTIVITIES:							
Operating income (loss)	\$ (1,997,229)	\$ (273,929)	\$ (5,128)	\$ (13,839)	\$ (27,823)	\$ 107,667	\$ (2,210,281)
Adjustments to reconcile operating loss to net cash used for operating activities:							
Change in assets and liabilities:							
Warrants payable	549,138						549,138
Accrued payroll	6,820						6,820
Due to other funds	78,266	(49,790)	5,128				33,604
Accrued expenditures	31,606						31,606
	<u>(1,331,399)</u>	<u>(323,719)</u>	<u>-</u>	<u>(13,839)</u>	<u>(27,823)</u>	<u>107,667</u>	<u>(1,589,113)</u>
NET CASH PROVIDED (USED) FOR OPERATING ACTIVITIES	2,831,600	323,719		16	(1,598)		3,153,737
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:							
Operating transfer in (net of transfer out)							
	956,561						956,561
	<u>(77,850)</u>						<u>(77,850)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:							
Proceeds from the issuance of notes payable							
Payments of notes payable							
	878,711	-	-	-	-	-	878,711
NET CASH PROVIDED FROM CAPITAL AND RELATED FINANCING ACTIVITIES							
CASH FLOWS FROM INVESTING ACTIVITIES:							
Purchase, sales and maturities of investments, net						(107,667)	(107,667)
Investment income	17,662						17,662
	<u>17,662</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(107,667)</u>	<u>(90,005)</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES							
NET INCREASE IN CASH	2,396,574	-	-	(13,823)	(29,421)	-	2,353,330
CASH AT BEGINNING OF YEAR	4,500,898	-	-	141,105	42,360	-	4,684,363
CASH AT END OF YEAR	<u>\$ 6,897,472</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 127,282</u>	<u>\$ 12,939</u>	<u>\$ -</u>	<u>\$ 7,037,693</u>
RECONCILIATION:							
Cash at end of year	\$ 6,897,472	\$ -	\$ -	\$ 127,282	\$ 12,939	\$ -	\$ 7,037,693
Cash at end of year, expendable trust and agency funds						6,841,596	6,841,596
Cash at end of year, per combined balance sheet	<u>\$ 6,897,472</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 127,282</u>	<u>\$ 12,939</u>	<u>\$ 6,841,596</u>	<u>\$ 13,879,289</u>

See notes to general purpose financial statements.

Financial Management Services

PENSION TRUST FUND
STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR PENSION BENEFITS
FISCAL YEAR ENDED DECEMBER 31, 1997

ADDITIONS:

Employer contributions	\$ 4,705,067
Employee contributions	<u>1,237,060</u>
Total contributions	<u>5,942,127</u>
Net investment income:	
Net appreciation in fair value of investments	14,251,033
Interest, net of investment expenses	<u>2,200,895</u>
Total investment income	<u>16,451,928</u>
Intergovernmental	862,465
Transfers from other systems	<u>151,108</u>
Total additions	<u>23,407,628</u>

DEDUCTIONS:

Administration	234,905
Retirement benefits and refunds	8,089,937
Transfers to other systems	<u>205,107</u>
Total deductions	<u>8,529,949</u>

Net increase	14,877,679
Net assets available for pension benefits at beginning of year (fund balance reserved for pension benefits)	<u>79,128,849</u>
Net assets available for pension benefits at end of year (fund balance reserved for pension benefits)	<u>\$ 94,006,528</u>

See notes to general purpose financial statements

Financial Management Services

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Town of Arlington, Massachusetts (the Town) have been prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Arlington, Massachusetts is a municipal corporation governed by an elected Board of Selectmen and an appointed Town Manager. As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the Town is considered to be financially accountable. Component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with the data of the primary government.

The Town of Arlington Contributory Retirement System (ACRS) is governed by a five member board comprised of the Town Comptroller (ex-officio), two elected members, a member appointed by the Board of Selectmen and a member appointed by the other four members. The System is a legally separate entity but the nature and significance of its relationship with the Town warrants inclusion in the combined financial statements. The System is presented using the accrual basis of accounting and is reported as a Pension Trust Fund.

The Town is a member of the North East Solid Waste Committee (NESWC), a joint venture with 23 communities organized to represent its members in all matters related with solid waste disposal at a regional waste-to-energy facility located in North Andover, Massachusetts. In accordance with a depository agreement NESWC was granted control over various funds received from contract communities. As of June 30, 1998, the Town's equity interest in the operation of NESWC is approximately \$727,000, which is recorded as a receivable in the Tip Fee Stabilization Trust Fund. The equity interest was returned to the Town subsequent to June 30, 1998.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Town are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those funds.

The Town has the following fund types and account groups:

Governmental Funds are used to account for the Town's general governmental activity. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental funds include the following fund types:

The *General Fund* is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

Financial Management Services

The *Special Revenue Fund* is used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

The *Capital Projects Fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Trust Funds).

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The Town does not account for the enterprise funds using a flow of economic resources measurement focus and the accrual basis of accounting. The Town does not record fixed assets, depreciation, contributed capital, accrued revenues and accrued expenses. Therefore, the enterprise funds' financial statements are reported using the modified accrual basis of accounting. This presentation is not in accordance with generally accepted accounting principles.

Fiduciary Funds account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the Town under the terms of a trust agreement.

The *Expendable Trust Fund* is accounted for in essentially the same manner as governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds are used to account for trusts where both principal and earnings may be spent.

The *Nonexpendable Trust Fund* is accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The nonexpendable trust fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The *Agency Fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the Town holds for others in an agency capacity.

The **General Long-Term Obligations Account Group** is used to account for general long-term debt and certain other liabilities that are related to governmental funds.

C. Cash and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturity's of three months or less from the date of acquisition.

Investments are carried at fair value.

D. Deferred Compensation

The Town offers its employees a Deferred Compensation Plan (the Plan) created in accordance with Internal Revenue Code Section 457. The Plan, which is available to all employees, permits participants to defer a portion of their salary until future years. These amounts are not made available to employees or their beneficiaries until termination, retirement, death or unforeseeable emergency. Amounts deferred and accumulated under the Plan are held in trust in the Town's expendable trust funds.

The Town has no liability for losses under the Plan but does have the duty of due care that would be required of an ordinary prudent investor. At June 30, 1998, assets of approximately \$8,639,000 are recorded in the Expendable Trust Funds.

In fiscal year 1998, the Town implemented GASB #32, Accounting and Financial Reporting for Internal Code Section 457 Deferred Compensation Plans. In accordance with GASB #32, the deferred compensation plan is no longer an agency fund and is now recorded as an expendable trust fund. Accordingly, the beginning expendable trust fund balance of \$7,775,441 has been restated to \$14,925,377 to reflect the \$7,149,936 balance in deferred compensation.

Financial Management Services

E. Inventories

Inventories are recorded as expenditures at the time of purchase.

F. Fixed Assets

The Commonwealth of Massachusetts does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenditures in the year payments are made. As a result of this practice, the accompanying financial statements do not include a statement of the General Fixed Asset Account Group, which is a departure from GAAP.

A complete accounting of fixed assets and depreciation of the Enterprise Funds has not been maintained and therefore are not reported. This is a departure from generally accepted accounting principles (GAAP).

G. Interfund/Intrafund Transactions

During the course of its operations, the Town records transactions between funds and/or between departments. Transactions of a buyer/seller nature between departments within a fund are not eliminated from the individual fund statements. Receivables and payables resulting from transactions between funds are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

H. Fund Equity

The Town reports fund balances as reserved and designated where legally restricted for a specific future use. Otherwise, these balances are considered unreserved.

Fund balances have been "reserved for" the following:

"Encumbrances" represent amounts obligated under purchase orders, contracts and other commitments for expenditure.

"Continuing Appropriations" represent unencumbered appropriations that are carried over to the ensuing fiscal year. These amounts were appropriated for specific purposes that were not completed during the year.

"Nonexpendable Trust" represents amounts held by the Town for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Loan Receivables" represents the balance on loan receivables the Town has made to residents as a participant in Community Development federal loan programs.

"Employee Benefits" represents amounts accumulated for the specific purpose of providing health insurance coverage and workers' compensation for the Town's employees and retirees.

"Municipal Insurance" represents the amounts the Town has designated for liability and casualty self-insurance.

I. Long-Term debt

Long-term financing of the related to the governmental fund types are recorded in the General Long-Term Obligations account group. Principal and interest paid on long-term debt related to the governmental fund types is recorded in the General Fund.

Bonds and notes payable of the Water and Sewer Enterprise Fund are recorded as liabilities of that fund in accordance with generally accepted principles.

J. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. For governmental funds, vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources are reported as expenditures and fund liabilities. Amounts that are not expected to be so liquidated are reported in the General Long-Term Obligations Account Group.

Financial Management Services

K. Property Taxes

Property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Tax liens are processed during the fourth quarter of every fiscal year on delinquent properties. Property taxes levied are recorded as receivables in the fiscal year of the levy and are recorded under the modified accrual basis of accounting.

L. Post Retirement Benefits

In addition to providing pension benefits, the Town provides health insurance coverage for retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the year paid. For the year ended June 30, 1998, this expenditure was approximately \$1,730,000. This expenditure funded approximately 1,840 health plans.

In order to offset the anticipated costs associated with funding post retirement benefits, the Town has voted to establish a reserve fund that will be used to offset these future costs. Through June 30, 1998, the cumulative amount of \$290,000 has been raised for this purpose and is reported as a reservation of fund balance.

M. Total Column (Memorandum Only)

The total column used on the Combined Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Massachusetts General Laws (MGL) requires the Town to adopt a balanced budget that is approved by the Finance Committee (Committee). The Committee presents an annual budget to the Open Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. A change to the approved annual budget requires a vote at special town meeting.

The majority of the Town's appropriations are non-continuing, which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year.

Generally, expenditures may not exceed the level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgements may exceed the level of spending authorized by majority vote at a Special Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 1998 approved budget for the General Fund authorized approximately \$68,988,000 in appropriations and other amounts to be raised. There were no supplemental appropriations in the general fund during fiscal year 1998.

The Town Comptroller has the responsibility to ensure that budgetary control is maintained in the manner in which the appropriations were voted at Town Meeting. Budgetary control is exercised through the Town's accounting system.

Financial Management Services

B. Budgetary - GAAP Reconciliation

Accounting principles followed for purposes of preparing financial statements on a budgetary basis differ from those used to present financial statements in conformity with generally accepted accounting principles (GAAP). A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the year ended June 30, 1998, is presented below:

Excess of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$2,647,152
Perspective differences:	
Activity of health insurance and municipal building insurance trust recorded in the general fund for GAAP.....	(491,325)
Basis of accounting differences:	
Overlay reversion.....	(100,000)
Encumbrance reversion.....	(31,712)
Transfers from unreserved fund balance.....	(766,488)
Net decrease in revenues.....	(36,000)
Net increase in recording expenditures, encumbrances and continuing appropriations.....	(<u>1,124,992</u>)
Excess of revenues and other financing sources (uses) over expenditures - GAAP basis.....	<u>\$ 96,635</u>

C. Appropriation Deficits

Expenditures for intergovernmental charges exceeded budgeted appropriations by approximately \$52,000. This deficit will be funded through tax levy in fiscal year 1999.

D. Individual Fund Deficits

There are several individual fund deficits within the Special Revenue and Capital Projects Funds. These deficits will be funded by available funds and long-term financing.

NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At year end, the carrying amount of the Town's deposits was \$7,602,827 and the bank balance was \$8,260,337. Of the bank balance, \$135,382 was covered by federal depository insurance and \$8,124,955 was collateralized.

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State treasurer's investment pool. In addition, there are various restrictions limiting the amount and length of deposits and investments.

At December 31, 1997, the carrying amount of the Town of Arlington's Contributory Retirement System (ACRS) deposits was \$30,851 and the bank balance was \$266,534. The entire bank balance was covered by federal depository insurance.

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not the Town's name.

Financial Management Services

Investments for the Town as of June 30, 1998 are summarized as follows:

Investments subject to categorization (category one):

Equity securities.....	\$11,990,903
------------------------	--------------

Investments not subject to categorization:

Money Market Investments.....	625,491
Deferred Compensation Mutual Fund.....	8,638,586
State Treasurer's Investment Pool (MMDT).....	21,545,924
Certificates of Deposit.....	<u>40,585</u>

Total Investments.....	<u>\$42,841,489</u>
------------------------	---------------------

Investments for the ACRS as of December 31, 1997, are summarized as follows:

Investments subject to categorization (category one):

Equity securities.....	\$65,626,666
Fixed Income Securities.....	<u>29,943,590</u>

Sub-total.....	95,570,256
----------------	------------

Investments not subject to categorization:

Money Market Investments.....	<u>382,941</u>
-------------------------------	----------------

Total Investments.....	<u>\$95,953,197</u>
------------------------	---------------------

The following is a reconciliation of the Town's investments as summarized above to the balance as recorded in the combined balance sheet:

Investments of the Town as reported on the combined balance sheet.....	\$11,990,903
---	--------------

Add: Short-term investments reported in the combined balance sheet as cash and short-term investments.....	22,212,000
---	------------

Deferred compensation plan mutual funds reported separately in the combined balance sheet.....	<u>8,638,586</u>
---	------------------

Investments of the Town as summarized above.....	<u>\$42,841,489</u>
--	---------------------

The following is a reconciliation of the ACRS's investments as summarized above to the balance as recorded in the combined balance sheet:

Investments of the ACRS as reported on the combined balance sheet.....	\$95,570,256
---	--------------

Add: Short-term investments reported in the combined balance sheet as cash and short-term investments.....	<u>382,941</u>
---	----------------

Investments of ACRS as summarized above.....	<u>\$95,953,197</u>
--	---------------------

Financial Management Services

The following is a reconciliation of the balance of cash and short-term investments of the Town at June 30, 1998:

Carrying amount of cash.....	\$ 7,602,827
Short-term investment.....	<u>22,212,000</u>
Cash and short-term investments of the Town as reported on the combined balance sheet.....	<u>\$29,814,827</u>

The following is a reconciliation of the balance of cash and short-term investments of the ACRS at June 30, 1998:

Carrying amount of cash.....	\$ 30,851
Short-term investments.....	<u>382,941</u>
Cash and short-term investments of the ACRS as reported on the combined balance sheet.....	<u>\$413,792</u>

NOTE 4 - PENSION PLAN

Plan Description - The Town contributes to the Arlington Contributory Retirement System (System), a cost-sharing multiple-employer retirement system administered by the Arlington Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth of Massachusetts Teachers Contributory Retirement System (MTCRS) to which the Town does not contribute. Contributions to the MTCRS are funded by the Commonwealth of Massachusetts. These on-behalf payments are not available from the Commonwealth and therefore have not been reported in the general purpose financial statements. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws (MGL) assigns authority to establish and amend benefit provisions of the system. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the Pension Fund. Cost-of-living adjustments granted after 1997 must be approved by the Town of Arlington Contributory Retirement Board and are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth of Massachusetts Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 869 Massachusetts Avenue, Arlington, MA 02476.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution plus administrative costs which are apportioned among the employers based on active current payroll. The current apportionment required the Town to contribute 95% of the annual pension cost of employers. Based on the nature and significance of the System's relationship with the Town it is included as a Pension Trust Fund in these financial statements. The contributions of system members and the Town are governed by Chapter 32 of the MGL.

Annual Pension Cost - The Town's contributions to the System for the years ended June 30, 1998, 1997 and 1996 were \$4,555,158, \$4,433,954 and \$4,425,625 respectively, which equaled its required contribution for each year. At June 30, 1998, the Town did not have a net pension obligation. The required contribution was determined as part of the January 1, 1996 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included an 8.0% investment rate of return and a 5.5% rate of salary increase per year. The actuarial value of the Plan's assets was determined using the fair value of the assets. The system's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 1996 was 20 years.

Financial Management Services

Schedule of Funding Progress (Dollar amounts in thousands)

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
1/1/96	\$72,300	\$111,700	\$39,400	64.73%	\$18,215	216.31%
1/1/95	57,000	93,900	36,900	60.70	13,600	271.32
1/1/94	58,700	100,900	42,200	58.14	13,500	312.59
1/1/93	49,500	81,400	31,900	60.81	14,100	226.24
1/1/92	47,300	74,900	27,600	63.15	16,700	165.27

Non-contributory Retirement Allowance - The Town pays the entire retirement allowance for certain retirees who are eligible for non-contributory benefits and are not members of the System. The general fund expenditure for fiscal 1998 was approximately \$455,062.

NOTE 5 - TEMPORARY BORROWING

The Town is authorized to borrow on a temporary basis to fund the following:

Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Temporary loans are general obligations of the Town and carry maturity dates that are limited by statute. Interest expenditures for temporary borrowing are accounted for in the General Fund.

As of June 30, 1998, the Town had \$5,090,000 in BANS due on August 19, 1998. On August 15, 1998 the town issued \$21,330,000 of general obligation bonds, of which \$5,090,000 was used to retire the BANS. The Town recognized \$5,090,000 of bond proceeds in fiscal year 1998 and recorded the associated liability as general long-term obligations of the Town at June 30, 1998. The remaining \$16,240,000 of the bond issuance will be recorded as bond proceeds in fiscal year 1999.

NOTE 6 - LONG-TERM DEBT

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the Town's outstanding indebtedness related to the governmental fund types at June 30, 1998 are as follows:

Project	Interest Rate	Outstanding at June 30, 1997	Issued	Redeemed	Outstanding at June 30, 1998
Municipal Purpose Bond 1992	4.70%	\$ 2,585,000	\$ -	\$ 450,000	\$ 2,135,000
Municipal Purpose Bond 1993	3.59%	1,345,000	-	275,000	1,070,000
Municipal Purpose Bond 1997	4.33%	2,520,000	-	305,000	2,215,000
Municipal Purpose Bond 1997	5.16%	6,610,000	-	315,000	6,295,000
Municipal Purpose Bond 1997	5.22%	5,500,000	-	275,000	5,225,000
Municipal Purpose Bond 1999	4% to 6%	-	(1) 5,090,000	-	5,090,000
Total		<u>\$18,560,000</u>	<u>\$5,090,000</u>	<u>\$1,620,000</u>	<u>\$22,030,000</u>

(1) General obligation bonds issued on August 15, 1998 to retire BANS outstanding at June 30, 1998.

Financial Management Services

The annual debt service requirements for the governmental fund types are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1999.....	\$ 3,505,000	\$ 514,309	\$ 4,019,309
2000.....	3,390,000	916,118	4,306,118
2001.....	2,625,000	809,618	3,434,618
2002.....	2,610,000	756,180	3,366,180
2003.....	2,430,000	705,555	3,135,555
Thereafter.....	<u>23,710,000</u>	<u>8,402,424</u>	<u>32,112,424</u>
Total future debt obligations.....	38,270,000	<u>\$12,104,204</u>	<u>\$50,374,204</u>
Less bonds issued August, 1998...	<u>(16,240,000)</u>		
Outstanding at June 30, 1998.....	<u>\$22,030,000</u>		

The Commonwealth of Massachusetts has approved construction assistance to the Town. The assistance program provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State Legislature and the Town's compliance with certain reporting requirements. During 1998 the Town received \$457,050 of such assistance. Assuming annual appropriations by the Commonwealth, approximately \$26,487,000 will be received in future years.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 1998 and after the issuance of the \$21,330,000 of general obligation bonds on August 15, 1998, the Town has the following authorized and unissued debt:

Purpose

School construction.....	\$ 6,205,000
Other capital projects.....	<u>5,596,699</u>
	<u>\$11,801,699</u>

Water and Sewer Enterprise Fund

Notes outstanding related to the operations of the Water and Sewer Enterprise Fund at June 30, 1998 are as follows:

<u>Project</u>	<u>Interest Rate</u>	<u>Outstanding at June 30, 1997</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 1998</u>
Sewer Note - MWRA	* 0.00%	\$104,560	\$ -	\$52,280	\$ 52,280
Sewer Note - MWRA	* 0.00%	19,161	-	9,580	9,581
Sewer Note - MWRA	* 0.00%	47,970	-	15,990	31,980
Sewer Note - MWRA	* 0.00%	-	150,750	-	150,750
Water Note - MWRA	* 0.00%	-	387,911	-	387,911
Sewer Note - MWRA	* 0.00%	<u>-</u>	<u>417,900</u>	<u>-</u>	<u>417,900</u>
Total		<u>\$171,691</u>	<u>\$956,561</u>	<u>\$77,850</u>	<u>\$1,050,402</u>

* The Town is a member of the Massachusetts Water Resources Authority (MWRA) which offers member units interest free loans for various purposes.

Financial Management Services

The annual debt service requirements of the Water and Sewer Enterprise Fund are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1999.....	\$ 269,163	\$ -	\$ 269,163
2000.....	207,302	-	207,302
2001.....	191,312	-	191,312
2002.....	191,312	-	191,312
2003.....	<u>191,313</u>	<u>-</u>	<u>191,313</u>
Total.....	<u>\$1,050,402</u>	<u>\$ -</u>	<u>\$1,050,402</u>

General Long-Term Obligations Account Group

The Town records its liability for long-term bonds and notes in the General Long-Term Obligations Account Group. Other general long-term obligations recognized by the Town are its obligations for vacation and sick pay benefits. These liabilities will be liquidated in the future from governmental funds.

During the year ended June 30, 1998, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Group.

	<u>Balance July 1, 1997</u>	<u>Bonds and Notes Issued</u>	<u>Bonds and Notes Redeemed</u>	<u>Other Net Increase (Decrease)</u>	<u>Balance June 30, 1998</u>
Long-Term Notes and Bonds.....	\$18,560,000	\$5,090,000	(\$1,620,000)	\$ -	\$22,030,000
Vacation and Sick Pay Benefits..	<u>6,200,000</u>	<u>-</u>	<u>-</u>	<u>(300,000)</u>	<u>5,900,000</u>
Total.....	<u>\$24,760,000</u>	<u>\$5,090,000</u>	<u>(\$1,620,000)</u>	<u>(\$300,000)</u>	<u>\$27,930,000</u>

NOTE 7 - STABILIZATION FUND

The Town has \$1,926,258 in a stabilization fund classified in the expendable trust funds as of June 30, 1998. The Town had a net increase of \$605,674 through budgeted transfers in from general fund of \$100,000 and realized capital gains and investment income of \$505,674. The stabilization fund may be used for general or capital purposes upon approval at Town Meeting.

NOTE 8 - TIP FEE STABILIZATION FUND

On January 14, 1998, in accordance with Chapter 8 of the Acts of 1998 of the Commonwealth of Massachusetts, the Town established a Tip Fee Stabilization Fund to receive all proceeds from the sale of recycled materials; the sale of excess tonnage capacity of the Town at the facility of Massachusetts REFUSETECH, Inc. (MRI) in North Andover, including the balance of such funds previously received; other receipts arising from the sale of disposal of solid waste and any funds appropriated by the Town meeting for the purposes of this fund.

Town meeting may appropriate from the Tip Fee Stabilization Fund to fund any of the Town's financial obligations associated with the existing solid waste agreement with MRI, or a successor agreement, in association with the North East Solid Waste Committee (NESWC). In addition, to provide for extraordinary and unforeseen expenditures, the Town Manager, with the approval of the Board of Selectmen and the Finance Committee, may expend up to 10% of the fund without further appropriation. Beginning in the fiscal year commencing July 1, 2005, the Town Meeting, by two-thirds vote, may appropriate from the Tip Fee Stabilization Fund for any lawful purpose.

The Town has \$3,872,414 in the Tip Fee Stabilization Fund at June 30, 1998, which is recorded in the expendable trust funds.

Financial Management Services

The activity of the Fund in fiscal year 1998 is comprised of the following:

Residual equity transfer from the General Fund for funds received through June 30, 1997.....	\$3,152,515
Proceeds from sale of excess tonnage capacity, the sale of recycled materials, the sale of disposal of solid waste and other receipts from NESWC in fiscal year 1998.....	677,624
Investment income in fiscal year 1998.....	<u>42,275</u>
Fund balance at June 30, 1998.....	<u>\$3,872,414</u>

NOTE 9 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town is self-insured for its health insurance activities. These activities are accounted for in the Town's general fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

The Town estimates its Incurred But Not Reported (IBNR) health claims based on two-month claims paid average for the six months prior to year end. At June 30, 1998, the amount of the liability for health insurance claims was \$514,000. This liability is the Town's best estimate based on available information. Changes in the reported liability since July 1, 1997 are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal 1998.....	<u>\$370,000</u>	<u>\$6,441,180</u>	<u>\$ (6,297,180)</u>	<u>\$514,000</u>

NOTE 10 - COMMITMENTS

The Town has various commitments and obligations in connection with constructing, remodeling, reconstructing, and making extraordinary repairs to the Bishop, Hardy, and Bracket schools. The projects are estimated to cost \$22,460,000. No substantial work related to the projects was performed prior to June 30, 1998, however substantially the entire appropriation of the projects is committed at June 30, 1998. The projects are funded through long-term borrowing, of which \$18,300,000 was borrowed on August 15, 1998. The Commonwealth of Massachusetts has approved construction assistance of approximately 63% of the total cost of the projects, subject to annual appropriation by the State Legislature and the Town's compliance with certain reporting requirements. The assistance will be in the form of annual reimbursements of principal and interest payments on the long-term debt associated with the project.

NOTE 11 - CONTINGENCIES

The Town participates in a number of federal financial assistance programs. Although the Town grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 1998, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 1998, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 1998.





Human Services

Administration

Human Services Administration	1998	1999
Budget:	\$94,109	\$91,672
Personnel, Full Time:	2	2
Part Time:	1	1

The Department of Human Services is comprised of the following divisions: Americans with Disabilities Act Coordinator; Board of Health, including Tobacco Control Program; Council on Aging, including Consumer Affairs Program; Fair Housing; Human Rights Commission; Recreation Department, including the rink; Sealer of Weights and Measures; Veterans' Services, including the Food Pantry and the Arlington Assistance Program; Youth Services, including Arlington Youth Consultation Center and Arlington Council on Alcohol and Drug Education Program.

The Department of Human Services is comprised of the following Boards and Commissions: Board of Health, Board of Youth Services, Council on Aging, Disability Commission, Fair Housing Committee, Food Pantry Committee, Human Rights Commission, and Parks and Recreation Commission.

The Department of Human Services receives its funding from the following sources: citizen fees, Department of Elder Affairs, Department of Public Health (MA), Department of Mental Health (MA), Department of Housing and Urban Development (US), Department of Veterans' Services (MA), Division of Medical Assistance (MA), Greater Boston Association for Retarded Citizens, Massachusetts Commission Against Discrimination, Project Bread, private insurance carriers, private donations, Town of Arlington, and Symmes Hospital and Medical Center. With the funds from all these sources, with the countless hours of volunteer time from all the members of these Board and Commissions, and with the superb efforts of all the employees of all the divisions, the Department of Human Services delivers thousands of hours of service to Arlington citizens, improving and enhancing their lives in many diverse ways.

Whittemore Robbins House

The Whittemore Robbins House completed its first full year operating as a function facility in the Town of Arlington. The house booked the following events in 1998:

Parties	17
Weddings	9
Showers	2
Christenings	2
Bar Mitzvahs	1

In October the Whittemore Robbins House hosted the first *Taste of Arlington* event in the town. Sixteen Arlington restaurants and two Arlington caterers offered samplings of their cuisine to 300 lucky "tasters." On a gloriously beautiful fall day, under a glistening white tent, in the beautifully restored parlors and dining room of the house, the diners filled their plates to brimming, listened to the musical strains of the New Orleans Jazz Band, watched for their winnings on the raffle board, lolled

under the warm sun on the side yard, and soaked up the pleasures of a truly spectacular celebration. The scene truly rivaled a Seurat painting.

The Whittemore Robbins House continues to build a name for itself in the greater Boston community as a fine addition to the array of glamorous and glorious historical function facilities.

Human Services

Arlington Youth Consultation Center

Youth Services Enterprise Fund	1998	1999
Budget:	\$329,444	\$344,759
Personnel, Full Time:	1	1
Part Time:	9	9

The Arlington Youth Consultation Center (AYCC) continued its therapy services to children, adolescents, and their families in 1998. Approximately 400 people seek help at AYCC in a given year. People ask for help with a variety of family problems. These problems then cause symptoms in their children, sometimes poor grades in school, sometimes peer difficulties, sometimes substance abuse problems, sometimes depression and suicidality. Having a community resource for these people to turn to is a wonderful service that the Town of Arlington continues to fund.

Two factors are significant in the statistical breakdown of AYCC clients. The first is that ninety percent of the client population is from the low-income families in Arlington, these are clients with incomes of less than \$30,000 annually. The second significant statistical factor is that a high percentage of AYCC clients live in single parent homes. These two factors mean that children living in low-income single parent homes experience a more difficult life than most others their age. This fact is in line with national statistics. Families who are characterized by the working poor, single parent "mom," (most often single-parent female) face enormous stress and burdens in our society. The children suffer the consequences of these stresses and burdens as shown in their poor grades, their angry, defiant, and assaultive behavior, and their sad, despairing emotions. Therefore these families come to the counseling program and receive the support and empathy and guidance of which they deserve.

Substance abuse, family violence, depression and suicidality, physical and sexual abuse, and poverty are the typical problems which bring Arlington families to AYCC. The families get help through individual, group, and/or family counseling sessions with the professionally trained staff. Young children get help through play therapy and sand therapy sessions with the staff. The goal of the counseling work is to help families improve their lives in some way, whether to change what they can change, or to cope better with what they cannot change. Simply validating for people that their life is difficult, that it is understandable that they are struggling, and then simply naming for them a diagnosis; a depression, a hyperactive child, family alcoholism; provides support and empathy to them. Challenging these families to change what they can change or to cope with what they cannot change is the work of the therapy. Success is seen in a range of behaviors – improved grades, improved social relationships, improved parenting skills, improved emotional state, decreased violence, sometimes exclusion of the perpetrator of the violence. Success is families leaving AYCC feeling that life is better for them.

A trained staff of licensed social workers and mental health counselors, a psychologist, a psychiatrist, and a core group of graduate interns in training provide these helping services. The work of AYCC is further enhanced by the services of a few dedicated volunteers, three women who lead the First Step Group (a group for women who have experienced domestic violence), one woman who leads ElderLinks (the grandparent support group), and one woman who leads the experiential training group for the graduate interns. The caring and wise counsel of the Board of Youth Services guides the helping services of AYCC. All this combines into a worthwhile and wonderfully effective service to our community.

Board of Youth Services

The Arlington Board of Youth Services continued with many established programs this past year. The renovated Whittemore Robbins House and its spacious rooms create an environment very

conducive to the counseling programs. The Board continues to participate with projects that protect and enrich the lives of our children.

The Child Assault Prevention Program (CAPP) was given to all first and third grade students in the Arlington public schools. Children are taught through role-play and practice how to deal with the issues of assault and abuse through prevention and awareness.

The Board participated with the Arlington Community of Caring in a study to discover the greatest needs that Arlington parents have in raising their children. This survey is the third of a three-part series. The first was a youth risk behavior survey taken by high school students. The second was a similar survey taken by middle school students. The surveys found that Arlington students compare favorably to statewide statistics in most categories. The surveys show that the alcohol and drug education programs, including the Alcohol Awareness Program for the fifth and sixth grade students, Athletes' Night, Safe Homes Program, and Students Against Drunk Driving (SADD) are instrumental in educating students.

The Board continues to celebrate diversity. One way to spread the message is by hanging the *Celebrate Diversity* banners in the town center. These banners were created through efforts of the Board of Youth Services. Ideas for further dissemination of the message are mugs, ties, bookmarks, and wall hangings. The Board will continue to explore these ideas next year.

This is the second year of the First Step Group, a support group for women who have been victims of domestic violence. The group has grown significantly in membership numbers and the incidence numbers of domestic violence at the Police Department have decreased. The Grandparents Support Group, which caters to the needs of grandparents who are raising their grandchildren, is also its second year. At every opportunity the board continues to support and affirm the family.

Another accomplishment this year was the review of board bylaws. The bylaws were rewritten to reflect the current way the board functions.

In 1999 the Arlington Youth Consultation Center must be re-licensed. The re-licensing includes the physical plant, health care quality, paperwork system, and policies and protocol of the service delivery. This re-licensing is done by the Department of Public Health. All efforts will be made to maintain the license of the Arlington Youth Consultation Center.

The goals for the Board in this next year include reviewing focus group outcomes including proactive parenting programs, public relations, AYCC, program development, and serving the needs of Arlington youth. The Board of Youth Services always intends to react in a positive, supportive manner to the needs of Arlington's youth and general human service needs.

Alcohol and Drug Education Program

The year 1998 marked the twentieth anniversary of the Alcohol and Drug Education Program which provides a comprehensive substance prevention program for the schools. Under the leadership of the Board of Youth Services, the program is considered a model in the state. The following programs were implemented during 1998 for students, parents, and the community.

Student Programs

Students Against Driving Drunk (SADD)

With a membership of over 100 students, the Arlington High School (AHS) SADD Chapter is one of the largest, oldest, and most active in the state. Since the program inception fifteen years ago, AHS student surveys indicate a significant decrease in the number of students who drink and drive, and who ride with a driver who has been drinking.

AHS celebrated the fifteenth anniversary with the following prevention programs:

- ~ Prom Assemblies - students heard personal stories from family members who had lost loved ones in alcohol-related car accidents
- ~ Prom Hotline - program provides a safe ride home after junior and senior proms
- ~ Town Day - students organized an information booth

Human Services

- ~ Car Wash - fund raising event
- ~ Holiday Red Ribbon Safety Campaign - students distributed 6,000 red ribbons throughout the community. Ribbons are tied to automobiles to promote safe and sober driving
- ~ Anniversary Celebration - A special assembly was held for all grades ten through twelve students who heard a young, dynamic motivational speaker who encouraged them to stay healthy and reach their dreams



SADD -Students Against Driving Drunk

Freedom from Chemical Dependency (FCD)

A four-day comprehensive alcohol and drug education program was presented for the eleventh year to all freshmen at Arlington High School and all seventh graders at the Ottoson Middle School. Three instructors from FCD, all recovering alcoholics or former drug users, openly discussed substance abuse issues with the students in a comfortable setting. Symmes Hospital and Medical Center generously donated \$10,000 to defray the cost of the program.

Alateen

The Alateen meeting in Arlington completed its first year of providing a support group for adolescents aged twelve and up who have personal lives which or have been affected by close contact with a parent, relative, or friend who has a drinking problem. On any given Sunday evening, at least six or more teenagers meet from 7:00 p.m. to 8:00 p.m. at the Fox Library and Community Center. Fifteen other teenagers have attended during the year.

Peer Programs

Alcohol Awareness Peer Leadership Program

For the twentieth year, school educators recognized that peer education is an exciting, productive, and cost-effective way to teach young people. The Alcohol Awareness Peer Leadership Program trained fifty-seven juniors and seniors for fourteen weeks to lead four discussion classes with approximately 350 fifth graders. Training session topics included alcohol and other drugs, family alcoholism, building self-esteem, decision-making skills, peer and media pressure, and personal attitudes towards alcohol use and abuse.

Teen Depression Peer Education Programs

The Town worked closely with the AHS Guidance and English departments to make available a peer program aimed at raising student awareness about depression. Thirty AHS juniors and seniors trained for five weeks prior to leading classroom discussions for all sophomores on the symptoms, causes, and remedies of normal and serious depression, and suicide. A recent student survey of all AHS students indicated a high incidence of stress and depression.

Tobacco Peer Program

Twenty-five AHS peer leaders from the peer programs on alcohol and other drugs, teen depression, and drunk driving organized the Great American Smokeout at the high school in November. Peer leaders decorated the high school with balloons, banners, and posters. Tables were set up in the cafeteria to distribute No Smoking literature. Wearing white T-shirts with anti-smoking messages, the

Human Services

peer leaders gave all students during the three lunch periods gifts of anti-smoking emblems, stickers, magnets, Frisbees, pens, and pencils. Several students expressed a desire to attend the town's Smoking Cessation Program.

Parent Programs

The Arlington Safe Homes Program is comprised of AHS and Ottoson Middle School parents who share a concern about the use of alcohol and other drugs by teenagers in the town. Since the program's inception in 1991, approximately twenty-one percent of parents have signed an agreement to provide responsible supervision of parties in their homes and not to allow alcohol and other drugs to be used at parties. In 1998 twenty-eight percent of parents signed an agreement.

Seventy-five students and their parents or guardians attended the eighteenth annual Alcohol and Drug Awareness Program in November. To help strengthen communication and respect differences between generations the audience participated in an exercise, which gives parents and students the opportunity to give each other, messages with a degree of anonymity. Separated into two groups, participants were encouraged to be candid and forthcoming when creating eight to ten messages that they wanted the other groups to hear and respond. Response to the exercise was overwhelmingly positive with students expressing a need to be trusted more by their parents.

Recognizing the need for parents to become more informed and educated, two issues of the AHS Parent Newsletter *Prevention Information for Parents* are published each year. Each issue devotes several pages to prevention programs being implemented at the high school, grants received for funding health-related issues, community programs for parents, and tips on successful parenting. The newsletter is distributed to all AHS parents, teachers, administrators, town officials, local clergy, and Town Meeting Members.

Funding

Funding for the Alcohol and Drug Education Program is made available from the Town of Arlington and for the twelfth year a federal Safe and Drug Free Schools Grant. This year the grant was in the amount of \$28,558. For the first few years the grant was named the Drug Free School and Communities Grant. The grant was then renamed the Safe and Drug Free Schools Grant in response to the increase in school violence nationwide. Consequently, the program expanded its work to help reduce harassment of students and violence in the schools. While the main focus of the program remains alcohol and drug prevention education, the issues of racism, sexism, homophobia, and religious differences are now addressed.

A donation of \$10,000 from Symmes Hospital and Medical Center funded the yearly FCD program for all students in grades seven and nine for the fourteenth year. Without the generosity of Symmes this valuable program, which receives the most positive evaluations of any program, would not be possible.

Council on Aging

Human Services Council on Aging	1998	1999
Budget:	\$110,043	\$123,765
Personnel, Full Time:	2	3
Part Time:	2	2
Council on Aging Transportation Enterprise Fund		
Budget:	\$135,961	\$133,060

This past year was a busy and productive one for the Council on Aging (COA) with program and system upgrading and redirection taking place in response to changing needs. Current services realized continued demand and use by Arlington elders. As part of the Town upgrading its

Human Services

communications system the COA received a new telephone system and four new computers. This resulted in increased efficiency for the staff in its daily work. The phone system, with its direct dial and voice mail features, allows easier public access to individual staff members. COA staff received training through the Town on the new computer equipment. Cardiopulmonary Resuscitation (CPR) training was also offered and the COA took advantage of this with the majority of the staff being trained.

Recently introduced programs remain popular. The Senior Community Service Program, with increased funding to allow more participation than last year, had its seven openings quickly filled. Participants work for a period of time in a municipal agency and develop a sense of their town government "from the inside".

The twice monthly information presentations at the Senior Center were well attended and appreciated, particularly in view of the recent changes in many programs such as Medicare and the Senior Pharmacy Program. Subjects of interest such as Medicare, stroke, Senior Care Organizations, therapeutic massage, glaucoma, elder law, the Senior Pharmacy Program, and spirituality were some of the topics offered. Information about upcoming presentations is sent to Arlington Cable and the Northwest Weekly section of the Sunday Boston Globe, as well as being published in the Arlington Advocate and the Senior Center Newsletter. Flyers are also distributed to the libraries, the Retired Men's Club, and other locations.

The COA continues with Symmes Hospital to distribute the Senior Services Directory, now in its second edition. The Senior Center newsletter has received increased input from the COA, with many photographs to increase reader interest.

The Symmes Hospital Auxiliary made a generous donation to start the COA Lifeline Scholarship Fund for those elders who may need this monitoring service but are unable to afford it. The Park Street Congregational Church made a significant donation to the Council on Aging of in-kind support of the services offered the elder community. Many thanks to these and others, both corporate and individuals, for their generosity and support. The COA Transportation Scholarship Fund has been instrumental in getting elders in need to multiple medical appointments such as chemotherapy or radiation treatments, where continuing transportation costs over a prolonged course of treatment would be prohibitive. Other Scholarship subsidy is available for those in need through Community Development Block Grant funding for Adult Day Health Care and for Meals on Wheels.

The COA was involved with the Department of Personnel, Board of Health, and the Symmes Hospital and Medical Center to sponsor an Autumn Wellness Fair for town employees and their families.

With the help of a student intern from Harvard Divinity School the COA developed and hosted a Spirituality Forum at the Senior Center in March. The student nurse intern program allowed the COA to perform many more home evaluations than would otherwise be possible. The COA also served as a field-training site for a student in the Human Services Program at Fitchburg State College. Student interns were part of a new Interdisciplinary Forum designed to enhance a holistic view of client needs and care. The COA was also well represented at Town Day giving out literature and information about services and programs.

Health and Wellness Programs, under the direction of the COA nurse, continue to focus on serving frail elders in their homes. Although somewhat fewer elders were being served than last year, the home visits are taking two to three times longer and are more complex than in the past. With the expansion of the nurse's hours to thirty hours per week, programs and clinics have been instituted at Fox Community Center and Millbrook Square. Thirty additional elders are being served each week and ten new contacts are made each week as a result.

The Health Education and Screening Program focused on the following during 1998: high blood pressure and prevention of complications from high blood pressure; breast cancer; dental clinics and early detection of oral cancer; depression screening; diabetes/nutrition/weight control; flu and pneumonia; glaucoma/cataract and other diseases of the aging eye. Healthy lifestyle issues covered were: nutrition, exercise, smoking, relaxation, hearing, massage, podiatry, and prostate cancer. There were support groups for: bereavement, caregivers, and grandparenting. Women's health issues covered were; coronary artery disease; cervical, ovarian, breast, colorectal, lung, and skin cancer; muscle strengthening, and osteoporosis.

COA Social Services continue to offer Intake and Referral services as well as offering direct client care. In 1998, the Friendly Visitor program was successfully reintroduced. Working with the COA Coordinator of Volunteers, a Telephone Reassurance Program was instituted. Over thirty clients are

called on a weekly basis to check on their safety and comfort. The COA Social Worker became involved with Minuteman Home Care Corporation Protective Services Program to reach out to Arlington seniors about elder abuse. Four successful clinics were held on this subject. The Caregivers Support Group has grown to almost double its size in the past year due to increasing needs of support for Arlington caregivers.

Transportation continues to be an important and sought-after service of the Council on Aging. Lift-equipped vans provide service to the Senior Center Meal Site and the Adult Day Care Program. All drivers were re-certified this year in their defensive driving, client management, and CPR requirements. The Dial-A-Ride taxi program (DART) offers community access to anywhere in Arlington. Volunteers staff some transportation services. Volunteers provided 116 medical trips, which represent at least 348 hours of time on the road. Two hundred volunteer shifts for Meals-On-Wheels represent 560 hours of service to the elderly. Volunteers also set up a computer area in the COA for seniors to use. This area will be activated soon. The computers were obtained through the generosity of the Town. Other volunteers provide the COA with reception and clerical assistance, income tax aides, telephone reassurance, and health benefits counseling in the Serving Health Information Needs of the Elderly (SHINE) program. A Volunteer Reception, honoring those who gave their time and talents through the Council on Aging and the Arlington Seniors Association, was held in June. It was successful and well attended. The Council on Aging Board of Directors volunteers their time and efforts throughout the year to ensure that the agency is running smoothly.

Late in the year the COA sponsored a board-training event with a speaker/trainer from the Executive Office of Elder Affairs. This was attended by more than fifty COA Board members and volunteers from five neighboring municipalities. Attendees found this event to be unique and quite valuable to them in their volunteer positions.

The Assisted Living Task Force, jointly sponsored by the Board of Selectmen and the Council on Aging, directed their attention to the proposed Assisted Living facility and the required rezoning of the MBTA property in Arlington Heights. The developer received the Task Force's support at Annual Town Meeting upon stating that twenty percent of the proposed units would be set aside as affordable.

Goals for 1999 include a Board and staff review of the COA Transportation Program in light of changing client needs and development of an intergenerational approach to COA programs.

COUNCIL ON AGING / UNITS OF SERVICE 1998 SERVICE REPORT

General information services	7,121
Social Services	2,178
Health & Wellness Services	5,935
Nutrition (at home & at Sr. Ctr.)	22,421
Transportation	16,652
Other volunteer services	2,575

Fair Housing

Throughout 1998 the Arlington Fair Housing Advisory Committee (AFHAC) and the Fair Housing Director actively promoted and implemented a number of activities and programs to ensure fair housing opportunities in Arlington. The Committee and the Director met monthly between September through June to discuss, plan, and create solutions for a range of concerns related to equal access to housing. The AFHAC focused on several activities to address relevant issues for present, future, and prospective residents.

In addition to providing information and servicing current and prospective residents, realtors and landlords, the AFHAC also aimed its educational efforts toward the wider community. Over the past seven years, the Director and the Committee have developed an innovative outreach program by sponsoring an Art and Literary Contest involving the students of Arlington High School. A unique aspect of this contest is that local banks contribute generously to provide scholarships to the winning entries, which this year totaled \$4,600. Students placed over 400 entries which were reviewed by the members of the AFHAC who served as judges. This project gave the student body the opportunity to

Human Services

learn about state and federal fair housing laws and the Town of Arlington's long-standing and ongoing commitment to fair housing. Although most AFHAC's activities and events are targeted to meet the needs of people currently exploring the housing market, the AFHAC considers this particular activity to be of importance. The activity is considered an investment in Arlington's future as well as an opportunity to form a public/private partnership with local businesses. The AFHAC accomplishes its mission by informing and educating the next generation of renters, homeowners, landlords, and possibly some future housing professionals. In addition there is a ripple effect from this activity as the parents/guardians and other relatives learn more about fair housing while their student participates in the preparation of their submission to the contest.

Both contests involved a number of residents who volunteered their time, professional skills, and talents as judges of the work. This year the judges for both contests were: Deborah Chang, Fair Housing Director; Carol Senapoulos Forbes, member of the AFHAC and social worker; Anita Howard, member of the AFHAC and independent consultant pursuing graduate studies; Tim Lordan, member of the AFHAC and the former senior vice-president of the Lexington Savings Bank; Pearl Morrison, member of the AFHAC and principal of the West Somerville Neighborhood School; Julia Acquaah-Harrison realtor and member of the AFHAC; Muriel Ladenburg, assistant dean at Brandeis University and member of the AFHAC; Adele Kraus, teacher and member of the AFHAC; Franklin Hurd, executive director of the Arlington Housing Authority, a former Selectman, and current member of the AFHAC; Wilson Henderson, director of the Equal Opportunity Division of the Massachusetts Housing Finance Agency and member and former chair of the AFHAC; and Nick Minton, chair of the AFHAC, commissioner of the Arlington Human Rights Commission, and professor at the University of Massachusetts at Lowell.



Members and staff of the Fair Housing Advisory Committee at Town Day "98" wearing T-shirts imprinted with the winning logo design of Arlington High student, Melissa Gridley, and sponsored by the generous contributions of the Medford Savings Bank. L to R: Phyllis Russo, Adele Kraus, Julliah Acquaah-Harrison, Nick Minton, Deborah Chang and Marcelina Manos.

Each winning student received a personalized plaque from the Arlington Fair Housing Advisory Committee presented by Stephen Gilligan, chairman of the Board of Selectmen and Nick Minton, chair of the AFHAC. A representative of each contributing bank awarded financial scholarships to their respective student. The following Arlington High student winners of the Art Contest were awarded scholarships: Melissa Gridley, merit award, \$650 from Medford Savings Bank; Matt Graham, merit award, \$650 from Somerset Savings Bank; Jesse Dee, honorable mention, \$250 from Central Bank; Dan Caddigan, honorable mention, \$250 from BankBoston; Lindsay Cuffe, honorable mention, \$250 from Cooperative Bank; Julie Holland, honorable mention, \$250 from Citizens Bank.

The following winners of the Literary Contest also received scholarships: Melanie Lucente, merit award, \$650 from Cambridge

Savings Bank; Samuel Thrope, merit award, \$650 from Boston Federal Savings Bank; Patrick Coglianese, honorable mention, \$250 from BankBoston; Krissy Nolan, honorable mention, \$250 from the Town of Arlington; Tracey Samko, honorable mention, \$250 from Belmont Savings Bank; Patrick Allen, honorable mention, \$250 from Lexington Savings Bank; Sarah Baldwin, honorable mention, \$250 from North Cambridge Savings Bank.

The contest culminated in an Awards Ceremony celebration held during April, National Fair Housing Month, at the beautiful and historic Whittemore Robbins House. In addition to the presentation of contest awards, the AFHAC chose to publicly recognize two realtors as outstanding professionals who integrate fair housing practices into their business practices. The local real estate offices were asked to submit the names of employees or peers that are an exemplary model in the fair housing arena. Jan Cusack and Pauline Keenan, co-owners of Keenan & Cusack Realtors for fifteen

years and who recently became partners of the new Century 21 Adams, Keenan & Cusack Realtors were honored at the Awards Ceremony. Ms. Keenan and Ms. Cusack were recognized for their even-handed business practices and their overall behavior and attitude about diversity concerns within the real estate industry. Also, an opening reception was held at the Jefferson Cutter House for all students, faculty, realtors, and bankers in town featuring an exhibit of all student entries. The items were on display for the entire month of April. This exhibit provided the general public the opportunity to experience first hand the ideas expressed by local students about fair housing.

The educational outreach benefits of the annual Art and Literary Contest extended to Town Day in September with a special "free raffle" of T-shirts. Residents who visited the AFHAC booth and who were winners in the raffle were given a complimentary T-shirt with the imprinted design of Melissa Gridley, merit winner in the Art Contest. The T-shirts were made possible by Medford Savings Bank who contributed \$450 for the purchase and printing of 100 hundred T-shirts in addition to their merit award scholarship. Notepads printed with Julie Holland's design, an honorable mention, were distributed to all visitors along with copies of the state and federal fair housing laws and other assorted promotional products such as pens, pencils, and bookmarks with a fair housing slogan. Many residents expressed their appreciation for having information available to them at Town Day while a number of visitors later contacted the Fair Housing Office with particular questions and personal housing concerns. Each year this community outreach effort offers an opportunity for the housing concerns of many residents and visitors to be addressed and results in solving a variety of housing problems. Posters incorporating the original design of merit winner, Matt Graham, were distributed to all local businesses, places of worship, schools and other public areas to further inform the general public about fair housing. The committee sponsored a series of advertisements in the Arlington Advocate, which were produced by the United States Department of Housing and Urban Development for a national campaign to promote fair housing awareness. The advertisements were a useful tool and they creatively use graphics and language to express the issues.

The Fair Housing Office is staffed with two part-time employees, the Director of Fair Housing and a secretary. Between the two part-time positions the employees provide full-time coverage for the office and the public seeking services. The employees are involved in a broad range of activities, projects, and tasks to serve Arlington residents or homeseekers interested in making Arlington their home. Tenants, landlords, realtors, and homebuyers contact the office with a variety of housing concerns. The Director assists those who feel they experienced housing discrimination to file formal complaints to the Massachusetts Commission Against Discrimination and the Department of Housing and Urban Development. All other complaints are either mediated or referred to other agencies and authorities as needed. Educational materials and outreach efforts to the general public are designed, implemented, and disseminated through the office in conjunction with the goals and objectives of the Committee. The Director also serves as the liaison to groups, agencies, and organizations outside the town regarding fair housing matters. From January through June, the staff also provided support to the Human Rights Commission.

Through the Community Reinvestment Act, the Fair Housing Director collaborates with Cambridge Savings Bank officials in the implementation of a new personal loan product. The loan is unique because it provides people with poor or no credit history the possibility of securing a small loan with very low interest. Several Arlington residents benefited from this new program in during the year.

For 1999, the members of the Arlington Fair Housing Advisory Committee plan to focus their attention to create expanded informational and educational opportunities to present to the wider community about fair housing laws and in particular the lead paint laws and the impact this type of discrimination places upon families with children.

Human Rights Commission

As it has for the past five years, the Human Rights Commission continued to develop and implement programs designed to advance issues related to the fair and equal treatment of individuals. The Commission continued to provide the town with a local mechanism for the resolution of complaints of discrimination.

Human Services

During this past year, the Human Rights Commission initiated a program called *Arlington Dialogues*, a series of public forums, which are intended to foster mutual understanding and respect among people living and working in Arlington. These forums educate the public about the effects of prejudice, intolerance and bigotry, and afford townspeople a meaningful opportunity to discuss responses and solutions.

In June the Commission was pleased to have, as its guest speaker for its first *Arlington Dialogue*, Marie-Louise Strom, manager of curriculum development and citizenship education for the South African Institute of Democracy. Before an audience of fifty people, Ms. Strom talked about her experiences as a white woman growing up in the South African apartheid system and gave an enlightening talk on her life and work in the fields of citizenship education and social justice. The evening concluded with a discussion about local and international politics.

In November the Human Rights Commission hosted its second *Arlington Dialogue* with a showing and discussion of the video *Not In Our Town*, which recounted how residents of Billings, Montana, a town victimized by white supremacists, banded together to fight prejudice. The Commission plans to host additional *Arlington Dialogues* in 1999.

In 1998 the Human Rights Commission launched an aggressive campaign to educate individuals about their rights under federal, state, and local non-discrimination laws and endeavored to provide information to the public about the many resources in Arlington that are available to them. The Human Rights Commission published and distributed a brochure describing the Commission's powers and functions, including its power to receive, hold hearings on, and mediate complaints of discrimination. In collaboration with twelve other town organizations, committees, and boards, the Human Rights Commission also helped to publish and distribute a pamphlet designed to assist victims of hate crimes.

In addition to these brochures, the Human Rights Commission arranged for public service announcements to be broadcast on cable television. These announcements are designed to encourage those who believed that they have been discriminated against to contact the Commission for further assistance. On Town Day the Commissioners made themselves available to answer questions and to talk to residents about their concerns relating to discrimination and diversity.

In May, September, November, and December of 1998, racist literature and graffiti were discovered in certain sections of East Arlington and Arlington Heights. The Human Rights Commission reported these incidents to the police department ensuring that the offending graffiti was promptly removed. The Commission publicly condemned these acts of bigotry in letters to the Arlington Advocate and to the Boston Globe.

The Commission works in close cooperation with the Police Department and exchanges information with the police on matters relating to hate crimes and hate incidents occurring within the town. In November of 1998 the Director of Police Services met with the Commission to brief Commissioners on efforts by the Police Department to investigate and solve hate crimes and to track and record the frequency and severity of such acts. At that same meeting the Director updated the Commission on the police department's progress in hiring and promoting women and people of color, and in training police officers who respond to and investigate hate crimes.

Other town officials who met with the Human Rights Commission included the Director of Personnel who provided information about affirmative action hiring, training programs, and the diversity of the town's workforce, and the Chair of the Safe Schools Task Force who briefed the Commission on how our schools are dealing with issues of diversity and safety.

The Human Rights Commission has entered into a cooperative arrangement with the Massachusetts Commission Against Discrimination (MCAD) to handle, on the MCAD's behalf, complaints of discrimination involving Arlington residents and businesses. By processing these complaints of discrimination, by conducting preliminary investigations, and by making probable cause determinations, the Human Rights Commission is able to relieve the MCAD of its backlog of cases while at the same time helping citizens of the town achieve an expeditious resolution of matters concerning them. This year, two cases, which had been referred to the Human Rights Commission for investigation and for probable cause determinations, were resolved. As compensation for its work, the Human Rights Commission received \$440 from the MCAD. At the conclusion of the year the Human Rights Commission renewed its contract with the MCAD and anticipates handling additional cases in the future.

The Human Rights Commission was a sponsor of the *Facing History - Facing Ourselves* Project at the Ottoson Middle School and paid for the training of two teachers. The *Facing History - Facing*

Ourselves project is devoted to teaching students about the dangers of indifference. The program helps students confront the complexities of history in ways that promote critical and creative thinking while also providing students with a mechanism to explore opportunities for positive change. The Commission will continue to be a sponsor of this worthwhile program in 1999.

Along with the Arts Council, the Human Rights Commission was a cosponsor of the town's yearly *Winter Celebration* which was held on December 11, 1998 in the Town Hall Auditorium to a standing room only crowd. A twenty-year-old tradition in town, the *Winter Celebration* is an opportunity for professional performers and local students to showcase their musical and artistic talents in a celebration of diversity and the holiday season. The program included a carol sing, traditional Cambodian dances by the Angkor Dance Troupe, Celtic jigs and reels, Eastern European and Klezmer rhythms, and folk songs of England, Israel, and France. Local restaurant owners donated refreshments in the form of ethnic desserts.

Each year the Human Rights Commission conducts a raffle to help raise money to enable the Commission to continue its work. In addition to donating money to the *Facing History - Facing Ourselves* project, the Commission, as it has been for several years, was again in 1998, a sponsor of the Martin Luther King Day Celebration.

The Human Rights Commission was created by an act of Town Meeting in 1993. The Commission is comprised of thirteen residents who are appointed by the Town Manager, the Town Moderator and the School Committee.

Board of Health

Human Services Board of Health	1998	1999
Budget:	\$122,775	\$120,281
Personnel, Full Time:	3	3
Part Time:	1	1
Board Members:	3	3

In 1998, the Board of Health continued to serve as a health resource to the community by delivering existing programs as well as implementing new ones.

Throughout the year, the Board of Health protects the public's health by enforcing state and local sanitary regulations. Inspectors regulate food establishments, public pools and bathing beaches, massage therapy establishments, tanning facilities, housing complaints, dumpsters, septic systems, and other miscellaneous environmental concerns.

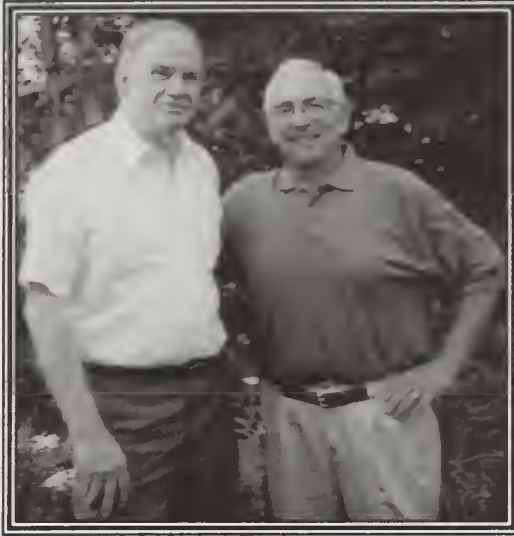
Since the health needs of the community are continually changing, policy review and development is an on-going process at monthly board meetings. In 1998, revisions were made through the public hearing process to *Dumpster Regulations and for the Removal and Transportation of Garbage, Rubbish, Offal, or Other Offensive Substances*. A new regulation was adopted: *Rules and Regulations Pertaining to Certification of Managers in Food Safety*.

As in past years, the Board of Health sponsored public clinics in to provide protection to the community against the spread of preventable diseases. In May, eighty-seven dogs and cats were vaccinated against the rabies virus at the annual rabies clinic. In the fall, the Board of Health teamed up with the Council on Aging and the Medical Center at Symmes for the flu and pneumonia clinics. This year 1,426 residents received the flu shot and 225 residents received the pneumonia shot.

In addition to existing wellness and disease prevention activities, the Board of Health developed new ways for promoting a healthy community this year. A food safety newsletter was created to address educational issues around safe and sanitary food preparation. Each food establishment in the town receives the newsletter quarterly. During the fall, the Board of Health participated in the first employee wellness fair. Over 100 town employees were immunized at the Adult Immunization table.

Human Services

Board of Health member and former chair, Dr. Alan Wright, retired this year after thirty years of service in his position. Over the years, Dr. Wright has been instrumental in the implementation and revision of many public health policies including those that regulate dumpsters, massage therapy, and tobacco products. Dr. Wright's work for the public health of the community will be greatly missed.



Donald R. Marquis, Town Manager (l) pictured with Dr. Alan Wright (r) who retired after serving over 30 years on the Board of Health

The Tobacco Program of the Board of Health continued to work with residents and businesses in promoting healthy, smoke-free environments. In 1998, 300 participants attended smoking cessation programs that offered both hypnosis and behavior modification techniques. Another focus of the Tobacco Program this year was limiting youth access to tobacco products. On average, ninety-three percent of tobacco vendors did not sell cigarettes to minors during compliance checks; this was a six-percent increase in compliance from last year. In addition, the Tobacco Program coordinated with the Fire Department and the School Department on various activities such as the Safe Program and the Great American Smokeout.

In the future, the Board of Health will continue to protect the public's health, serve as a health resource, and promote healthy lifestyles in a healthy community.

Veterans' Services

Human Services Veterans' Services	1998	1999
Budget:	\$207,532	\$227,373
Personnel, Full Time:	1	1
Part Time:	1	1

The Veterans' Services division functions as a liaison with all federal, state, and local government agencies to help the veteran and his or her dependents. This office is also able to supply emergency financial aid until a veteran can obtain employment or can be enrolled in a more permanent program.

This division is responsible for requests to the Department of Veterans' Affairs for benefits due the veteran or his or her family. These benefits include compensation for service-connected injuries, death pensions, and many other types of assistance.

The Veterans' Services division is responsible for decorating more than 4,000 graves in Mount Pleasant and Saint Paul's cemeteries. This is done with the help of local veterans' organizations. Since 1984 this division has organized and managed the Memorial and Veterans' Day Observances.

Sealer of Weights and Measures

In 1998 the Massachusetts legislature passed a new law, the *Consumer and Merchant Protection Act*." This law will have a dramatic and positive effect on the administration of weights and measures in the future. It is the most comprehensive overhaul affecting weights and measures administration since the last major changes were made in 1918 when the state division was established.

The new law places additional duties on the local inspector, adding the inspection of store scanners and enforcing the Item Pricing, Unit Pricing laws and Regulations, and the Motor Fuel Sales Act. The new law also gives authority to Sealers to issue civil citations for all weights and measures violations.

Our local sealer continues to check all scales and weights in stores, all gas pumps, all fuel truck meters, all taximeters, and all linear devices. The sealer continues to protect the consumer interests of the citizens of Arlington.

Recreation Division

Recreation Enterprise Fund	1998	1999
Budget:	\$281,642	\$269,650
Personnel, Full Time:	3	3
Seasonal Employees:	Numerous	Numerous
Veterans' Memorial Rink Enterprise Fund		
Budget:	\$274,106	\$274,434
Personnel, Full Time:	2	2
Seasonal Employees:	Numerous	Numerous

The Recreation Division enjoyed another banner year in 1998. The division is charged with overseeing the operation of the Veterans Memorial Sports Center, the Reservoir Beach, and the Gibbs School Gymnasium and for providing programs and activities for the residents of Arlington. Additionally the staff of the Recreation Division works closely with the Park and Recreation Commission in planning the renovations to park and playground areas.

The school renovation projects posed a challenge this year since many of the programs are scheduled in school building. Through careful planning and with tremendous cooperation of some of the School Department staff, all activities continued.

New programs were introduced while others took on a different look. Instructional clinics in lacrosse and field hockey were well received by the middle school age group. Yoga was offered for adults and the SkyHawks Sports Academy provided instruction for youth during six weeks of the summer. The response to the SkyHawks program was favorable and a decision was made to offer additional clinics during the school year.



Participants in the Recreation Division's Kids Corner displayed their "out of this world" day headgear

Human Services

Kids Corner made its debut during the summer months. The program was created by merging two existing programs, Pre-School Corner and Kids Place. This consolidation allowed staff to share facilities and resources while serving the pre-school and young elementary school age child.

The Sports Center, Arlington's indoor ice skating facility, continued to be a focal point for recreation activities. The rink was host site for the Holiday Hockey Tournament in late December. A large crowd attended the two-day tournament featuring teams from both Arlington schools along with teams from Reading and Billerica.

The Recreation Division will continue to strive to offer diversified leisure opportunities for the residents of Arlington by continually evaluating and upgrading programs and facilities.

Park and Recreation Commission

In 1998, the Park and Recreation Commission continued the task of planning for and implementing the renovation of athletic playing fields and playgrounds within the town. The Commission worked closely with the Recreation Department, the Department of Public Works, citizen groups, and volunteer committees to promote improved maintenance and awareness of the natural resources within the jurisdiction of the Commission.

Open Space Resources

The Park and Recreation Commission has jurisdiction for approximately thirty town owned open space recreation areas including twenty-four playgrounds, five baseball fields, fifteen little league/softball diamonds, ten soccer and multi-purpose fields, fifteen tennis courts, and twenty-three basketball courts. Menotomy Rocks Park, the Reservoir, and Spy Pond have water resources. Several of the sites have significant natural features including wooded areas at Menotomy Rocks Park and the Turkey Hill Reservation, steep topography and dramatic views at Robbins Farm, and community gardens at Magnolia Field.

Many of these open space resources are heavily used and require ongoing maintenance and periodic capital improvements. In an effort to ensure that the sites are maintained in the best condition possible, the Park and Recreation Commission established a close working relationship with the Department of Public Works; the town department responsible for maintenance. The Commission also developed a ten-year capital plan to address current and future needs. Funding for capital improvements comes from revenue collected by the town and approved by Town Meeting and Community Development Block Grant (CDBG) allocations. The sites eligible for CDBG funds are limited and the allocation requested by the Commission from the Town is often reduced, resulting in a greater burden on future years and delays in capital improvements.

Capital Improvements

In 1998, the Park and Recreation Commission, working with landscape architect Andrew Leonard, prepared preliminary plans for the renovation of the Peirce School Playground, Thorndike Field, Florence Avenue (Dallin School) Field, Magnolia Field, and the spray pool at North Union (Thompson School).

The Commission met with the Mount Gilboa Playground Association to finalize plans for the installation of new play equipment at the Reservoir Beach. The Commission also met with the Friends of Spy Pond regarding future improvements to Spy Pond Park. The following is a summary of the capital improvement projects that were completed in 1998 or planned and scheduled for completion in 1999.

Florence Avenue Field

Plans were completed and bids were received from seven contractors in March for the reconstruction of the soccer field and baseball diamond at Florence Avenue (Dallin School). The work included removal of loam, re-grading and seeding of the soccer field, irrigation, reconstruction of the infield, a new backstop and player's benches, and a new basketball court. The work was completed in the fall and the field will be available for use next Spring.

Magnolia Field

CDBG funds were approved by the Town and made available in July. Bids were received from contractors and construction started in mid August for the reconstruction of Magnolia Field. The reconstruction included fine grading and seeding, new benches, improved drainage, reconstructed walkways, and an underground irrigation system. The work was completed in the fall, however an additional growing season during the spring of 1999 is required to make the field available for play in the fall of 1999.

Peirce School Playground

Plans were completed for the Peirce School Playground Phase II. Proposed improvements include enlarging the existing playground area, installing new equipment, realigning the basketball courts to provide two full courts, and construction of an educational garden outside the play area. The advertisement for construction bids of this project was delayed due to insufficient funding. Additional CDBG funds will be requested in March of 1999.

Parallel Playground

Parallel Playground has experienced the loss of several trees and received only minor upgrades of play equipment since the 1970's. Proposed improvements include new play equipment, trees, and landscaping. The town approved only \$20,000 of the requested \$75,000 to upgrade the playground in 1998. Additional funds will again be requested in 1999.

Reservoir Playground

The Commission assisted the Mount Gilboa Playground Committee in preparing plans and securing approval from the Lexington Conservation Commission for the installation of a tot lot, playground equipment, benches, fencing, and handicap access. Construction of the project was accomplished by volunteers from the Mount Gilboa neighborhood and was completed in the spring.

Warren A. Peirce Field

The Commission, acting as facilitators, reviewed options for repairing and/or replacing the grandstands at W. A. Peirce Field with representatives from Arlington High School and the Department of Public Works. At the request of the Commission, the town allocated \$75,000 in 1998 toward this effort, including \$25,000 for handicap access. In November a Request for Proposals (RFP) was issued and a landscape architect selected to assist the town in developing a comprehensive plan for renovating the entire W. A. Peirce Recreation Complex.

North Union Spray Pool

Based on plans prepared by Leonard Design Associates, bids were received from four contractors in April and construction started in June. The new facility was completed in September and includes a variety of fountains and spray jets. The paving was replaced and benches were relocated. Additional color coating will be added in the spring of 1999.

Spy Pond Shore

In 1998, the Commission requested and received \$20,000 in CDBG funds to prepare a comprehensive plan for stabilizing the banks at the edge of Spy Pond and to develop solutions to erosion, compaction, geese, and emergency access to the pond. Working with the Friends of Spy Pond, the Vision 2020 Open Space Committee, and the Environmental Task Force, a RFP was prepared and

Human Services

issued in December for consulting services to assist the town in the preparation of the plan and associated costs. It is anticipated that the plan will be completed by the spring of 1999.

Thorndike Field

Assisted by Leonard Design Associates, a survey was prepared and preliminary plans and cost estimates developed for the renovation and reconstruction of Thorndike Field. The plans were based on the recommendations in the Pine & Swallow Report that assessed the existing conditions and capital improvements for all of the town's playing fields. A request for funding of improvements to Thorndike Field will be made in 2000.

Goals for 1999

In 1999, the Park and Recreation Commission anticipates that there will be an increased demand for open space use, greater competition for the funding of capital projects, and an increase in the number of volunteers who are willing to contribute time and labor to improve the town's open space facilities. Recognizing these trends, the following Goals for 1999 have been identified and will provide the framework for discussion and decisions in the future.

- ~ Continue the planning process for capital improvements.
- ~ Identify alternative funding sources for park and playground improvements.
- ~ Monitor maintenance programs for renovated fields.
- ~ Increase the level of funding for capital improvements.
- ~ Develop advocacy group(s) for issues involving park areas.
- ~ Improve communication with "friends" and neighbors of open space resources.
- ~ Acquire more land for recreational use.

The Commission also would like to acknowledge and thank all of the individuals and groups who contributed to the recreation programs and capital improvements in 1998.





Robbins Library Director and Board of Trustees

Libraries	1998	1999
Budget:	\$1,271,858	\$1,347,122
Personnel, Full Time:	23	24
Part Time (excluding Pages):	6	5

The Robbins Library experienced its busiest year ever with the highest circulation in its history as well as tremendous use of library resources. Two major services were introduced to the public in 1998: the availability of graphical Internet and the expansion of young adult services. The public continued, as in previous years, to strongly utilize the library's information services. Approximately 72,000 reference questions were answered by the reference, children's, and branch librarians.

Services for Adults and Young Adults

Response by the public to the introduction of graphical Internet was overwhelming. This project was planned in cooperation with the Minuteman Library Network and was partially funded through grants. MediaOne also provided the library with two free Internet workstations as part of its community enrichment program. The library staff devoted considerable time to preparation for the telecommunication upgrade with training, software installation, selection and purchase of new workstations, and development of policies and procedures. Due to the constant demand on the ten Internet workstations, thirty-minute time limits were established to allow as many people as possible access to the Internet. The staff offered twenty-five classes for the public on use of the Internet and twenty-four classes on the use of the computerized catalog. Staff developed handouts for the public on use of the Internet including an *Acceptable Use Policy* and guidelines for children and young adults on safe Internet practices. The entry point to the Internet at Robbins Library is the homepage of the Minuteman Library Network. The Minuteman homepage was developed to identify specific sites on the Internet which are authoritative, helpful to users, and appropriate to the mission and service roles of libraries.

An increase in staff hours in Adult Services enabled the expansion of young adult services. The Young Adult area was redesigned and shelving and book display units were added. The library continued to offer tours to the schools, bibliographic instruction to students, assistance with school assignments, and summer reading list support for grades seven through twelve. A Summer Reading program was offered. The program was enhanced by a display of artwork by Arlington High School students. In addition, the library sponsored two programs for young adults with funding from the Anne A. Russell Children's Educational and Cultural Enrichment Fund. Domino Physics for ages eleven to thirteen was held in August and in November. Young adult author Dan Gutman presented a program on writing and publishing to 350 seventh graders at the Ottoson Middle School.

As in previous years the library continued its commitment to assisting patrons in gaining the answers to their informational questions. Two librarians were scheduled on the Reference Desk whenever possible during busy times. Monthly book and videocassette displays publicized the library's collection. The tax form table and booklets provided by the library were greatly appreciated by citizens at tax time. Adult Services staff updated the large-type print, videocassette, CD, and cassette lists. The information and referral database of Arlington organizations was expanded. Users of the Local History Room were delighted with the Local History Brochure provided by the Adult Services Department.

The Circulation Department staff initiated the Rental Book collection to give residents who did not wish to wait on a reserve list the opportunity to borrow popular books at a nominal fee. Over 201 organizations and groups used the Community Room and Conference Room a total of 805 times and the library's study rooms were in constant demand by students, tutors, and computer users.

Education and Libraries

Services for Children

The Children's Services Department experienced a busy year as over 13,000 children and adults enjoyed 212 programs. These programs included story times for three, four, and five year olds; sing-a-longs for infants and toddlers; craft programs, performances, visits to schools, and class visits to the library. Approximately 1,114 children participated in the Summer Reading Program whose theme *Unlock the Mystery – Read* featured mysteries and curiosities from science and magic to mystery stories. The Reading is Fundamental Program distributed approximately 2,400 books to children. A new program was developed for day care providers whereby they could borrow kits geared to the ages and interests of children in their program. Children's staff also compiled a comprehensive list of folk and fairy tales from different countries. The public also enjoyed the many book displays, artwork from the schools, and the graded and subject booklists. A talented high school worker at the library created a colorful mural of storybook characters at the entrance to the Children's Room.

The library is fortunate that the Anne A. Russell Children's Educational and Cultural Enrichment Fund continues to provide children with the opportunity to enjoy a variety of programs and materials. Fiscal year 1998's Planet Earth theme allowed the Children's Library to present seventy-eight programs and purchase materials dealing with environmental and nature studies, and with an exploration of the world's cultures. Programs presented throughout the year included investigations into animal behavior and habitats, geology and plants, as well as presentations from cultures ranging from Native American tribes to China and Russia. In addition, funds were used to purchase books, cassettes, videotapes, CD-ROMS, and other materials to supplement our collection, particularly in the areas of multicultural studies, environmental science, and natural science. The theme was further explored with a particularly well attended Planet Earth fair. The Planet Earth fair featured choral groups, nature journals, artwork, displays, and reports from the elementary schools as well as exhibits and demonstrations by Arlington residents and organizations. The library was especially fortunate this year to have Newbury Honor Award author Patricia Reilly Giff visit all third and fourth grade classes. The Arlington Philharmonic Society presented the annual Family Concert at Town Hall. The Russell Fund continued to provide 525 kindergarten packets to children to establish a connection with children as they begin their school experience. Approximately 366 new parents received a letter of introduction to the Children's Services Department, a list of materials for preschoolers, and a certificate for a free board book.

Fox Branch

Residents in East Arlington continued to take advantage of the library services offered at the Edith M. Fox Library and Community Center. Activities for children included story hours, toddler programs, book displays, sing-a-longs, crafts, class visits, and playcare visits. The librarian visited several preschools, participated in the Thompson School Literacy Night, and displayed artwork from the schools. Displays and exhibits were also offered for adults.

Behind the Scenes

Library staff was involved with many projects including the selection, ordering, and processing of 17,658 items. Staff changed the spine labels on the CDs for easier browsing and shelving, printed all overdue notices in-house, and cleaned the database of patron records. Security boxes for all feature films were introduced to reduce theft. The staff ordered a depository collection of Chinese books from the Boston Public Library. The staff also weeded various areas of the collection, implemented a seven-day loan period for videos, displayed works of art previously in storage, and development a seven-year plan for the Local History Collection. With the assistance of volunteers an inventory of the book and videocassette collection was conducted. Administration and staff revised all job descriptions and the Staff Manual, and updated various policies including Internet, problem patrons, safety of children in the library, and materials selection. The fire evacuation plan was amended.

Education and Libraries

Library staff continued to cooperate with the schools by the scheduling of class visits and bibliographic instructions, provision of materials for school assignments and summer reading list materials, and attendance at meetings of school media specialists. The library handled over 16,206 network transfers and interlibrary loans, a 27% increase over last year and a 193% increase since 1992. Library administration continues to participate in the Town's Data Processing Advisory Committee and all library departments are actively involved in Minuteman Library Network committees to guarantee Arlington's interests are represented in decision making.

Rosalind Kantrowitz retired as an Adult Services Librarian after thirty years of dedicated service.

Board of Library Trustees

The Board of Library Trustees prepared its annual goals and objectives and allocated money from trust funds to enhance library services to the public. In fiscal year 1998, the board approved funds for reference books, videocassette, books on tape, young adult books, young adult summer reading lists, children's programs, children's summer reading program, educational toys, puppets, CDs, CD-ROMS, circulating art prints, Reading is Fundamental Program, author programs, borrower brochure, volunteer appreciation, fundraising, and staff development.

The board continued its efforts at fundraising through the distribution of a fundraising brochure and the creation of handouts to encourage people to give donations in honor of special occasions. An ongoing project of the Board is the author program. In 1998 the library was fortunate to sponsor three programs featuring local author Eva Balazs, fiction writer Alice Hoffman, and mystery writer Linda Barnes. All programs were well attended and the library was fortunate to present Alice Hoffman immediately following her appearance on national television.

The Board was greatly saddened at the death of its Chairman, Francis Donnelly. Mr. Donnelly served the library from 1987 to 1989 as Vice-Chair of the Building Campaign Committee, which raised over \$500,000 towards the expansion and renovation of the Robbins Library. Mr. Donnelly became a member of the Board of Trustees in 1990 and Chairman in 1995. Mr. Donnelly will be remembered for his leadership and commitment to library services. His family and friends established a fund in his memory, which will be used to expand the Francis Donnelly Literacy Collection.



Board of Library Trustees

Left to right: David Castiglioni, Patricia Deal, Kathryn Lawrence, Barbara Muldoon, Susan Ruderman, Joyce Radochia. Missing - Robert McKersie

Donations

The community responded positively to the request for donations as solicited through the distribution of a fundraising brochure. In fiscal year 1998 \$8,514 was contributed to the library. In response to community needs the library expended these funds on books for children and adults, books on tape, and videocassettes.

The library continues to be most appreciative to the Anne A. Russell Educational and Cultural Enrichment Fund for providing a wide variety of materials and programs to children.

The Friends of Robbins Library support the library in numerous ways including assistance with the author programs, sponsoring of an annual and on-going book sale, and funding of materials and services. In 1998 the Friends donated \$9,000 to the library for membership to six museums, reference

Education and Libraries

books, videocassettes, books on tape, rental book collections, a PC and printer for the Fox Library, and children's materials.

Volunteers

Again this year, a corps of volunteers assisted the library staff. Thirty-three volunteers, donating a total of 2,802 hours, were involved in a variety of support activities. These activities were shelving materials, conducting an inventory of the library's collection, maintaining the art print library, organizing periodical storage and selection, and delivery of materials to the homebound. For the second year, the library participated in the Senior Citizen Community Service reimbursement program. This dedicated corps of volunteers included Vodry Altima, Steve Barkin, Beverly Brinkerhoff, Susan Brown, Jonathan Chin, Carole Clarke, Dan Crosby, Virginia Doyle, Vilma Dunham, Beth Flanagan, Richard George, Janice Ghabbour, Katherine Gryniewicz, Mary Gryniewicz, Suzanne Hilton, Anne Honeycutt, Jean Hopkins, Takeshi Ito, Dorothy Jones, Catey Laube, Susan Matheson, Brendan McDermott, Kay McGreal, Jerrine Milke, Elsie Morrow, Patricia Quatieri, Alice Seelinger, Roberta Selleck, Lorrie Steele, Maureen Tierney, Wendy Watson, Ellen Whited, and Ming Yang.

Looking Ahead

In 1995 the library developed a long-range plan and adopted as its mission: *to be an integral part of the community by providing residents with a wide variety of materials resources and services that enhance their daily lives and encourage lifelong learning.* The library at that time conducted a survey of library users who evaluated the library's collections and indicated a desire for the growth of the audiovisual collection. In recent years the library has, through private fundraising, raised money to increase the videocassette and books on tape collections as well as the book collection. The library will continue its efforts to maintain a sufficient funding level to expand its book and audiovisual collection as well as keep pace with information technology. The Board of Library Trustees will pursue its efforts to raise private money to supplement the municipal budget.

The library has always maintained strong services to children and in recent years has attempted to rebuild its services to young adults. The library will continue its commitment to maintaining services to meet the needs of children and young adults. Library staff will continue its efforts to provide materials to assist students in their educational pursuits and will monitor the effect of the Massachusetts Frameworks Curriculum on student's needs.

The growth of information technology will make available a wealth of information to assist patrons in successfully coping in today's complex society. The library remains committed to providing the resources, equipment, and trained staff to meet patron needs. The Internet is a valuable resource, which allows access to ideas, information, and commentary from around the globe. While the Internet provides many valuable sources of information, there may be material that is outdated, inaccurate, offensive, and disturbing to some individuals. The library upholds the right of each individual to have access to constitutionally protected material. The library is also mindful and respectful of the rights of other patrons not to be inadvertently exposed to images they may find personally unsuitable. The library will continue its efforts to direct users to identify sites on the Internet, which are authoritative and helpful to them and to provide pre-selected customized sites for children and young adults.

To ensure that citizens have the opportunity to take advantage of library resources, the library will expand its efforts to inform the community about library services and programs.

In 1999 the library will again undertake the lengthy process of developing a new long-range plan to guide future library services. This process will involve library staff, the Board of Library Trustees, and members of the community. The Public Library Association has formulated a model, which the Robbins Library will use. The Long Range Plan should be completed at the end of 1999 and will serve as a guide to future library services.

Arlington Public Schools

Arlington Public Schools	1998	1999
Budget:	\$24,741,000	\$26,241,453

*R*ebuilding the Arlington Public Schools is a thread that has been woven throughout 1998. The Brackett Elementary School was demolished and a modern educational facility erected on the same site. The Bishop and Hardy Elementary Schools received additions and will be completely renovated during the next school years. The taxpayers of Arlington supported a debt exclusion vote to pay for 37% of the construction costs. The Commonwealth of Massachusetts paid the remaining 63% of construction costs.

The newly renovated Ottoson Middle School opened for 975 students in grades six through eight. Students were welcomed to this modern school offering technological advances both in curriculum and infrastructure. An additional assistant principal was employed as a curriculum specialist for the 330 students added to the enrollment. A new guidance counselor was available to help many students adjust to the new and somewhat "awesome" educational environs. The Ottoson Middle School was divided into small clusters of students to foster a sense of security as students began their secondary education. For the first time, the Arlington School Committee offered full day kindergarten programs at all elementary schools. Parents supported this effort by financing this worthwhile endeavor through program fees based upon ability to pay.

The enrollment of Arlington High School has begun to increase requiring many new staff members in curriculum and support services.

The Arlington School Committee submitted a Fiscal Year 1999 budget in the amount of \$26,241,453, which was approved in total by the Finance Committee and appropriated by the Annual Town Meeting. During this year the Arlington School Committee supplemented the budget with over a million dollars in total grants divided between competitive and entitlement funds.

Students in grades 4, 8, and 10 took the MCAS examinations in English, Language Arts, Mathematics, and Science for the first time. The students exceeded the state averages in all subjects at all grade levels. These tests will be repeated each year with additional curriculum areas being addressed. By 2001 the students will have to pass all these tenth grade tests in order to receive a high school diploma. Much student preparation and curriculum alignment is being completed so that all Arlington students will be able to meet this challenge.

The School Committee voted to become a member of the Education Collaborative for Greater Boston, Inc. (EDCO). EDCO assists the twenty-one member school districts in strengthening their curriculum, instruction, and professional development programs through interdistrict collaboration.

Through EDCO we join networks for sharing information and curriculum theory and practice. We also expand our capacity to provide professional development for our staff and we have greater access to programs, resources, and materials about teaching and learning through collaborative projects.

During 1998 twenty-one members of our staff retired from service with the Arlington Public Schools. They are: Maria Sannella, Mary Lou (Serra) Sheehan, John Cody, Gabriel Gouveia, Patricia Hannon, Mary Hogan, Geraldine Phillips, Carol Roper, Sarah Waters, Lorraine Breithaupt, Richard Paul, Norma Aroy, Nancy Madden, Jane Foley, Gerald Thebodo, Frances Viola, Donald Crowley, Charles Salemme, Nancy Salemme, Robert McLaughlin, and Claire Chitouras. Their dedicated service to the students and the Arlington community is appreciated. Their years of public service, their unique skills and abilities, and their impact on youth will be remembered.

The Arlington School Committee and staff wish to thank the citizens of Arlington for their constant support and commitment to the education of its children.

Education and Libraries

Minuteman Regional High School

Minuteman Regional High School – Arlington Assessment	1998	1999
Budget:	\$1,985,000	\$2,174,987

New Name and Public Information Program

In October 1998 the Minuteman School Committee voted to change the name of the school from Minuteman Science-Technology High School to Minuteman Regional High School, with the added tag line of *School of Applied Arts and Sciences*. The "regional high school" designation is intended to help all families realize that Minuteman is a public high school. Many families did not realize this under the previous name. A new public information program will help parents and students become more aware of the career and college-preparation power of unique Minuteman programs.

Technical Literacy for Local High School Students

Minuteman is once again collaborating with Wayland High School in providing technical training for six of its high school students. The students are currently spending two hours every morning at Minuteman receiving career training in several of our technical training programs. These students return to Wayland High School in the afternoon for their academic courses. The Wayland-Minuteman Program provides the students with an opportunity for hands-on learning experiences (Wayland High School closed its industrial arts program for budgetary reasons). This is the second year Wayland High School has been participating in this program. This part-time program is open to any member town that provides all of its students with full access to information on all Minuteman programs.

Middle School Technical Literacy Program

Another example of the partnerships Minuteman has created for district towns is the middle school technical literacy program. Minuteman is currently working with the Lexington, Acton-Boxborough, Lincoln, Sudbury, Bolton, and Lancaster middle schools in providing local teachers with assistance in developing and incorporating technology education into their curricula while providing technology instruction in support of the Massachusetts Curriculum Frameworks.

Minuteman also provides the very popular After-School Program, which provides hands-on career and academic enrichment opportunities on Tuesday and Thursday afternoons during October and on Monday and Wednesday afternoons during March. This program is offered without charge to our in-district sixth, seventh, and eighth graders with transportation to Minuteman provided from district middle schools. These middle school programs are all financed by the Minuteman budget.

Grants and Donations

Minuteman manages to keep its technical and academic programs up to date while surviving fiscal pressures by working diligently at seeking grants and donations. The Technology Division has received a number of state and federal grants that will enhance the opportunities and resources available to students and teachers. These include the National Science Foundation Telecommunications Grant, Massachusetts Department of Education's Emerging Technology Grant, Environmental Trust Grant, and Texas Instruments Calculator Based Laboratory Grant. The academic programs also continue to utilize available grants to supplement and enrich our academic programs. Minuteman has also received several donations of state-of-the-art equipment from its industry partners including: food service equipment to be used in the Culinary Arts Department, an intraoral camera to be used in the Dental Assistant Training Program, and a page imposition software program.

New Curricula

The entire Minuteman curriculum and philosophy is designed to prepare students for the joy and challenge of lifelong learning in high opportunity career areas. In keeping with this philosophy, Minuteman has incorporated new additions into its curriculum and has added a new Chapter 74 Program, the Telecommunications Technology Program. Some new curriculum additions within the Technology Division include Aquaculture, Geographical Information Systems, Telecommunications Technology, and the development of a new flexible manufacturing training station in the robotics area. The Trades Division this year implemented the General Motors/Chrysler Corporation AYES Program. The Automotive Youth Educational Systems program is designed to prepare the master technicians needed to use state-of-the-art tools and equipment in repairing advanced computer-controlled systems. Minuteman was one of five schools in Massachusetts to join in this new learning partnership with automotive dealerships.

Student Awards

Attesting to the quality of the education students are receiving the students earned a number of state and national awards during the 1997-1998 school year. Awards received by Arlington students include Jessica Eckhardt who won first place in the environmental category of the Massachusetts Science Fair held at the Massachusetts Institute of Technology for her *Biocoil* project. Gene Shpirt won a second place award at the Fair in the biology category for his project on Sea Urchins. At the International Science Fair held in Texas, Jessica Eckhardt received a second place award in the environmental technology division for her *Biocoil* project, a special first place award from the Society of Toxicology and Chemistry, and a \$12,000 scholarship to Indiana University.

Accreditation

In October of 1998, Minuteman hosted a visiting education team from its accrediting agency, the New England Association of Schools and Colleges. The team unanimously recommended continuation of the school's accreditation and defined numerous commendations for the staff and school programs. The accrediting agency also endorsed the school's plan for pursuing relevant space needs.

Space Needs

Minuteman is filled to capacity and needs more technical lab space and the addition of training space for a hospitality careers academy and a health careers academy. The School Committee is proposing a school/industry partnership that would create needed space at no expense to taxpayers as follows:

- ~ An on-site training hotel catering to extended-stays with no restaurant or conference facilities in order to minimize traffic.
- ~ An on-site assisted living facility for senior citizens, a facility with training space for health, cosmetology, maintenance, and culinary majors.
- ~ An industry-school technical building that would fulfill the critical needs for technical lab space.
- ~ With the decrease in off-site school traffic that would be made possible by these new facilities, the facilities would provide a major increase in quality of career learning experiences with very little traffic impact. In fact, campus-related traffic will remain far below the level proposed when member towns approved the school.

Legislation

Some legislation was filed and passed during 1998 which in the opinion of Minuteman is potentially harmful to the district. Our interpretation of the legislation is that it would give member towns the right to reduce their budget contributions below a level that would support a reasonable expenditure per pupil. The School Committee will ask member towns to provide proper support in spite of the unusual legislation and will seek corrective legislation during the 1999 legislative session.





Public Works and Environmental Quality

Public Works Department

Public Works	1998	1999
Budget:	\$6,139,934	\$6,440,098
Personnel, Full Time:	90	93
Seasonal Employees:	Numerous	Numerous
Water / Sewer Enterprise Fund		
Budget:	\$10,045,335	\$10,148,594

The Public Works Department (DPW) was, again, in transition during 1998. In March, 1998, Richard Bento was appointed as the new DPW Director. In July of 1997, the former Director, Joseph Loyacano, took a position with another community. During the transition Teresa DeBenedictis served as Acting Director.

The Public Works Department is made up of several divisions that submit individual reports. The department is made up of Administration, Engineering, Water/Sewer/Highway, Natural Resources, and Properties Divisions. The reports are as follows:

Engineering Division

The Engineering Division of the Department of Public Works continues in its capacity as a service-oriented division supplying support services to various Town departments, commissions, contractors, and to the general public. As a part of the Department of Public Works, Engineering works closely with the Highway/Water/Sewer Division in upgrading and improving the town's infrastructure by providing preliminary surveys, design, construction plans, field layouts, and field inspection.

Foremost among the many projects taking place was the design, reconstruction, and

Work Performed by the Engineering Division

~ Building application and site plans processed, house numbers assigned, and grades checked	11
~ Inspection of work performed by licensed contractors	175
~ Inspection of trench resurfacing performed by utilities	450
~ Estimates, supervision, and inspection of street construction and resurfacing	15
~ Taking plans for storm drain, sewer, water, school, street, and park property	4
~ Construction lines and grades given for walk and edgestone installations	250
~ Preliminary surveys, estimated costs, park improvements, walk and edgestone extension, and various warrant articles	50
~ Miscellaneous surveys for street line requests, tree locations, playground court layouts, etc.	15
~ Sewer, water, and storm drain extensions and rehabilitation, including construction plans	15
~ Final assessment and plans for street betterment, sewer, water, walk, and edgestone	5
~ Block plan and sewer plan additions and corrections	112
~ Permits issued for utilities and private contractors	426

Public Works and Environmental Quality



Arlington Heights Streetscape

beautification of Arlington Heights. Initial planning for the project began three years ago. After many meetings held with those directly involved and with their input, the actual construction began in June and was virtually completed in December. The result is a far more esthetically pleasing shopping area that will attract more people and business to this area.

The ongoing water rehabilitation program took place this past year with the replacement of 6,567 linear feet of water pipe in East Arlington. The streets involved were: Brooks Avenue, Chandler Street, Melrose Street, Milton Street, and Varnum Street. Along with this curb and walk was replaced and in the spring of 1999 the roads will be replaced. This will complete the rehabilitation program for this sector of the town. Plans

and bid documents are now being prepared for the 1999 water rehabilitation program to take place on Pine Ridge Road, Coolidge Road, Murray Street, Cedar Avenue, Buena Vista Road, Robbins Road, Mount Vernon Street, Fountain Road, and Spring Avenue.

Because of ongoing groundwater infiltration problems in the Wright Street/Summer Street area of town the old and deteriorating sewer and water systems of this area were replaced. This work included 5,350 linear feet of sewer and water line replacement.

Algonquin Gas replaced approximately 2,200 linear feet of their gas main on the Route 2 frontage road between Rhinecliff Street and Hillcrest Street. As part of this project Algonquin replaced the same length of the town's water main.

Plans for the acceptance of Summer Street as a public way have started. Meetings have been held and plans for the reconstruction are going ahead. The Commonwealth of Massachusetts will pay for the work and then to turn the completed roadway over to the Town.

In addition to the above 1,150 linear feet of curb and 3,030 square yards of walk were installed. In 1998, the Engineering Division processed 426 permits and collected \$10,575 in fees.

This year has seen a change in personnel in the Engineering Division with retirements taking place. It is anticipated that the same level of effort will be put forth in 1999 with the hiring of two new engineers.

Besides the usual department work described below, Engineering will continue to serve in its advisory capacity of providing technical assistance to citizens, boards, commissions, and Town Departments.

Water/Sewer/Highway Division

This Division consists of approximately forty-seven full time personnel. The Water/Sewer/Highway Division of the Public Works Department shares in much of the credit for the accomplishments listed under Engineering. In addition to performing many of the above infrastructure improvements, the division is responsible for responding to emergency calls on the water and sewer system. This includes repairing and maintaining the roadway network; maintaining motor vehicle equipment; overseeing solid waste pickup and disposal; snow plowing and ice operations during winter months; and preventative maintenance to the entire infrastructure.

Properties Division

The Properties Division operates and maintains thirty-one town buildings, which total over 1.1 million square feet of floor space. These buildings have a 1997 estimated value of over \$200 million. The Division consists of approximately thirteen full-time maintenance personnel and thirty-six

Public Works and Environmental Quality

custodians. Many projects were undertaken this year in order to further the goal of maintaining all facilities in good operating and physical condition, economically upgrading the building envelopes and mechanical systems as necessary. Some of the more significant projects are detailed below.

Major Building Projects Completed

Arlington High School

- ~ New roofs – “A” Building and “B” Building Science Wing
- ~ Interior painting – corridors, classrooms, and food service area
- ~ New exhaust system – Nurses area (air quality)
- ~ New trash compactor - cafeteria
- ~ New ceiling – “B” Building corridor
- ~ Remodel House “B” Office – lights, public address system, new rugs, doors, removed partition, and updated exhaust system
- ~ Steam trap replacement
- ~ Updated exhaust system – Auto Shop (air quality)
- ~ Boiler work - refractory
- ~ “A” Building 6th floor – painted the three large rooms in the office area

Thompson School

- ~ Renovation of asbestos floor tiles in two classrooms and re-tiled same
- ~ Updated emergency lighting system to code
- ~ Remodeled boy’s sanitary – new fixtures, walls, and ceiling
- ~ Repaired roof
- ~ Ceiling and wall plaster work in various areas
- ~ New panic bars on exterior doors (security)

Hardy School

- ~ Soundproofed cafeteria
- ~ Installed new rugs in nurse’s area and secretary’s room

Bishop School

- ~ Installed partition for extra classrooms, space in auditorium, and library areas
- ~ Steam trap work

Stratton School

- ~ Major cleaning of all univents for heat and fresh air (air quality)
- ~ Updated food service area – stoves, sinks, re-tiled floor, new electrical services
- ~ Installed partitions for extra classroom space
- ~ Roof repairs and new down spouts installed
- ~ Revamped fire doors
- ~ Removed asbestos floors and re-tiled same two classrooms

Dallin School

- ~ Boiler work - interior refractory
- ~ Removed asbestos floors and re-tiled same two classrooms
- ~ Installed heat in handicapped bathroom
- ~ Repaired roof
- ~ Installed new panic bars – hardware (security) – gym and classrooms

Ottoson Middle School

- ~ New Construction – new building

Brackett School

- ~ Under Construction – new building

Peirce School

- ~ Interior boiler work - refractory
- ~ Painted interior of building
- ~ Installed new exterior system (air quality)

Mount Gilboa

- ~ Removed old asbestos roof and re-roofed

Public Works and Environmental Quality

Jefferson Cutter House

- ~ Painted exterior buildings

Spy Pond Club House

- ~ New metal roof

Town Hall

- ~ New roof over Credit Union and Fair Housing Offices
- ~ Removed old telephone room, Annex
- ~ Removed asbestos floor tile and plastered walls
- ~ Boiler work -refractory work
- ~ Steam trap replacement

DPW Facility, 51 Grove Street

- ~ New roof

All other town buildings, fire systems, roofs, boilers, doors, walkways, and mechanical system areas are in good working order.

The Building Maintenance Department received and completed over 3,000 work requisitions in 1998 including carpentry, painting, electrical, plumbing, and general repair work.

Natural Resources Division

The Natural Resources Division consists of the Tree, Park, and Cemetery sections.

Tree Section

The tree section removed 149 trees in 1998. The widening and construction in Arlington Heights necessitated removal of trees, which were replaced with excellent maple and pear trees. The disease affecting white ash trees continues unabated. Hundreds of white ash trees have died, both town trees and private trees. The town was fortunate to not have any significant storm loss this year.

Planting operations continued with 182 trees planted, coupled with the plantings in the Massachusetts Avenue Heights area. This enabled the planting of more trees than removals for the first time in several years. Red maples, emerald queen maples, patmore ash, callery pear, and cherry trees were planted including the forty-two new trees in the Heights area.

Again in 1998, drought conditions necessitated extensive watering operations. The town shall have to improve its ability to water traffic islands trees and shrubs as we expand these plantings.

All requests for pruning were addressed.

Park Section

Our athletic fields continue to be under a significant degree of stress due to overuse. Ever-increasing athletic programs are making it nearly impossible to maintain grass surfaces. From late March until Thanksgiving time, all our fields are utilized daily. Fertilizing, watering, mowing, and marking programs are greatly stressed, together with equipment stress.

It should be noted that over 1,000 baseball games are played yearly. There are over 1,400 youths enrolled in soccer clubs, two High School varsity, junior varsity, and freshman teams playing full schedules, lacrosse has become an intramural sport. Maintaining decent playing surfaces is extremely difficult in this environment.

The Town Hall/Library/Robbins House grounds areas were maintained as usual. Extensive repairs are underway to the ornamental pool area at Town Hall. The new sprinkler system is working very well.

Public Works and Environmental Quality

Cemetery Section

Mount Pleasant Cemetery

Burial space is very rapidly being used and is now critical. There were 374 interments in 1998, forty-four of which were cremains or approximately 12%. This is a slight increase over past years. Eighty-one new sites were sold in 1998. A request for proposals is being issued in early 1999 to seek a consultant to study and evaluate the need for expansion of the facility.

The Old Burial Ground on Pleasant Street was also maintained.

Revenues from Mount Pleasant Cemetery

Sale of Lots	0
Sale of Single Graves	61,450
Perpetual Care	15,500
Openings	188,625
Foundations	14,400
Saturday charges	15,175
Miscellaneous charges	88
Non-resident charges	<u>32,025</u>

TOTAL REVENUES

\$327,263.00

Recycling Committee

In 1998 the Recycling Committee held the first annual *Arlington Recycles Day* in cooperation with Mass Recycle and the National Recycling Coalition. This innovative and successful event was held at Town Hall on the fourteenth of November and included a student "Recycle Art" contest, displays of products made of recycled materials, ice cream and other snacks donated by local merchants. The event also featured a pledge card drawing with recycling appropriate prizes and two very popular tables where children made cards, doll house furniture, and other items using recycled materials. Approximately 300 people attended the event.

The Recycling Committee participated as one of the eight charter communities in the Minuteman Household Hazardous Product Facility, a regional site for the drop-off of household hazardous products for proper disposition. The opening of this facility was the culmination of at least 12 years of effort, and was recognized by the state Department of Environmental Protection in January 1999 as the Best New Program of the Year. The facility was open for hazardous waste collection on nine Saturdays, and provided residents considerably more choice of date than the previous twice yearly, one-day hazardous waste collections in Arlington. A total of 812 cars from Arlington used the facility, a significant increase from the approximately 600 cars disposing of hazardous waste in prior years and which hopefully represented an even greater number of residents. The Recycling Committee was responsible for operating the site on two of the nine Saturdays.

The Recycling Committee drafted a town bylaw to meet the standards required of programs participating in the Massachusetts Recycling Incentives Program, an incentive program in which state funds are provided to towns for qualifying recycling programs.

An insert to the annual census promoting recycling was delivered to all Arlington households.

The Committee continued to work with the Department of Public Works in promoting the use of home compost bins and in distributing the bins. The Committee also worked with the Board of Health to modify its regulations to encourage home composting. The Committee also produced and made available to the public a concise recycling information reference card. The Committee produced and mailed to all Arlington households a flier promoting the new hazardous product collection facility, explaining procedures and providing a schedule.

In September the Committee provided information and advice on recycling and home composters at a Town Day Booth.

Public Works and Environmental Quality

Conservation Commission

The Arlington Conservation Commission (ACC) is mandated to protect and preserve wetlands and their surrounding areas, as well as open spaces. The ACC is comprised of seven volunteers who are appointed by the Town Manager, and a part-time, paid administrator. At bimonthly meetings and on-site visits, commission members work to ensure that all construction and development projects, residential and commercial, that may alter any wetlands, floodplains, rivers, streams, ponds and/or lakes are in compliance with state and local regulations. With each project under review, the ACC is statutorily bound to prevent environmentally unsound development.



The ACC regularly encourages businesses and private homeowners to seek assistance when undertaking a construction project that could bear impact to any water body or wildlife habitat.

Conservation Activities

The ACC continued its long-term project to systematically monitor the water quality of streams, rivers, and lakes in an effort to better understand the nature and extent of water quality issues in Arlington. Multiple site benchmarks for surface water quality were established in 1997, and via monthly monitoring the ACC continued collecting data that will reveal the impact of pollution and eutrophication in the Town's water bodies. In the upcoming years the ACC seeks to help manage and ensure the long-term health of the Town's natural resources based on thorough analyses of composite data results from this ongoing study. Going forward, the project scope was expanded due to the merger of the ACC project with another water quality monitoring effort being conducted by the newly established Mystic River Watershed Water Quality Monitoring Network. By year 2010, through this partnering effort, the two groups hope to permit residents to swim and fish in the Mystic River in the towns, including Arlington, and cities through which it flows.

Another important ACC project is the restoration of the wetland areas and waterways in Meadowbrook Park. This project commenced in 1998 following considerable evaluation, planning, and oversight by the Commission. Plans for the restoration of Meadowbrook Park involve eradicating invasive vegetation in wetland areas. By controlling the invasion of *Phragmites* spp., indigenous wetland plants will have an opportunity to grow thereby contributing greatly to the improvement of water quality. When completed, this project will afford multiple benefits to Arlington residents who can enjoy the open space for walking, bird watching, and for its natural beauty.

During the year, the Commission initiated several cleanup and beautification projects involving public lands. In conjunction with a local Girl Scout project, the ACC organized a spring cleanup of the Arlington Reservoir area. As part of that effort, wood chips were spread along the Reservoir pathways and spring bulbs planted. Other ACC-directed cleanups involved the traffic island along Paul Revere Road, Cook's Hollow, the Window-on-the-Mystic, the Vest Pocket Park on the bikeway, as well as numerous others.

As in recent years, Town Day was an overwhelming success for the ACC. Interest in booth displays and literature was very high. Commission members prepared an attractive booth for the event that focused on educating Arlington residents on diverse conservation-related issues, while highlighting degradation of water bodies. A displayed collection of aerial photographs of the water chestnut invasion at the Arlington Reservoir illustrated the very poor condition of this large water body. The ACC continues to investigate environmentally safe ways to eradicate and control such invasive plant species from all water bodies where it is discovered.

Several ACC members participated in Student Activities Day to work with Arlington youth in spreading the importance of conservation and to seek support for related environmental issues.

In order to accomplish some goals, the ACC fosters partnerships among neighboring conservation commissions and communities as well as environmental groups. The Commission

Public Works and Environmental Quality

members are involved in on-going meetings with several related groups including the Mystic River Watershed Coalition, the Open Space Committee, the Spy Pond Group, and the Arlington Bicycle Advisory Committee.

The ACC also provides stewardship over Arlington's conservation lands, promotes open space initiatives, and educates residents about conservation and related environmental issues.

Continuing education is important to the ACC board. Members attended the 1998 Massachusetts Association of Conservation Commissioners Annual Conference in Worcester in the winter. This conference educates commissioners about changing laws and provides knowledge on advanced technologies pertaining to and other developments within, the environmental industry.

Two commission members continue to pursue certifications awarded by the New England Wild Flower Society. Several ACC members also participated in a New England Lake and Pond Management Conference.

Regulatory Activities

The Commission is mandated to protect water supplies, fisheries, and wildlife habitat through its administering of the Massachusetts Wetlands Protections Act and the Arlington General Bylaw for Wetlands Protections Act. The ACC members regularly seek continuing education to ensure legal compliance with frequently changing regulations.

In 1998, the ACC convened seventeen regular public sessions, reviewed over fifteen Requests for Determination of Applicability, issued one standard Order of Conditions, and issued one emergency Order of Conditions. The Commission conducted more than sixteen formal hearings, conducted numerous site visits, and contributed to local and regional organizations for the protection of Arlington's natural resources.

Thanks

The ACC sincerely thanks all individuals and organizations that contributed, directly or indirectly, to the activities of its thirty-third year. Specifically, we wish to thank the Friends of Menotomy Rock Park for their contribution to the water quality monitoring project. The Commission extends its sincere gratitude to the Town Manager's Office, the Department of Planning and Community Development, and the Department of Public Works, which offered critical assistance for many ACC projects throughout the year.





Cultural and Historical Activities

Arlington Arts Council

The Arlington Arts Council once again concerned itself throughout the year with supporting and encouraging the arts, humanities, and interpretive sciences in Arlington via the re-granting of Massachusetts Cultural Council lottery funds. The Council sought to increase its visibility and to promote a greater understanding of its function within the community.

In 1998 terms expired for four voting members and the Council gained two new voting members, current voting membership status is nine. The four retiring members: Jill Aszling, Christine Deshler, Patricia O'Donohue, and Pasquale (Pat) Tassone are commended by the Council for their excellent volunteer service. They are heartily thanked for their commitment to the cultural enrichment of Arlington.

Throughout the year, a subcommittee of Arlington Arts Council members and Arlington Human Rights Commissioners met monthly to plan the annual Winter Celebration. For the 1998 program, the two major goals were to increase the visibility of the event, therefore attracting a larger audience, and to secure sponsorship from community businesses.

In June member Pat Tassone represented the Council in presenting the annual Gideon Cohen award, given each year to an outstanding fine arts student at Arlington High School. The council was pleased to award \$400 to Jesse Dee.

In September the Arts Council shared a Town Day booth with the Arlington Center for the Arts. To encourage community input, questionnaires were distributed to Town Day attendees to determine cultural interests and priorities of Arlington residents. Twenty-four surveys were returned. In summary, the respondents feel that the arts and cultural events are extremely important and noted their individual interests in music, voice, and poetry and suggested the addition of lectures and a web site dedicated to the arts in Arlington. As always the Council is gratified to hear feedback from the local arts community and to gain reaffirmation of the lively arts scene in Arlington.

Following the grant deadline of October 15th, the Arts Council hosted two meetings for grant applicants to provide further information on their projects. The meetings, held October 27th and October 28th at the Community Safety Building, were well attended and lively. Council members valued the opportunity to meet with applicants in order to make informed choices as to which projects merited partial or full funding.

In November Council members met to discuss and vote on distribution of state Arts Lottery funds to local grant applicants. For the 1998-1999 grant cycle the Arlington Arts Council granted \$25,298, which represents \$22,091 from the Massachusetts Cultural Council with the remainder from unfinished grant awards from prior years. Thirty-eight individual or institutional grant applications were received; twenty-four were approved for partial or full funding and are pending final acceptance by the Massachusetts Cultural Council. Eight PASS applications were received and five were approved pending final acceptance by the Massachusetts Cultural Council. Grant awards were made in such diverse categories as dance, architecture, theater, opera, and cultural music to name a few. These projects benefit many segments of the Arlington community including school students at all levels, seniors, families, and individual fine and performing artists.

As always, members attempted to balance the needs of all segments of Arlington's vibrant population while supporting projects of merit. Each year difficult choices are made. The Council supports the efforts of all individuals and groups in the Arlington and offers pre-application discussions and assistance with each step of the process.

The 1998 Winter Celebration, held on Friday, December 11, was a major success, as Town Hall was filled to capacity with an estimated audience of over 600 people. The hall was decorated by seasonal floral arrangements courtesy of the Arlington Garden Club and by artwork from several of the town's elementary schools. Festival coordinators arranged for performances by Angkor Cambodian Dance and musical group, ELC. Choral groups from the Thompson School, under the direction of Karen Mahoney, Ottoson Middle School and Arlington High School, under the direction of Council member Cheryl Hemenway. Songs from many cultures were sung celebrating the arrival of winter. The

Cultural and Historical Activities

celebration ended with the traditional carol sing with the Arlington High School brass ensemble under the leadership of associate Council member Pat Tassone and the grand finale of punch and donated goodies from town restaurants and bakeries. Many community members enjoyed themselves thoroughly and were pleased once again to have this annual event.

The Council was pleased to secure generous support from one major sponsor as well as considerable in-kind donations of refreshments from many Arlington restaurants and bakeries. The publicity effort was increased with more press releases sent to additional newspapers, community cable, and other media outlets.

The Arts Council seeks to add several new members in 1999. Additional members can provide a greater representation of the Arlington community as well as the necessary energy to initiate new cultural programs for the Town. In 1999, the Council seeks to forge partnerships with cultural groups and individual artists in Arlington for the enrichment of all members of the community. As always, the Arlington Arts Council works to increase community awareness of its presence, programs, and funding potential. Council members continue to devote themselves to the task of re-granting Massachusetts Cultural Council funds in an enlightened and responsible manner, and to provide ongoing local encouragement for the arts and humanities in Arlington.

Arlington Historical Commission

This year the Arlington Historical Commission has continued to meet its responsibilities in planning, identifying, and protecting the historic assets of the Town of Arlington.

Members

Bob Botterio continues as Chair of the commission. Additional commissioners are Michael Ruderman, Pamela Meister, JoAnn Robinson, Jane Becker, and Beth Cohen. After many years of service Richard Duffy left the commission. The commission has a wide range of talent available for their tasks including a contractor, architect, historian, marketing specialist, and a lawyer. Two of the commissioners are also members of the Arlington Historic District Commission, which helps with mutual preservation efforts. There are also two associate members, Pat FitzMaurice and Mary Travalk, who generously volunteer their time to further the commission's goals.

Hearings

The Commission administers the demolition delay bylaws though formal public hearings on demolition permits and informal meetings with owners of historically significant properties. These properties are listed in the inventory of historically significant properties. There were a number of demolition and application for modification of more than twenty-five percent of the exterior applications this year

There were a total of four hearings held during 1998, with four permits issued. Here are the highlights of some of the hearings:

- ~ 16-18 Williams Street - Demolition was approved of an 1890's house that had been substantially altered. The owners successfully demonstrated that there was little of the original house left and no historic detail had survived the many alterations over the years.
- ~ 26 Higgins Road - Replacement of windows with vinyl approved. The commission also approved the installation of vinyl siding over only the existing clapboard not any of the trim. The owners have subsequently replaced the windows but have repaired the damaged clapboard and not installed the siding at the time of writing.
- ~ 424-426 Massachusetts Ave. - The Commission approved the demolition of two apartment buildings on a large property in Arlington Center. Although the two buildings had town historic significance, they were the first apartment buildings built in Arlington; they had been moved and altered. The owners of the property will be producing a photographic record of the buildings before demolition. They may also reuse the lovely late 19th century trim and cornices on at least one of the new structures.

Cultural and Historical Activities

Projects

The commission worked on a number of exciting projects in 1998.

48 Broadway

The owners of this important Greek Revival building had requested the building be demolished to make way for new townhouses. In a creative solution, Robert Fredette agreed to move the house to his lot on 235 Pleasant Street. The house spent the winter in a parking lot near Broadway, before being moved over a two-day weekend in the spring of 1998. The Historic District's Commission is supervising its renovation.

Whittemore Robbins House Project

The Whittemore Robbins house now has a solid reputation as a lovely function space. The house has a number of regular clientele and numerous bookings for weddings, anniversaries, and other special events. A house manager has been hired. She is responsible for keeping track of the bookings and the supervising the property.

Restoration and Preservation of Arlington Town Center Gardens

In 1996, the Arlington Historical Commission proposed a study for the restoration and preservation of our historic Town Center garden spaces. The Winfield Robbins Memorial Garden was donated to the Town in 1913 by the Robbins family. In 1938-1939 the gardens were redesigned by the Olmsted Brothers to produce an intimate woodland garden. Fifty years of loving use have taken their toll and the study recommended major reinvestment in the historic garden.

During 1997-1998, JoAnn Robinson from the Arlington Historical Commission worked closely with the Department of Planning and Community Development to implement the goals of the Arlington Civic Block Master Plan. Based on the Master Plan, Arlington has received three grants for the restoration work: two from the Massachusetts Department of Environmental Management Historic Landscape Preservation Program (\$37,800 for 1998, \$49,331 for spring 1999); and one from the Massachusetts Historical Commission Preservation Projects Fund (\$50,000). The town must provide matching funds for each grant.

The Commissions first priority has been to restore the fountain, reflecting pool, and grotto at the center of the garden. This has involved the installation of a completely new fountain system, including a large sunken vault for the pump and filters, a new water system, wiring, and plumbing. All the pools have been restored with new concrete walls and floors to replace the crumbling originals. The upper and lower pools have been waterproofed. In the spring of 1999, the ripple will be installed and the stone waterfall replaced.

The Commission is proud that the grotto's centerpiece, the statue by Cyrus Dallin, has been restored and conserved. A new bow makes the statue complete again. Lighting has been installed around the statue. Seven new limestone benches, reproductions of the Olmsted originals, have been made. The benches will gradually replace those that are broken or missing. The first new bench, donated in honor of Dr. Elizabeth Gregory by the Friends of Armenian Culture Society, was installed this fall.

Landscaping has included the removal of dead and diseased trees. Several large trees were pruned to improve the sight lines around the *Menotomy Indian Hunter*. This spring several new dogwoods will replace the old, diseased anchor trees. New shrubs surround the fountain vault.

Several pieces of important Victorian ironwork have received attention. The Victorian wire fence between the Winfield Robbins Memorial Garden and the lawn of the Whittemore Robbins House has been straightened and painted. This early example of wire fencing is an important artifact. In addition, the decorative driveway lanterns and the iron newel posts mounted at the bottom of the granite steps at the Whittemore Robbins House have been restored. The steps were reset to be level and the railing repaired.

Cultural and Historical Activities

In the spring of 1999, the restoration of the grotto area will be completed; this will include replacing trees and the historic woodland plantings specified by Olmsted. The Commission will also begin work on the Olmsted wall surrounding the garden and the flagpole in front of Robbins Memorial Town Hall.

Community Outreach and Publicity

Historic Markers Issued

Fourteen property owners purchased historic markers for their homes in 1998. There was a ceremony where the owners were all invited to receive their plaques. The commissioners wanted to recognize the contribution to the town these property owners have made by preserving their historic buildings.

1999 Goals

The Arlington Historical Commission will be working on phase two of the work on the Winfield Robbins Memorial Garden. The Commission is also looking at updating the inventory that was last reviewed three years ago.

Summary

In 1998 the Arlington Historical Commission continued to act as the town's official historical agency, as well as acting as a guide and resource to private individuals in their own efforts to preserve Arlington's historical heritage.

Historic District Commissions

The major accomplishment of the Historic District Commissions in 1998 was the establishment of a new district, known as the Jason/Gray Historic District, which was ratified by vote of the 1998 Town Meeting. This fifty-property district becomes the seventh separate district under the auspices of the Historic District Commissions and includes among its many historic properties the Jason Russell House. A new informational brochure to reflect this expansion was designed and printed by the Commission.

A total of sixteen certificates for construction work to be undertaken on properties within these districts were issued during the last year. Two applications, both for fences constructed without Commission approval, were denied and the fences involved were ordered to be removed. Of special interest was the application for the demolition of a small ranch home constructed on Pleasant Street during the 1950's, to be replaced with the 1840 Wyman Farmhouse originally on Broadway. The Pleasant Street Commission approved the removal of the historically non-significant and non-contributory ranch after finding that its replacement would be an appropriate addition to the Pleasant Street District.

During the year, long-time Commissioner, Marshall Audin, resigned from the Commission and Samuel B. Knight resigned his chairmanship after eight years in that position. Mr. Knight was replaced by Beth Cohen as Chair and her position as Vice Chair was, in turn, assumed by Michael Logan. Martha Donovan replaced Charlene Lemnios as the Commission's executive secretary.

Cultural and Historical Activities

Cyrus E. Dallin Art Museum

On October 18, 1998 the Cyrus E. Dallin Art Museum opened in temporary quarters in the Jefferson Cutter House, Arlington Center. Occupying this conspicuous public site will enable the museum to demonstrate its viability and help it to raise support and funding. The Board of Trustees thanks the Arlington Redevelopment Board and its chair, Nora Mann; Carolyn Simmons and the Arlington Chamber of Commerce; and Alan McClennen, Jr., Director of Planning and Community Development, for their help and permission to realize this important goal.

The first two of four planned galleries were installed and opened for preview on Town Day. *Cyrus E. Dallin: Family and Neighbors* introduces Dallin as a citizen, father, and sculptor. *Evolution of a Masterwork: Dallin's Paul Revere* tells the story of Dallin's fifty-eight year struggle to create the monument at Old North Church in Boston. Dallin's "ideal" sculptures and his sculptures of Native Americans will be the content of the next two galleries. The galleries were curated and designed by the Exhibits Committee. Donald Tremblay constructed pedestals; Patricia FitzMaurice of the Old Schwamb Mill framed pictures; Michael Goode of Goode Designs built two walls and installed track lighting in the galleries; and Chris O'Neil painted floors.

Stephen Gilligan, Chairman of the Board of Selectmen, James McGough, Chairman of the Board of Trustees, and three of Dallin's grandchildren cut the ribbon at the gala opening. Some 200 guests attended the ceremony at the museum and the reception at the Whittemore Robbins House. Crombie S. Dallin of Sky View, South Carolina, presented the museum with the plaster portrait bust that his grandfather had made of him as a child. On behalf of the Board of Selectmen, Stephen Gilligan presented a pewter replica of Dallin's *Menotomy Hunter* to the museum in recognition of the Board of Trustee's efforts.

The Arlington Advocate continued to give the museum good press coverage, including a feature on the museum and an article on the opening. The Advocate printed museum press releases and notices throughout the year. The editor of the Boston Sunday Globe Northwest Weekly Section interviewed board members at length and published a comprehensive front-page article about the museum.

The restoration and cleaning of the bronze bas-relief, *The Teacher (Mary Scannell)*, in April concluded the eight-year project to conserve and restore the town's collection of works by Dallin. Over the course of the project, supporters contributed approximately \$32,000. Nearly half came from the Massachusetts Cultural Council, disbursed by the Arlington Arts Council. The Board expresses its gratitude for all their assistance.

In association and close cooperation with the Arlington Center for the Arts, the Board of Trustees started the Cyrus E. Dallin Lecture Series. David Formanek gave the first slide show, *The Art of Cyrus E. Dallin*, on September 28, and Adria Arch showed and spoke about her work as a printmaker on October 21. The remaining two lectures of the season will be held in the spring of 1999. Admission is free to the talks, which are held in the Community Room of the Robbins Memorial Library.

All four of the Dallin School kindergarten classes visited the museum over the course of two days in November. The Board looks forward to many more visits by other school classes.



**Cyrus E. Dallin Art Museum Board
Opening Reception**

**Seated l to r: Nora Frank, Geraldine Tremblay, Linda Olsen.
Standing l to r: David Formanek, Richard Bowler, Santo Joseph
Aurelio, Jonathan Finer**

Cultural and Historical Activities

David Formanek represented the museum at the New England Museum Association Annual Meeting in Burlington, Vermont. He attended many informative workshops and made a short presentation to the Exhibitors Professional Affinity Group on the Paul Revere gallery.

Museum Budget for 1998

Balance 1/1/98	13,107.52
Contributions	11,121.43
Interest	<u>146.50</u>
Balance	24,375.45
Expenses (includes gallery construction)	<u>11,048.48</u>
Balance 12/31/98	\$13,326.97

The museum's first fund-raising began in December. It has been very successful so far. Contributions and matching grants continue to arrive.

The Board thanks the thirteen volunteers who staff the museum seven days each week, from noon to four weekdays, and ten to four on weekends. The museum always needs more volunteers. If you know of anyone who can help, please have them contact James McGough at 646-1734.

The Board of Trustees thanks everyone who has contributed to the successful opening of the museum, especially the Board of Selectmen, the Town Manager, and all of its supporters among the many individuals and businesses of Arlington.

Location of Cyrus E. Dallin Sculptures

JEFFERSON CUTTER HOUSE Art Museum Galleries

- ~ *Paul Revere #5, 1899, -B* (plaster equestrian)
- ~ *Mother and Child, 1894* (plaster bas-relief)
- ~ *Lawrence #1, 1906* (plaster bust)
- ~ *Polly, 1933* (plaster bust)
- ~ *Mary Atkins, 1915* (plaster bust)
- ~ *John T. Trowbridge, 1906* (bronze bas-relief)
- ~ *Dallin's Portico, 1916* (drawing by John Singer Sargent)
- ~ *Our Cat, 1911* (plaster figure)

ROBBINS LIBRARY

- ~ *Appeal to the Great Spirit, 1912* (plaster equestrian)
- ~ *My Boys, 1911* (plaster bust)

ROBBINS MEMORIAL GARDENS

- ~ *Menotomy Hunter, 1909* (bronze figure)
- ~ *Robbins Memorial Flagstaff, 1913-1914* (bronze and limestone figures)

IN STORAGE

- ~ *Mine Eyes Have Seen the Glory, 1917* (plaster figure)
- ~ *Captured but not Conquered, 1918* (plaster figure)
- ~ *World War I Memorial #2, 1927* (plaster & wood)
- ~ Two framed photographs of foundry in Somerville, MA of creating Paul Revere
- ~ *Red Bird and Daughter, 1920* (bronze figure)
- ~ *John T. Trowbridge, 1906* (plaster bas-relief)
- ~ *Crombie, 1936* (plaster bust)
- ~ *Treaty with Massasoit, 1920* (plaster circular bas-relief)
- ~ *End of the Trail, 1931* (plaster bas-relief)

OTHER LOCATIONS

- ~ *The Teacher - Mary Scannell, 1923* Dearborn Academy, Winter Street
- ~ *Paul Revere #5, 1899 -A-* Dallin Elementary School
- ~ *Walter H. Peirce, 1931* Arlington Center Fire Station
- ~ *Charles Gott, 1928* Highland Fire Station
- ~ *My Garden, 1932* (oil painting) Board of Selectmen's Meeting Room
- ~ *Medicine Man, 1899* (bronze figure) - Town Manager's Office
- ~ Photograph print of Copley's Paul Revere - Jefferson Cutter House

Cultural and Historical Activities

Arlington Preservation Fund

Arlington Preservation Fund, Inc., is a non-profit corporation, the nine members of which are appointed by the Board of Selectmen. Initial funding was a Community Development Block Grant in the amount of \$100,000, which has now grown to about \$150,000.

The Fund's purpose is to make historically authentic restoration more affordable by making low interest loans to Arlington property owners. The current rate is 3½ percent.

Two loans were made during the year. One loan was for extensive exterior restoration of a house in the Mt. Gilboa/Crescent Hill Historic District and one for window restoration in the Avon Place Historic District.

Since 1984, fifty-six property owners have received loans, resulting in historical and aesthetic improvements all over Arlington and providing employment for many local craftsmen.





Police Services Division

Police Services	1998	1999
Police Services Budget:	\$3,700,538	\$3,721,539
Personnel, Full Time:	70	70
Part Time:	4	4
Community Safety Administration Budget:	\$247,151	\$249,331

Overview

This past year, Arlington families enjoyed healthier and safer neighborhoods and commercial business areas. Following well-established goals and objectives over the past three years and with the assistance of both federal and state grants, the Police Division was able to strengthen its partnership with the community. A strong force behind all of our policing efforts is the adoption of Community policing, both as a philosophy and strategy for action. A major portion of this force is credited to the dedicated efforts of the men and women who serve and protect the Town of Arlington every day and the close cooperation of residents, business leaders, and business owners in every neighborhood. A great deal was accomplished and a strong foundation laid that will assist the police in meeting many challenges this community will face in years ahead. Concurrently, benchmarking efforts have been initiated in search of the best practices that lead to superior performance. In its simplest form, comparisons are made across similar agencies to measure one's own achievements and identify methods to improve that performance. Although developed in the private sector, it is ideally suited for the public sector and police because of the willingness across the board to share information.

Community Policing

Community Policing efforts are concentrated not only on preventing crime but also on improving the quality of life in all of our neighborhoods within the Town. Addressing the many problems associated with crime and fear of crime will always be an ongoing endeavor. But it is heartening to take note when it is found that our combined efforts to make our neighborhoods exciting, vibrant, healthy and most importantly *safe places* do pay off.

The Community Policing philosophy and efforts have been strongly supported by grants from the United States Department of Justice Community Oriented Policing Services and the Massachusetts Executive Office of Public Safety. Awards from Fiscal Year 1996 through Fiscal Year 1999 total \$329,650. This funded the extra efforts in various areas of the community to address ongoing and new concerns. Obviously, computers have become an important part of community policing. The amount of \$122,086 was received from the Bureau of Justice Administration to help fund laptop computer installation in police vehicles. This will allow officers to access various state and federal databases and internal records from their vehicles. The division anticipates an increase in officer-initiated arrests, incidents and more efficient problem solving, thereby improving productivity and enhancing safety to officers and the community.

The laptop installation will include a Computer Aided Dispatch Interface Application. This sophisticated software program will further upgrade the communications system to include silent dispatch, recall active call, view previous history, arrival status, and unit status review. Future strategic plans include report writing applications, and access to photo mug shots and fingerprint data electronically. Future scanning potential will reduce errors in fingerprinting and prints will be taken in seconds versus ten to fifteen minutes, thus saving time and improving officer safety.

Community Safety

The Police Division has accomplished the following:

- ~ Continued extra mobile patrol efforts in parks and areas historically subject to vandalism, graffiti, and alcohol related disturbances.
- ~ With support of the Rotary Club of Arlington, provided families of young children with the Kid-Care identification program in an effort to better assist police should a child be reported missing.
- ~ Increased community policing patrols and presence beginning in May and extending through New Years Day in Menotomy Manor and surrounding areas.
- ~ Increased commercial holiday patrols in business districts to improve visibility and interaction between the police, shoppers, and business proprietors to improve the feeling of security.
- ~ Participated in the Fidelity House Touch-a-Truck-a-Thon, the Ronald McDonald House motorcycle ride to raise funds for children's causes. Additionally, police participated in the support of the Concerns for Police Survivors organization, which provides support to those families losing a police member in the line of duty.
- ~ Participated in the National Night Out Against Crime by supporting the North Cambridge Task Force, the regional Hands Across the Brook ceremony, and the Boston Police regional Hands Across the River ceremony with Boston's Mayor Thomas Menino and the Community Open House with the Cambridge Senior Center and Cambridge Police.
- ~ Supported the Arlington Heights business community reopening ceremony.

- ~ Worked with the School Department to further develop safety programs and youth education programs.

- ~ Improved the mobile police patrol Stop and Walk program to raise the visibility of police resources within the community.



Director Del Gaizo with Cambridge and Boston Police at the Hands Across the Charles River Ceremony

Crime

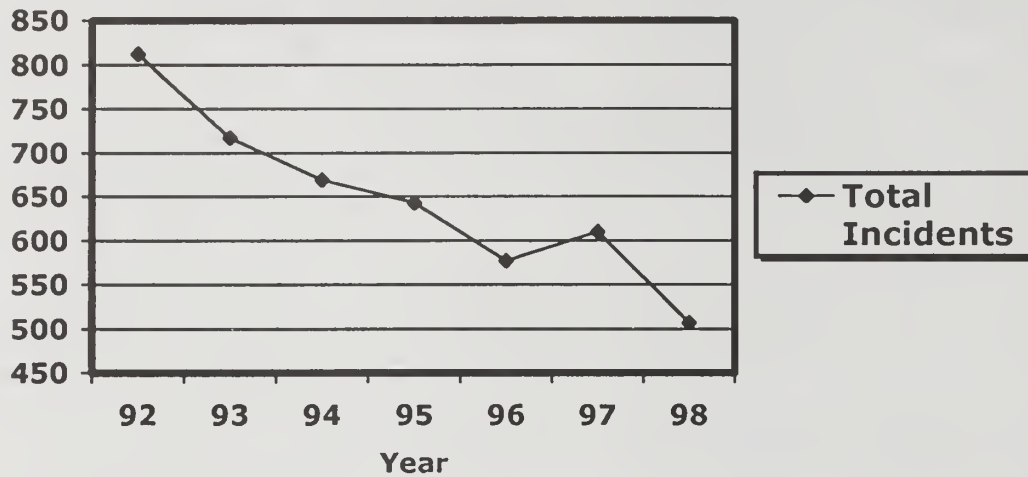
A review of the crime rate for the Town shows a dramatic decline in the number of Part I Crimes committed in 1998. Overall, there were 103 less Part I crimes in Arlington, a reduction of 16.9%.

Substantial reductions were realized in Vehicle Theft - 40%, and Larceny - 32%. Part I crimes are defined as Criminal Homicide, Rape, Robbery,

Assault, Burglary, Larceny, and Motor Vehicle Theft. This decline can be attributed in part to the increased visibility of officers, cooperation of the citizenry and support from other Town departments. The graph on the next page reflects the multiple year serious crime rate history in Arlington.

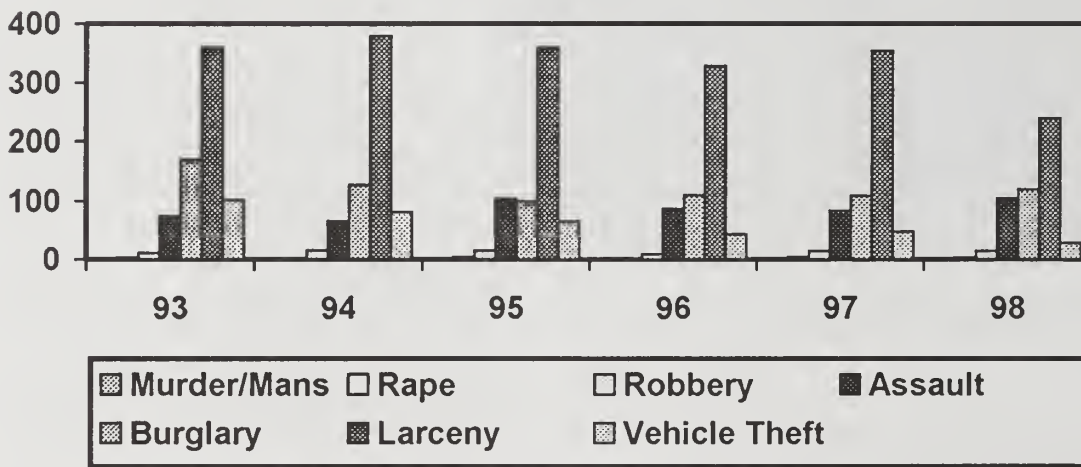
Community Safety

PART I CRIME HISTORY



The following graph shows the decline in individual crimes of the Part I crimes group:

PART I CRIMES



Police Operations/Investigations/Safety

The Operations Bureau provides 24-hour emergency and non-emergency response to community needs. Mobile and foot patrols in sectors encompassing neighborhoods and business areas comprises the largest use of police resources. It is the backbone of any police organization.

The principle functions of Operations is to maintain control of areas of responsibility by preventing crime, suppressing disturbances, arresting offenders, enforcing traffic laws, and giving aid and general assistance to all citizens. In 1998, 15,212 calls for service were received requiring the

Community Safety

dispatch of police services. A majority of the responses, 11,934, were for minor, general service calls including medical assistance, animal complaints, premise checks, loud noises, and suspicious activity. The remaining 3,278 calls were for major incidents including bank alarms, burglary, robbery and larceny investigations, assaults, and traffic accidents.

CALLS FOR SERVICE



A new patrol approach was put in service this year. A Bicycle Unit was established with five officers volunteering for the initial training. Bicycle patrol is not a leisurely assignment. In the spring of 1998 the officers attended a rigorous three-day school, which was certified by the Massachusetts Police Training Council. The course covers all aspects of bicycle operation. The course builds confidence, as the bike officers are required to pedal over treacherous obstructions, up and down hills and obstructions simulating routine patrols, emergency response, and making arrests. The popularity of the bike patrol stems from the officers' enhanced mobility. The officers can access areas inaccessible to full-size cruisers and can weave in and out of backed-up traffic, much like out motorcycles. Being able to quietly pedal up to an unsuspecting individual contributes an important element of surprise. The bike patrols have been used on the Minuteman Bikeway and at parades, town ceremonies, and in commercial areas. The patrols allow more visibility of officers and access to people making them feel more comfortable and less fearful. Members of the Bicycle Unit have met with and coordinated activities with members of the Arlington Bicycle Advisory Committee.



Members of the Bicycle Unit with Director of Police Gene Del Gaizo (center), left to right: Sgt. James White, Officer Karen Kelly, Sgt. Tom Heller, Lt. James Moran and Captain Paul Coughlin

The Criminal Investigation Bureau has the responsibility of providing continued investigation of those incidents for which the patrol force cannot complete due to restrictions on time and area. The need for the patrol service is continuous; thus the responsibility for the conclusion of certain specified cases in the public interest rests with the Criminal Investigation Bureau. Felony investigations total over forty percent of Inspectors' cases such as burglary, assault, domestic violence, robbery, and homicides.

The Domestic Violence Unit continues to work closely with the community, courts, victims, witnesses, and other victimization agencies and organizations to provide a strong violence prevention effort. Teen dating violence remains a priority in the prevention activities. The on-stage performance of *The Yellow Dress* has received positive reviews and is scheduled again for presentation in spring

Community Safety

1999 at Arlington High School. A local grant was awarded for emergency 9-1-1 cellular telephones for distribution to high-risk victims of domestic violence.

The Division's Safety Program with community and school interaction has maintained a high level of exposure. The Safety Officer has made numerous presentations. Tours of the police station with demonstrations and interaction with officers on duty, participation in the Child Assault Prevention Program (CAPP), Students Against Driving Drunk (SADD), Kid-Care ID program sponsored by the Rotary Club of Arlington, Project Alliance and numerous programs that coordinate schools, police, and the District Attorney's Office. The Safety Officer and Police Division recognizes and appreciates the cooperation and support of the Rotary Club of Arlington, the Legion Post 39, Arlington Municipal Credit Union, and Arlington Chamber of Commerce during the past year.



Officer Brandon Kindle with a class from St. Agnes Grammar School on tour of the Community Safety Building

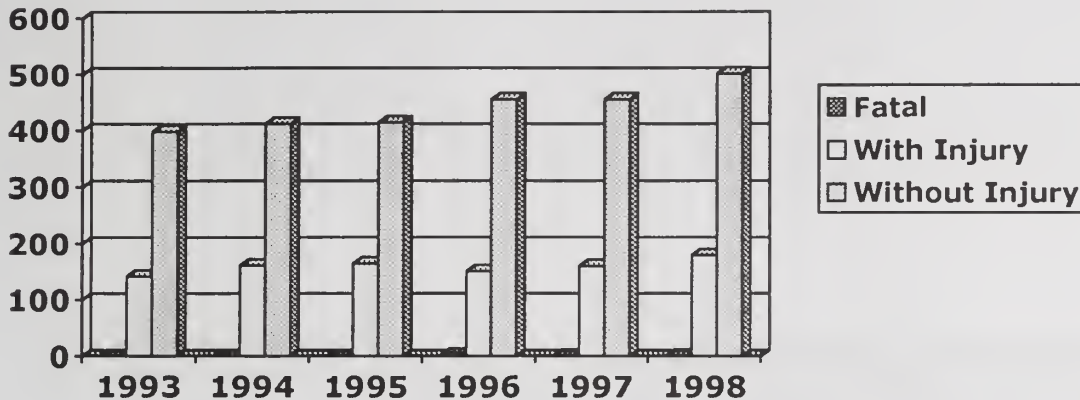
Traffic Enforcement and Vehicle Safety

Traffic enforcement initiatives have increased during the past year. Routine patrol and a portion of Community Policing grant funds provided the enforcement support, which resulted in the issuance of 5,471 traffic moving violation citations. This represents an addition of 2,656 violations over 1997, which is an increase of 94%. Parking violations increased 41% from 10,969 to 15,519. Two part-time Parking Enforcement Officers whose effort is directed toward the commercial areas and municipal parking lots provided parking enforcement support to the patrol force.

Enforcement and education efforts were directed toward crosswalk violations, speeding, seat belt requirements, and pedestrian safety. There were 680 motor vehicle accidents, which includes 179 with injury and 501 without injury. One pedestrian fatality occurred in December. A major part of the education efforts was enhanced by use of the newly acquired electronic traffic monitor. This mobile radar unit records vehicle speeds and displays the speed to the public. The unit also records internally all vehicle movements by vehicle type, speed, and time of day. This accurate data can be downloaded to a computer, which generates statistical reports that are highly valuable in traffic control and traffic enforcement analysis.

MOTOR VEHICLE ACCIDENTS

	1993	1994	1995	1996	1997	1998
Fatal	0	0	0	2	1	1
With Injury	141	161	164	151	160	179
Without Injury	398	412	414	455	455	501



Retirements/Awards/Recognition

Five police officers retired from Police Service upon completion of dedicated service. Officer Richard Carroll retired after 30 years of service; Officer Shaun O'Halloran retired after 29 years of service; Officer Richard Femia retired after 29 years of service; Officer Bernard Gardner retired after 29 years of service; and Officer Carl A. Grobel retired after 32 years of service. Officer Carl Grobel was the recipient of the Division's Police Officer of the Year Award for 1997. The Division received numerous letters from citizens for appreciation for services rendered during the year. All members of the Police Division wish to express appreciation to business owners, citizens, and other public and private organizations for their support during the year.



Traffic Monitor

Fire Services Division

Fire Services	1998	1999
Budget:	\$4,071,269	4,211,036
Personnel, Full Time:	87	87

The Fire Services Division is responsible for the safety of the lives and property of the community not only from the perils of fire but also from all types of disasters whether man made or natural. The primary function of the Division is to prevent fires and to extinguish them with a minimum loss of life and property. Additional responsibilities include assistance during incidents involving hazardous

Community Safety

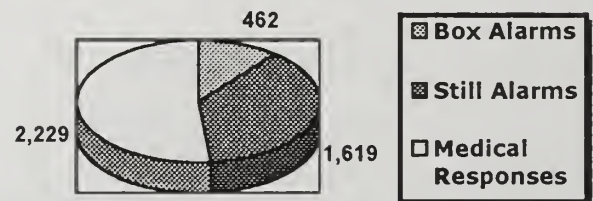
materials, water rescue, and any other types of emergencies requiring trained personnel and equipment. The Fire Services Division is also the primary provider for Emergency Medical Services (EMS) as Emergency Medical Technicians (EMT's) and first responders staff all fire companies. Through proper training and fire prevention practices the Fire Services Division is able to prepare for these emergencies. In addition, the Division provides emergency medical service for its citizens by treating the sick and injured and providing transportation to area medical facilities. The Fire Services Division will provide assistance whenever needed utilizing the concepts of Continuous Quality Improvement (CQI).

One of the major goals of the Division includes major renovations of the three fire stations. Although a great deal has been accomplished with ongoing building maintenance, it is apparent that without a significant program to upgrade the buildings significant deterioration of all three buildings will continue. In addition, changes in building and life safety codes and accessibility requirements as well as changes in the ways fire departments operate all need to be carefully reviewed and addressed.

The Fire Services Division responded to 4,309 incidents in 1998, a slight increase from last year. Over 2,200 of these incidents were medically related. A breakdown of incidents by type is listed below:

Structure Fires and Smoke Scares	189
Vehicle Fire	19
Medical Calls	2,229
Outside Fires	51
Pressure Explosions	5
Assistance to Persons	93
Hazardous Conditions	259
Lockouts	112
Water Evacuation	59
Mutual Aid	42
False Alarms	229
System Malfunctions	342
Miscellaneous Calls	680

1998 Responses



1998 Estimated Structural Fire Loss \$296,420
 1998 Estimated Vehicle Fire Loss \$62,400

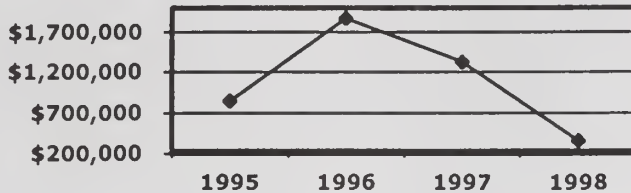
The dollar loss this year was the lowest in recent years. This figure represents the fact that Arlington experienced only one large dollar loss fire during 1998. The most serious fire occurred on April 3rd, a three alarm fire on Everett Street causing an estimated \$250,000 worth of damage.

It is encouraging to see a reduction in the estimated dollar loss and hopefully the Division's strong commitment to fire prevention, code enforcement, and fire safety education will continue to keep these losses down. The chart shows a comparison of the past four years' estimated dollar loss:



Three alarm fire at 43 Everett Street, April 3, 1998

Estimated Dollar Loss 1995-1998



The Fire Services Division will continue its pro-active involvement with the community. As in past years, the Division will be actively involved with Town Day activities, fire safety education through the Student Awareness of Fire Education (SAFE) program, and the annual Open House during Fire Prevention Week in October. Tours of the fire stations for scouting groups, pre-schools, and other organizations are always available and encouraged.

Fire Prevention

The lives and property of anyone can be threatened by the perils of fire. Everyone should and can play a key role in fire prevention. Homeowners who install smoke detectors; children who learn what to do if a fire occurs in their home; patrons who make a point of checking exit signs in an establishment before enjoying an evening of entertainment all play a key role. These individual actions, or the lack of them, can be defined as part of fire prevention management in a broader sense.

The Fire Prevention Division is required by law to enforce the provisions of 527 CMR (Commonwealth of Massachusetts Regulation); the laws contained in Massachusetts General Laws Chapter 148, the State Building Code; 780 CMR; and the bylaws of the Town of Arlington.

A new chapter of the State Building Code, related to one and two family dwellings, has kept the Fire Prevention Division quite busy. The new law requires all new one and two family dwellings or any additions to them that include sleeping areas (bedrooms) be provided with hard-wired interconnected smoke detection with battery backup. The detectors must be installed on every level of the home, at the base of stairwells, outside bedrooms, and inside each bedroom. Since its adoption on March 1st six new dwellings and fifty-four additions required plan reviews and final inspections.

Another regulation that has kept the Fire Prevention Division occupied has been the removal and upgrade of underground storage tanks (UST's). All UST's not used exclusively for consumptive use (heating) had to be upgraded or replaced by December 22, 1998. Several gasoline stations in Arlington closed during the year to meet this requirement. This regulation has been in the making for the past ten years and is now complete.

The Fire Prevention Division issued 1,048 permits in 1998 and collected \$21,338 in permit fees. The Fire Rescue generated an additional \$196,740. All fees collected were added to the Town's General Fund.

Inspections were conducted, once again, to ensure proper placement of smoke detectors in all residential properties that were sold or refinanced. The importance of smoke detectors cannot be over stressed. All too often needless deaths and injuries have occurred because people either did not install detectors or did not replace the batteries. **The Fire Services Division recommends changing batteries twice a year and to test smoke detectors once a month** to ensure that batteries are fresh. An easy way to remember is to change the batteries when the time is changed in spring and fall.

This year the slogan for Fire Prevention Week was *Know When to Go; React Fast to Fire*. This message urged people to know what to do when they hear a fire alarm sound and to react fast to its warning. All too often people ignore these alarms thinking they are false. Any time an alarm sounds whether at home, work, or on vacation assume the emergency is real and exit the building until the fire department responds and investigates the cause.

Community Safety



Firefighter Joseph Paragona demonstrates firefighter gear at Open House

During Fire Prevention Week, the Fire Services Division provided education to all second grade students about fire safety. On October 18th the Fire Services Division held it's 4th Annual Open House. Sponsored again by Papa Gino's, the Open House was held at the Headquarters station. Despite the weather, over 200 families attended this event. Papa Gino's provided free pizza and firefighters gave live demonstrations and taught children the Stop-Drop-Roll technique and how to crawl low under smoke. A big attraction this year was the "Fire Safety House" which allowed children to practice exiting a home safely if in a fire. By crawling low under smoke and knowing two ways out of a house they exit to safety.

For the third consecutive year the Fire Services Division received a grant for the Student Awareness of Fire Education (SAFE) program. This years state grant totaled \$5,492.18. The grant will provide the department with funding to educate children about the dangers associated with fire. In addition, the Kiwanis Club of Arlington generously donated an additional \$5,000 to this life saving educational program. Fire safety education is the key to preventing fire-related deaths and injuries. This program will be taught to all Arlington school children in kindergarten through sixth grade.

Emergency Medical Services (EMS)

The Divisions rescue/ambulance vehicle responded to 1,553 calls for emergency medical aid in 1998. Sixty-one percent of the requests were for care related to basic life support (BLS) such as sprains and strains, minor injuries to the extremities, bruises and lacerations, and common illness. The other thirty-nine percent were determined to be potentially life threatening or requiring advanced life support (ALS). These included: cardiac arrest, strokes or brain attacks, trauma from falls or motor vehicle accidents, severe allergic reaction, respiratory illnesses, seizures, diabetic reactions, severe bleeding, and child birth.

The Fire Services Division purchased four automatic heart defibrillators from *Survivalink* to replace four that were less automatic. These new units are capable of analyzing the heart waveform through self-adhesive electrode pads that the firefighters attach to a patient without a pulse. When the defibrillator recognizes a shock-able rhythm, the firefighter pushes a button to deliver an electrical shock in an attempt to regain a normal heart rhythm. This equipment has been used successfully nine times to shock a patient's heart.

The severe allergic reaction to ingested food, insect bites, drugs, and inhaled substances is a life threatening medical emergency called anaphylactic shock. Epinephrine auto-injector pens are carried on all vehicles and when administered by an Emergency Medical Technician (EMT) to a patient it will begin to dilate the patient's constricted airway. While mowing his lawn this past summer, an East Arlington resident was stung numerous times by bees. The firefighter/EMT's stationed at the Headquarters station on Engine 4 responded within three minutes and properly diagnosed the patient's rapidly deteriorating respiratory condition. The *Epi-pen* was successfully administered to the patient and his life threatening symptoms quickly began to improve.

The successes of this life saving intervention are directly related to the rapid and professional care provided by the fire based Emergency Medical System (EMS) of the Arlington Fire Services Division. The cross trained/dual role firefighters are committed to providing effective, professional, and

knowledgeable emergency medical care to the community. Our goal is *the right response, on time, every time.*

Training Division

Firefighters were trained on all aspects of firefighting and emergency medical techniques this past year. During the winter months firefighters practiced donning and doffing self-contained breathing apparatus, reviewed search and rescue protocols, and viewed *Pulse* and *American Heat* video series. These videos depict actual footage of emergency incidents throughout the country and provide an excellent method to plan for similar incidents that may occur in our own community. During the month of February, cold water rescue training was conducted on Spy Pond simulating actual emergency conditions. Firefighters practiced launching the rescue boat and ice sled, donning the floatation suit, and saving one another to become proficient at cold water rescues.

During warmer months ladder drills were common, focusing on proper selection and placement of the various size ladders that the Fire Services Division employs. Other outdoor drills included the application of water using the different size nozzles and master-stream appliances used during firefighting operations. A boat drill was again conducted to reinforce launching and starting techniques of the rescue boat.

Firefighters were able to practice their skills on actual buildings during 1998. In May, prior to demolition, the ALLMED building on Prescott Street, along with the Scout House served as perfect training sites for the division. Fire personnel were able to practice roof ventilation techniques through the use of power saws on flat and pitched roofs, placement of ground ladders and hydraulic aerial ladders. Search and rescue operations were utilized using a smoke simulation machine and forcible entry practices. In June, a house on Summer Street was also used for hands-on training prior to demolition. Interior firefighting tactics and strategies were practiced along with both aerial and ground ladder operations. In December, a home on Rhinecliff Street also became available for training. The

Fire Services Division received permission from the owners to use their property for training purposes. The Fire Services Division greatly appreciates the use of these structures. The experience and knowledge gained from this training is invaluable.

Every firefighter was re-certified in cardiopulmonary resuscitation (CPR) in October. Vehicle extrication, using the *Jaws of Life* and other tools was the training subject in November. Four automobiles were donated to the department and fire personnel practiced their skills freeing victims from the



Fire training on Prescott Street

wreckage. On November 30, eight new recruits graduated from the Massachusetts Firefighting Academy. The eight recruits received an intense eleven-week course of study and hands-on training. They are now assigned to firefighting suppression groups and will be a valuable asset to the Division and the community.

The annual re-certification in the use of external cardiac defibrillation for all EMT's took place in December. Also during the month firefighters were given a class on emergency vehicle operations. Emphasizing safe driving techniques and continuously practicing all aspects of safe driving at the company level is imperative.

The Fire Services Division will strive to prepare its firefighters to perform to the best of their ability in the event of any type of emergency incident.

Community Safety

Support Services

Support Services & Inspections Division	1998	1999
Budget:	\$855,468	\$904,532
Personnel, Full Time:	19	19
Street Lighting		
Budget:	\$550,000	\$550,000

The Apparatus Maintenance Division includes one master mechanic along with one fire apparatus repairman and one motor equipment repairman. They are responsible for the repair and upkeep of the equipment used by the Fire Services Division in their firefighting duties. Additional responsibilities include upkeep and installation of mobile radio equipment in all emergency vehicles and central dispatch and maintaining air-supply equipment for self contained breathing apparatus (SCBA).

One superintendent and two assistants staff the Fire Alarm/Wire Division. During the year these members tested all fire alarm boxes throughout the town. They are also responsible for street painting of crosswalks, as well as, repairing traffic lights and street lighting.

Nine emergency central dispatchers are responsible for the timely notification and dispatching of fire apparatus and police vehicles to emergency incidents utilizing the computer aided dispatch (CAD) system.

Auxiliary Fire Personnel/Local Massachusetts Emergency Management Agency

The services that are provided by these dedicated individuals should not be overlooked. These twenty-two volunteers donated over 1,200 hours of service to the town in 1998. These hours were donated by performing regular and special details, reconditioning equipment, assisting the Massachusetts Emergency Management Agency during storm emergencies and assisting our fire personnel with the use of their Lighting Plant and Generator Unit. These volunteers also patrol the Minuteman Bikeway on weekends. The professional assistance of these volunteers is greatly appreciated by the Fire Services Division. The Division hopes that the hours and number of volunteers will increase in 1999.

Retirements, Appointments, and Promotions

Many experienced personnel retired from the Fire Services Division in 1998. These individuals include Director of Fire Services, Perry G. Cayton, twenty-seven years; Captain Timothy Murphy, twenty-eight years; Lieutenant Clifford Fallis, thirty-two years; Lieutenant Ulick Burke, twenty-eight years; Firefighter Richard O'Brien, thirty-two years, Firefighter William LaRue, thirty-one years; and Firefighter John Cuqua, twenty-eight years service.

Deputy Chief Richard Maimone was appointed Director of Fire Services and Captain Gary Stratton was promoted to the rank of Deputy Chief. Lieutenant Jeff Cummings was promoted to the rank of Captain, Firefighter Michael Tierney and Firefighter Robert Casey were promoted to the rank of Lieutenant. Michael Power, Philip Sirianni, Michael Martin, Paul Moniz, John Kelly, James Lawson, Andrew Carrigan, and David Gera were appointed new firefighters in September.

Inspections Division

The Inspections Division has the responsibility for the enforcement of the Massachusetts State Building Code, Fuel Gas and Plumbing Codes, National Electrical Code, and the Town of Arlington Zoning Bylaws. Responsibilities of the division include the inspection of all building construction and renovations.

In 1998, the Inspections Division issued 2,768 permits that included: 871 building permits, 532 plumbing permits, 534 gas permits, and 831 electrical permits. For each permit issued, the appropriate inspector requires one or more inspections. The building permits issued totaled \$31,367,866 in construction costs. The fees collected for issuing said permits totaled \$244,618. The staff of the Inspections Division consists of an Inspector of Buildings, a Local Building Inspector, an Inspector of Wires/Local Building Inspector, an Inspector of Plumbing/Gasfitting/Local Building Inspector, and a Principal Clerk/Administrator. In addition to the regular department work, the Division continues to serve in its advisory capacity to assist citizens, boards, commissions, and other town departments.





Planning and Community Development/ Arlington Redevelopment Board

Planning & Community Development	1998	1999
Budget:	\$172,841	\$178,624
Personnel, Full Time:	3	3
Redevelopment Board		
Budget:	\$262,625	\$303,127
Personnel, Full Time	0	1

History

The Arlington Redevelopment Board is pleased to submit its annual report to the town. The Board was created by a special act of the legislature in September, 1971, following an affirmative vote of the Annual Town Meeting. Two years earlier, the Department of Planning and Community Development was created by the Town Manager. The goal of the Town Manager and the Town Meeting, supported by the home rule petition adopted by the state legislature, was to create a board and department that would centralize comprehensive planning and community development, given the desire that the town remain an attractive, livable, residential community. Since its creation, the Board with the assistance of the Department, has focused its efforts on the improvement of the existing business districts along Massachusetts Avenue in the Mill Brook Valley. Concurrently, the Board has worked to protect the quality-of-life throughout the town, recognizing that Arlington has been and will continue to be a predominantly residential community, and new nonresidential development should not adversely impact that asset.

Shortly after its creation, the Board with the assistance of the Department prepared a master plan for the Mill Brook Valley in 1975. Concurrently, the first Comprehensive Zoning Bylaw revision in fifty years was adopted unanimously by the Town Meeting. Between 1993 and 1996 the Board and the Department directed a major planning effort in the same area to prepare for new development pressures. This study known as the Arlington Business Community (ABC) Study was presented to and accepted by the Town Meeting in 1996. The following year the Town Meeting adopted approximately twenty-five amendments to the Zoning Bylaw to implement some of the recommendations of the ABC Study. Later in 1996 the Massachusetts Chapter of the American Planning Association honored this planning effort as the outstanding Comprehensive Planning Project of 1996 in Massachusetts.

The Redevelopment Board, as the town's planning board, is responsible for zoning, comprehensive planning, and land use development. The Board spends considerable time functioning as a Special Permit Granting Authority in the administration of the town's environmental design review process. This procedure was enacted by Town Meeting in 1975 to ensure that major developments were properly reviewed. The Board has the power to undertake specific redevelopment projects as a Chapter 121(b) Urban Renewal Operating Agency. To date, the Board has exercised this authority only once, with the approval of the Town Meeting, as it undertook a major historic preservation project in Arlington Center.

Four members of the Board are appointed to staggered three-year terms by the Town Manager, subject to the approval of the Board of Selectmen. The fifth member is appointed by the Director of the State Office of Communities and Development. Currently, three members of the board also serve as elected members of the Arlington Town Meeting. All members must be residents of the town and serve without compensation.

The Department of Planning and Community Development is staffed by three full-time professional planners and a support staff of two. The Director serves as secretary ex officio to the board. This is a unique arrangement in Massachusetts, since Arlington was the first town to create a joint planning board and redevelopment authority. This arrangement has provided the town with centralized planning and development and has resulted in considerable savings in the administration

Community Development

and operation of our planning and development programs. The Director is appointed by the Town Manager as the Director of Planning and Community Development. In addition, he is responsible to the Town Manager and the Board of Selectmen for the administration of the federal Community Development Block Grant Program. The Director also serves as executive director of the Menotomy Weatherization Program. This program receives state and federal funds to provide weatherization assistance to Arlington and the towns of Belmont, Lexington, and Watertown and the cities of Waltham and Cambridge. During the last fifteen years, over 5,000 dwelling units have been weatherized. The Director also represents Arlington as a board member of the Northwest Consortium, a group of seven communities, including Arlington, Medford, Malden, Everett, Chelsea, Revere, and Melrose, which receives Federal Housing Assistance funds.

Town Meeting

During 1998 the Board and the Department focused their energies in three major planning areas; first, the replanning efforts at the Reed's Brook site; second, further evaluation of the business controls in the Zoning Bylaw; and, third, implementation of the Arlington Business Community study.

In 1992, the Annual Town Meeting requested the Board study the implications of the possible public acquisition of the former Summer Street landfill known as Reed's Brook. Following the closure of the landfill in 1969, the land lay fallow until the mid 1980's. At that time, it was assembled by a private developer and rezoned by the Town Meeting to permit a 260-unit condominium development. In 1993, after the failure of the developer and the bank that financed him, the Town Meeting authorized the board to proceed to acquire the site from the Federal Deposit Insurance Corporation (FDIC). The vote of the Town Meeting was specific and stated in part as follows: "...if said property is acquired that jurisdiction thereof be placed under the control of the Redevelopment Board on a temporary basis and shall reside therein until otherwise voted by the Town." During 1994, the Board acquired an \$8 million note from the FDIC for \$10,000. On March 15, 1995, the board, as holder of the note, foreclosed and acquired the property. The board has been proceeding with a plan in conjunction with the State Department of Environmental Protection (DEP) to remediate the flooding conditions at the site and develop a twenty-two acre park.

In 1998 the Board continued to work with the DEP, several Lexington owners who brought suit to stop the proposed improvements, and the Arlington and Lexington Conservation Commissions. By the end of the year there was general agreement on how to resolve the differences among the parties. It is hoped that remediation activities will begin in 1999, thirty years after the closure of the landfill.

Although the Town Meeting received the ABC Study and adopted and endorsed its goals by a near unanimous vote under Article 8 of the Annual Town Meeting of 1996 and then voted major amendments to the Zoning Bylaw in 1997, the Board and the Department have continued major comprehensive planning efforts. The Department has been involved in an intensive effort to check the appropriateness of the Zoning Bylaw given the constantly changing real estate market. This effort involves field checking every property in the business districts for use, size, parking and loading requirements, and signage. This information will be crosschecked against the Bylaw. In addition, the Board and the Department with the assistance of outside consultants are evaluating specific neighborhood concerns where there is friction between residential uses and adjacent business districts. Finally, the Board does post development evaluations to determine if the prediction of impacts were correct.

The Board also directed the replanning and design of the Arlington Heights business improvement project completed in November of 1998. This was the first physical implementation of the ABC Plan. The Board spent two years working with hundreds of people from local government, the business community, and residents to design comprehensive physical improvements to the Arlington Heights Business District. Meetings ranged from breakfast briefings with the Chamber of Commerce and the local businesses to weekly meetings of the Board to a professionally facilitated design charrette for 100 participants.

Community Development

Property Management

The Board continues to be landlord for approximately 200,000 square feet of surplus building space in the town. All buildings return income to the town and are fully occupied with a variety of tenants who provide much needed services. The Board's efforts have resulted in a highly successful community art center at the former Gibbs Junior High School, numerous daycare centers, a multipurpose senior center and an adult day health center. The Board has maintained rent levels that are consistent with their fiduciary responsibility, and with the Board's desire to provide services to our residents that can no longer be provided by town government. The gymnasium at the Gibbs is programmed and controlled by the Park and Recreation Department.

Special Permit Granting Authority

The Board also serves as the Special Permit Granting Authority for uses subject to Environmental Review. These are uses that require a special permit to be developed. Due to their complexity, impact, and size the Town Meeting voted that the Board hear and act on petitions under this provision. During 1998 the Board heard and acted upon fifteen petitions. Extensive public hearings were held to allow for citizen input. Following the public hearings the Board evaluated each petition against the standards in the Zoning Bylaw that was created by a vote of the Town Meeting. In 1998 fourteen petitions were granted and one was denied. The Board attached conditions to each permit to ensure that the uses were developed in accordance with the standards of the Bylaw.

During 1998 the Board granted permits for the following developments: 1) Seven wireless communications installations. All were placed on the roofs of existing buildings in accordance with the vote of Town Meeting. 2) A 135 unit residential development on the site of the former Mirak Chevrolet dealership on three acres in Arlington Center in accordance with the recommendations of the 1975 Mill Brook Valley Plan and the 1996 ABC Study. 3) Approved Plans for the reconstruction and renovations to the Brackett, Bishop, and Hardy Schools. 4) A two-building apartment development on Summer Street with a total of twenty-two dwelling units. 5) Two gasoline station renovations with canopies on Massachusetts Avenue and Mystic Street, and 6) the renovation of an historic house and barn in the Pleasant Street Historic District.

Regional Representation

The Director of Planning and Community Development also represents the town on several regional agencies. The Director has been a twenty-five year member of the Metropolitan Area Planning Council, the regional planning agency that represents 101 cities and towns in Metropolitan Boston; the Director has been a member of its executive committee for fifteen years and served as Council President for two years. The Metropolitan Area Planning Council provides a regional perspective to such areas as land use, economic development, housing, transportation, and environmental quality. In addition, the Director represents the town on the Joint Regional Transportation Committee, which focuses on transportation planning issues in Metropolitan Boston. The Director has represented Arlington for twenty-five years and served as its chairman in 1983. Finally, the Director also serves on the Massachusetts Bicycle Advisory Board.

Awards

The Department worked closely with the Historical Commission during the year to prepare a Master Plan for the restoration of our Civic Center which is listed on the National Register of Historic Places. We have been successful in obtaining federal and state grants to implement the Plan. We were also honored by the Massachusetts Chapter of the American Planning Association and received a Comprehensive Planning Award for the Plan.

Community Development

Communication and Participation

The efforts of the Department of Planning and Community Development and the Redevelopment Board require us to listen and understand the concerns of all the town's residents. Citizen involvement and participation are crucial. The Board and the Department require and need input from other town officials; Board of Selectmen, Town Manager, School Committee, Finance Committee, Town Meeting Members and other department heads, commissions, and citizens. The Department and the Board take pride in their ability to explain complex issues relating to land use and development in the future of the town. We welcome citizen input and hope that as questions arise you will feel free to call the Department with your questions and concerns. If it appears that further discussions at a public session are necessary, arrangements can be made for those discussions at the regularly scheduled Redevelopment Board meetings. The Department and the Board welcome the opportunity to serve you, the residents of the Town of Arlington.

Zoning Board of Appeals

Zoning Board of Appeals	1998	1999
Budget:	\$31,229	\$16,632
Personnel, Full Time:	1	0
Part Time:	0	1
Board Members:	5	5

In 1998, the Zoning Board of Appeals has heard and rendered decisions on nineteen Petitions as prescribed in Massachusetts General Laws, Chapter 40A, The Zoning Act, and, also, further clarified by the Town's Zoning Bylaw.

Because members of the Board felt it was necessary to acquire more information regarding Petitions submitted for the Board's attention, it has been necessary to have three Hearings continued for another session. The Petitions heard by the Board include Variances, Special Permits and Appeals of zoning decisions rendered by the Inspector of Buildings as well as interpretations of Zoning Bylaws.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen who also appoint two associate members to attend Hearings when a member, or members, cannot sit for a particular Hearing. All Hearings are open to the public and are usually held on the second and fourth Tuesdays of the

month in the Public Works Assembly Hall. All hearings are advertised in the Arlington Advocate for two consecutive weeks and posted on the Town Clerk's Bulletin Board at least three weeks before the hearing date. The Rules and Regulations of the Zoning Board of Appeals are on file in the Office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

PETITIONS HEARD BY ZONING BOARD OF APPEALS - 1998

	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>In Process</u>
Petitions for Variance	5	-	2	2
Applications for Special Permits	10	-	1	1
Petitions for Variance & Applications for Special Permits (Combined)	-	-	-	-
Modification of Previous Decision- Special Permit	1	-	-	-
TOTALS	16	-	3	3

Total Petitions filed with Town Clerk - 22

Hearings continued by the Board while in session - 2

Community Development

Arlington Housing Authority

As an independent and quasi-municipal agency, the Arlington Housing Authority (AHA) is charged by statute with providing safe and affordable housing for eligible persons. This year marked the Fiftieth Anniversary of the Authority. In recognition of this longtime commitment towards our mission, the Authority sponsored several events for our tenants, provided for a number of recognitions and awards, and held a formal reception for local officials and tenant representatives in appreciation for their continued support of the Authority and its many programs offered in our community.

Family Cookout

On September 9, 1998 tenants of Menotomy Manor were treated to a first ever Authority sponsored cookout. Authority administrative and maintenance personnel performed the cooking and cleanup duties. Games were conducted for the children through the cooperation of the Arlington Parks and Recreation Department. Awards were presented to twenty tenants who made special efforts during the year to beautify the grounds around their buildings.

Special awards were presented to Ms. Susan Butler, President of the Menotomy Manor Tenants Association, for her many years of service to that organization, and to Director Eugene DelGaizo of the Arlington Department of Community Safety for his leadership and commitment to the safety of our tenants.

For the third year in a row, the Department of Community Safety has allocated a substantial amount of its Community Policing Grant funds to increase police patrols in the area, greatly enhancing the safety of the neighborhood. All police personnel who took part in this program were invited to the outing and thanked for their fine work.

Elderly/Handicap Cookout

The annual cookout for the elderly and disabled residents was held on Wednesday, September 16, 1998. This event was greatly enhanced this year for the Fiftieth Anniversary celebration. A catered meal, entertainment (including a three piece band and barber shop quartet), and a large number of donated prizes were all part of a very successful party. Tenants thoroughly enjoyed the fine food, lively conversation, wonderful music, and the largest number of prizes and gifts ever given out for this annual event.

The 1998 *Tenant of the Year* awards were presented to: William "Bill" Ray (Drake Village), Lucy DeCarlo (Chestnut Manor), Frances Snedeker (Winslow Towers), and Mary Squires (Cusack Terrace). Winners were chosen via ballot by the tenants of their respective buildings.

John F. Cusack Board Room

In recognition of his thirty years of service, the Arlington Housing Authority dedicated its Board Room in honor of former Commissioner John F. Cusack at a reception held on September 1, 1998. Mr. Cusack has the distinction of being the longest serving Board Member in the Authority's fifty year history having served from 1968 to 1998. Among the speakers offering their best wishes at this well attended event were: State Senator Robert Havern, Selectmen Chairman Stephen Gilligan, and Housing Authority Chairman John Griffin. As a



*John F. Cusack Board Room Dedication
L to R: Franklin Hurd, Jr., Harold Allen, John Doyle, Joan Gross, John Hogan, Thomas Banks, John Cusack, John Griffin, James Ferraro, Thomas Yewcic, and Jeremiah Keefe*

Community Development

State Representative from 1974 to 1984, John Cusack is remembered as a highly effective legislator and a strong leader for state-aided housing programs.

Francis M. Donnelly Residence



Francis M. Donnelly Residence Dedication
Mrs. Beatrice Donnelly and her two sons unveil plaque

On September 3, 1998, the Authority dedicated its property at 998 Massachusetts Avenue in memory of Francis M. Donnelly. The *Francis M. Donnelly Residence*, leased to the Eliot Community Home Services, Inc., a non-profit corporation licensed by the Massachusetts Department of Mental Retardation, provides a residential setting for up to thirteen mentally disabled persons.

On hand for the dedication ceremonies were the AHA Board of Commissioners and past members of the Board who played an active role in the acquisition and continued service of the facility, members of the Donnelly family, Sen. Robert Havern III, Mr. Charles Capobianco, President of the Arlington Association for Retarded Citizens, and members of the American Legion Post #39

Honor Guard. Proclamations were read in tribute to Mr. Donnelly, and the Authority was presented with an award from Cmdr. William McCarthy of American Legion Post #39, in recognition of this remembrance of Mr. Donnelly, who was a long time member, leader in the United Veterans Clubs of Arlington, and Purple Heart recipient. An estimated 100 persons were present to witness a commemorative plaque unveiled by Mrs. Beatrice Donnelly and her two sons Richard and Lawrence.

Fiftieth Anniversary Reception

A formal reception was held at the Whittemore Robbins House on September 25, 1998 completing the AHA's Fiftieth Anniversary events. Local officials, present and past employees and commissioners of the Authority, and tenant representatives all joined in the celebration.

Chairman John Griffin thanked all who contributed in any way to the successes of the Authority over its long history. Each employee was introduced and presented with a certificate of appreciation in recognition of their years of loyal service.

Senator Robert Havern and Representative Ann Paulsen addressed the large crowd of well wishers in congratulating the Authority for its fine record of accomplishments.

Town Day

The Authority participated in Arlington's annual Town Day events. A display booth, manned by Commissioners John Griffin, Freeland Abbott, and Richard Murray with Executive Director Frank Hurd distributed literature about the many programs offered by the Authority, and were available to answer questions for anyone wishing to learn more about them. Photos and newspaper articles relating to history of the Authority were also placed on display.

AHA Programs

The housing programs offered by the Authority provide either direct housing in government-owned developments or subsidized housing in privately-owned dwellings. The Arlington Housing Authority manages 1,146 housing units, of which: 522 units are available for elderly and/or handicapped residents, 176 units are designated for family housing, and 437 vouchers and certificates assist participants to live in privately-owned dwellings throughout the community.

Community Development

Elderly and handicapped housing units are found in five developments: the Robert Hauser Memorial Building, Drake Village, Chestnut Manor, Winslow Towers, and Gerald J. Cusack Terrace. Each development has its own Tenant Association. Officers are elected by the tenants, creating a self-governing community. Tenant Associations sponsor a variety of events throughout the year to fund their programs.

Menotomy Manor, a family housing development located in East Arlington, offers 176 units of housing in both duplex and multi-unit buildings. Menotomy Manor is conveniently located, a short distance from: the Thompson Public Elementary School, North Union Street Playground, and is handy to public transportation.

The Housing Authority administers 422 Section Eight vouchers and certificates, and fifteen Massachusetts Rental Vouchers. These certificates and vouchers allow qualified recipients to reside in private housing. The Authority sponsors the *Francis M. Donnelly Residence*, a residential home for



Elderly Picnic, Drake Village, September 1998

thirteen developmentally disabled adults in cooperation with area mental health agencies.

Future certificates and vouchers furnished to the Authority from HUD will be based upon the Family Self-Sufficiency Program (FSS). The goal of this program is to help families become independent of public assistance within a five to seven year period through educational development as well as technical, trade, and vocational skills training. The FSS strategy is to use housing as a stabilizing force so families are able to invest energy in efforts necessary to achieve self-sufficiency. Through the FSS program, successful participants may even have portions of future rent increases placed into escrow accounts that will become available to them upon completion of the program.

Community Development Block Grant Funds

The Authority appreciates the continued support of the Town of Arlington through its annual Community Development Block Grant (CDBG) program. In Fiscal Year 1998, the sidewalks along Gardner Street and parts of Fremont Street were funded and construction is scheduled to begin in the spring of 1999. This work will greatly improve the walks and appearance of the area.

Additionally, the town has awarded funding for architectural design work for modifying some of its existing family housing units to accommodate families with special handicap needs. This work will also be put to bid in the spring of 1999.

Board of Commissioners

The members of the Arlington Housing Authority's Board of Commissioners are: John Griffin, Chairman, Thomas Yewcic, Vice Chairman, Freeland K. Abbott, Treasurer, Richard B. Murray, Asst. Treasurer, and James K. Ferraro. The Executive Director, Franklin W. Hurd, Jr., is appointed by the Board of Commissioners and is in charge of the day to day operations of the Authority.

Community Development

The Housing Authority is funded solely by the state and federal governments. Properties owned by the authority are exempt from local property taxes, yet in 1998 the authority paid to the town \$6,986.22 in lieu of taxes, which is the maximum the agency is allowed by state statute.

The Arlington Housing Authority would like to recognize all its present and past employees for their dedication over the past fifty years. Without their efforts, our years of successful accomplishments in providing safe, decent, and affordable housing to low to moderate income families would not be possible.

Vision 2020

Arlington's Vision 2020 is an active partnership of townspeople, public officials, and town employees who work on matters important to life in Arlington. With an appreciation of Arlington's past, Vision 2020 is dedicated to ensuring that issues important to Arlington's future are studied, acted upon, and resolved in a timely process which is strategic, creative, collaborative, and fact based.

Background

In 1990, a Steering Committee of elected and appointed town leaders and residents launched a two-year exploration of Arlington's rich history of achievements, and its methods of operating. Using town-wide focus groups, participants identified Town strengths and areas exemplifying those values that Arlington would want to be known for in the future.

Articles of Our Common Purpose emerged around these value areas and were refined by input from more than 1,400 Arlingtonians. Task Groups formed around each article. An organizational structure to perpetuate the process of involving townspeople and officials who together explore the most effective ways to address each area was adopted by Town Meeting in 1992.

The Vision 2020 Standing Committee, with the motto *A Proud Past, A Focused Future*, became a Committee of the Town and succeeded the original Steering Committee.

Over the next year the articles became *Goals for the Town*, and were adopted by Town Meeting in 1993 as a bylaw. These goals, in the areas of: Business, Communication, Community and Citizen Service, Culture and Recreation, Diversity, Education, Environment, Fiscal Resources, and Governance must be considered as the Town goes about its business. The goals, central to the work of Vision 2020 and its Task Groups, including a student group at Arlington High School, provide the basis for Vision 2020's outreach for community participation.

The Standing Committee includes the Town Manager, the Superintendent of Schools, the Town Moderator, the Director of Planning and Community Development; representatives from the Board of Selectmen, the School Committee, the Finance Committee, and the Redevelopment Board; two Town Meeting Members; two residents, one each selected by the Board of Selectmen and the School Committee; a representative of each of the Task Groups; and a student from Arlington High School appointed by the Superintendent of Schools.

Since 1990 the work of Vision 2020 has been supported by a federal grant (CDBG). The Standing Committee monitors and administers this work, and ensures that important issues are discussed broadly and openly, involving as effective and strategic methods as possible.



Vision 2020 Steering Committee

L to R; Alan McClennen, Karsten Hartel, Nora Mann, Paul English, Jane Howard, Peter Manning, Patricia Watson, Martin Thrope, Cheryl Miller, Angela Olszewski, William Hartigan and Andrew Fischer

Community Development

Summary of Vision 2020 Achievements in 1998

- ~ Produced a five colored, 19" x 25" pocket reference Map of Arlington featuring the Town's Historic Sites, Parks, and Recreation Locations. This map also offers descriptions of each historic site and two charts. The first is a grid of Arlington's recreational facilities and their activities. The second is a reprint of landscape architect Pat Loheed's *Chronology of Existing Hardscape Features of Arlington's Civic Block*. The map is available for two dollars at Town Hall offices, the Jefferson Cutter House, and the Jason Russell House's Smith Museum.
- ~ Presented its first *Piece of Arlington* award to Arlington resident Alfred Glassman, owner of Universal Publishing Co., Inc., who spent countless hours helping the Culture and Recreation Task Group develop this map.
- ~ Proposed Goals for Spy Pond which were adopted by the 1998 Annual Town Meeting in the areas of Water Quality and Control, Public Use and Access, Flora and Fauna, and Public Awareness. Please see Article 30 in the Town Meeting Warrant section.
- ~ With the Planning Department, presented Peter Shannahan of Hydroanalysis, Inc. reviewing his report *Review of Recommendations for the Restoration of Spy Pond Arlington, Massachusetts*, on February 4, to the public and town officials. Copies of this report are available at the Planning Department and Robbins Library.
- ~ Collaborated with other town groups interested in diversity issues to produce a brochure and response mechanism to hateful incidents and hate crimes should they occur in Arlington.
- ~ Through its parents/school/community group *Diversity, Discussion, and Dessert*, promoted and secured funding for the African Dance Class now available for credit at Arlington High School.
- ~ Produced several fact sheets helpful to life in Arlington: *Must Green Lawns Make Green Ponds?* distributed to dwellings within the entire Spy Pond Watershed; *Finding your way through the 1998 Warrant for Town Meeting* as well as *Rules of the Hall* for all Town Meeting Members; and *What is a Debt Exclusion?* in addition to an analysis of the proposed 1998 debt exclusion's impact on Arlington's residential taxes.
- ~ Developed a Vision 2020 Web site capability at <http://arlington2020.org> Both the Diversity and Environment Task Groups have Web pages within the 2020 site.

During 1998, inquiries about Vision 2020's methods, structure, and process came from other communities such as Winchester, Dracut and Riverhead, Long Island. Because it is on the Web, 2020 was contacted and visited by Marie-Louise Strom of the South African Institute for the Development of Democratic Institutions while on a fact-finding tour in the United States. Ms Strom had chosen Vision 2020 as an example of groups that empower people to work within their governments for solutions to contemporary problems.

In 1999, Vision 2020 plans to:

- ~ Explore community-based self-insurance programs.
- ~ Examine the feasibility of respite care for elders and their caregivers.
- ~ Broaden Vision 2020's Web site presence, and encourage census insert respondents
- ~ Use the World Wide Web for registering their suggestions and interest.
- ~ Develop and publicize a strategy for achieving the Goals for Spy Pond, and document the pond's pollution sources.
- ~ Research the effectiveness of Arlington's financial structures.
- ~ Revise the pamphlet *Settling In, An Introductory Guide to Arlington*.
- ~ Provide additional ways for students to ease the transition from middle school to high school.
- ~ Facilitate direct communication between parents and representatives of the public school teacher's union; and
- ~ Continue to address diversity issues in the schools, especially the need for minority hiring.

Vision 2020 will also continue to explore key issues which might impact Arlington's future; to prepare the monthly diversity calendars distributed through the public schools and libraries; to present a

Community Development

preparation night for Town Meeting Members; and to reach out to the community at Town Day and through the Vision 2020 insert to the annual Town Census mailing for their suggestions and participation in helping Arlington move into the twenty-first century.

Vision 2020 is grateful to the more than 4,500 townspeople who have contributed to this town-wide effort. The Vision 2020 Standing Committee and Task Group Chairs during 1998 were Byron Alex, Michael Angotti, Eugene Benson, Sister Elizabeth Cawley, CSJ, Kathleen Donovan, Gail DuBois, Sidney Feinlieb, Andrew Fischer, Stephen Gilligan, Karsten Hartel, William Hartigan, Jane Howard, Nora Mann, Donald Marquis, Alan McClennen, Jr., Sherry Miller, Angela Olszewski, Anthony Orlandi, Thomas Rawson, Allen Reedy, Loretta Saint-Louis, William Shea, Edward Starr, Miriam Stein, Martin Thrope, Linda Vaghar, Patricia Watson, and John L. Worden III.

Metropolitan Area Planning Council

The Metropolitan Area Planning Council (MAPC) is the regional planning agency that serves 101 communities in the metropolitan Boston area. MAPC was created by an act of the state legislature in 1963 and has been serving its communities since that time. The Council is composed of one representative from each of the 101 communities appointed by the chief elected officials of each of these cities and towns. In addition there are twenty-one gubernatorial appointees and fourteen agency appointees on the Council. The twenty-five member elected Executive Committee meets eleven times a year. The full council meets three times a year. Meetings are held at various localities throughout the region.

In order to serve its communities better, MAPC has organized eight subregions. These groups are composed of representatives from the member communities and a MAPC staff planner. The groups meet on a regular basis to discuss and work on issues of subregional concern.

Arlington is a member of the Inner Core committee subregion. Over the past year, this group of Planning and Community Development Directors from twenty-three communities met to hear presentations on Mediation Techniques for City and Town Planners, the Urban Ring circumferential transit plan, the North/South Rail Link, the Boston Harbor Islands National Recreation Area, pedestrian planning, and the South Station Air Rights development plan. The group also toured the Watertown Arsenal project site, the Boston Redevelopment Authority, and the Minuteman Bike Path. Half of all the projects approved for eligibility in the Transportation Enhancement program for Fiscal Year 1998 came from the Inner Core subregion. Additionally eleven of the Transportation Improvement Program (TIP) projects that were advertised for FY 1998 were from the Inner Core.

On the region-wide scale the agency is involved with so many programs and issues that it is not possible to mention them all. However, the following list should give some idea of the breadth of activities, responsibilities and challenges the agency has met over the past year. Among the most active initiatives for 1998 were the following four:

Build-Out Analysis

- ~ The agency developed and refined its methodology this past year as it worked on build-out reports for twelve communities.

Master Plans

- ~ The agency worked with a record number of communities on local master plan studies.

Innovative Project Awards

- ~ The agency received two new types of major grants from federal organizations – a “Welfare to Work” grant funded by the United States Department of Labor and an Environmental Protection Agency (EPA) grant to look at sustainable taxation policies.

Community Development

Major Multi-Organization Collaborations

- ~ The agency worked closely with other Regional Planning Agencies, citizens, legislators, business community members, and non-profits on such projects as Southeastern Massachusetts Vision 2020; the I-495 Technology Corridor Initiative/Campaign for Shared Solutions; and several separate Essex County initiatives that included working with the Essex County Selectmen's Association, Salem State College, and the municipal administrators joint service effort.

During the past year MAPC

- ~ Played major roles in planning, organizing and hosting the national American Planning Association annual meeting that was held in Boston in April. Over 4,600 planners attended this conference which was last held in the city seventeen years ago.
- ~ Worked with others to produce a special video on the importance of trees in the protection of a local watershed. The twenty-eight-minute video is called *Shedding Water*.
- ~ Hosted several free ArcView geographic information system training sessions for town representatives.
- ~ Participated in a collaborative effort with Massachusetts Audubon North Shore and Coastal Zone Management North Shore to facilitate conservation subdivision design options.
- ~ Participated on the Advisory Board of the statewide Citizen Planner Training Collaborative that provides a training curriculum for members of local Planning Boards and Zoning Boards of Appeals.
- ~ Completed several school enrollment studies.
- ~ Provided mapping support for the Middlesex Canal commission, a group working to restore parts of the historic canal.
- ~ Developed, as part of a Municipal Incentive Grants program, a video to help communities deal with electric deregulation.
- ~ Created the second annual Council report that incorporated a series of maps in calendar format as part of the document. Each month's map is devoted to a different regional demographic subject.
- ~ Developed a build-out analysis for six I-495 communities combined with a report on the infrastructure capacity of present water, sewer, and roadway conditions.
- ~ Completed a Nonpoint Source Management Plan for one of the subregions.
- ~ Introduced the practice of writing bimonthly newsletters for each of the subregions.
- ~ Worked as a facilitator with a local committee that is developing a master plan for a major local open space and drinking water reservoir area.
- ~ Brought national speakers such as Myron Orfield and Jane Holtz Kay to the Council to inform and challenge local thinking on planning issues.
- ~ Continued working with Boston's Cardinal Law on Challenge to Leadership effort – now called Metropolitan Affairs Coalition.
- ~ Strengthened its ties with environmental groups and the national park service on its Boston Harbor Island National Recreational Area project.
- ~ Received, processed, and distributed to the appropriate communities over 200 Environmental Impact Reports (EIRs) and/or Environmental Notification Forms (ENFs) during the past year. Completed an in depth review, analysis, discussion, and tracking of four EIRs, and wrote comments on another forty-eight.
- ~ Applied for and received an EPA Sustainable Development Grant to look at sustainable tax policy - looking at models across the country of tax sharing and mechanisms for enhancing interlocal cooperative agreements in the context of their political feasibility.
- ~ Received a US Dept. of Labor grant for \$4.1 million to work on the 'welfare to work' issue. MAPC set up a collaborative of eight partners - non-profits, regional employment boards, and businesses to address the issue.
- ~ Solicited, reviewed, and recommended projects for inclusion in the Transportation Improvement Program (TIP). Worked closely with local members of the Metropolitan Planning Organization (MPO).

Community Development

- ~ Conducted an inventory and review of all twenty-five wastewater treatment facilities in the region.
- ~ Updated the Community Profiles data department publication, completed a five-year Overall Economic Development Program report and embarked on a second five-year program.
- ~ Completed and distributed a report on fish processing in the state. The project was funded by Massachusetts Office of Business Development.
- ~ Finished designing software for two towns to track their Title 5 permitting programs.
- ~ Provided a workshop for city and town clerks to help prepare them for the upcoming 2000 census. These sessions known as Local Update Census Addresses workshops were held in cooperation with the United States Census Bureau.
- ~ Held three metropolitan forums on the Massachusetts Watershed Initiatives program to help bring information about the program to local officials throughout the region.
- ~ Coordinated with the SuAsCo Watershed group to develop a watershed community council.
- ~ Collaborated with a multi-agency organization that reviewed and commented on the MWRA's Combined Sewer Overflow plan.
- ~ Tracked and supported more than fifteen bills in the state legislature. Engaged in an extensive letter-writing campaign in support of the creation of the Office of Geographic and Environmental Information.
- ~ Lobbied hard for the restoration of funding for the Municipal Incentive Grants program.
- ~ Held monthly Legislative committee meetings where members heard speakers from a wide range of governmental agencies and committees discuss relevant legislative initiatives.
- ~ Worked to help communities with their ISTEA Transportation Enhancement program applications. Organized the committee that acted on the staff recommendations for funding priorities.
- ~ Functioned as staff for Mass Highway System Advisory Board that among other efforts reviewed the proposal to develop two air rights parcels over the Mass Turnpike at Massachusetts Avenue in Boston.
- ~ Participated in a wide variety of forums, workshops, and seminars as featured speakers, panel members, facilitators, researchers, hosts, sponsors, and organizers.
- ~ Had three staff members pass the American Institute of Certified Planners exam.
- ~ Continued to work with the local communities on the reuse plan for the South Weymouth Naval Air Station. Completed a study on the potential impact of the recently accepted reuse plan on the streets and neighborhoods of Rockland and Hingham.
- ~ Helped to complete the Mass Bay Commons publication that was prepared by students at Harvard Graduate School of Design. Distributed the document and promoted the regional open space concept at various meetings and through a variety of organizations' newsletters.
- ~ Continued to respond to requests from communities for information on zoning, land use, environmental regulations, data, and planning.
- ~ Worked with Billerica and the Northern Middlesex Council of Governments and three MAPC towns to study the impacts of defense contract reductions and the tools local governments have available to prepare for and mitigate these impacts. The project team convened focus groups and a major forum and published a report.
- ~ Encouraged communities to consider concentrating development around transportation nodes. Created a design guideline booklet illustrating how this could fit into a community setting at a proposed commuter train terminus.
- ~ Worked with municipal administrators to look into the idea of organizing subregional committees for the purpose of shared services.
- ~ Cooperated with Executive Office of Environmental Affairs on informing the public about the new Watershed Basin Team project.





Town Moderator

Arlington's legislature, the Town Meeting, had a fairly typical year, with the Annual Town Meeting lasting eight sessions in April and May, and Special Meetings occurring in June and December.

The first Special Town Meeting was called for May 18, but was adjourned until June 3. At the single session, members appropriated a total of \$5,245,000 to increase the funds available for construction and renovation at the Brackett, Bishop, and Hardy Schools.

The second Special Town Meeting was called for December 2, and lasted for two sessions. The session was called by 200 registered voters at the request of a local architect who felt that the Town's contractor certification program should be abolished since he did not wish to take the test required of him. A majority of Town Meeting Members agreed, and voted to repeal Title VI, Article 3, Sections 5 and 6 of the Town of Arlington By-Laws.

Since a Warrant had been opened at this not-very-convenient time, citizens' groups and Town officials also inserted articles. People who had been involved in trying to stop development of an Osco store at the former Time Oldsmobile site inserted articles to re-zone the property and to take it by eminent domain. The first such article received majority support but not the necessary two-thirds, and the second was voted no action. In other action, a bylaw was enacted to regulate the use of heavy equipment during evening hours.

The Annual Town Meeting lasted eight sessions. A number of routine amendments to the Zoning Bylaw were enacted with nearly unanimous votes in most cases (Articles 5-13). Rezoning the MBTA parking lot in the Heights for assisted living engendered some controversy but prevailed (Article 14).

Considerable discussion was occasioned by attempts by a citizens' group to require the Redevelopment Board to consider citizen input in granting special permits (Article 16) and to require that Board to tape record and transcribe the minutes of its meetings (Article 17). Both ideas were rejected by Town Meeting.

Under Article 22, the Jason/Gray Historic District, Arlington's seventh, was created.

At the beginning of the discussions on the omnibus budget (Article 46), there was a motion by a Town Meeting member to return to the old method of voting separately on each budget, rather than following the practice instituted by the Moderator a few years ago, under which discussion is limited to those budgets "held" for such purpose, and interim votes are taken only on amendments, with one vote at the end. Town Meeting supported the Moderator's practice by a vote of more than five-to-one.

For the first time in some years, the Finance Committee and the Town Meeting supported the requested budget of the Minuteman Regional Vocational Technical High School (Article 49). It was felt that Minuteman's superintendent and committee had "gotten the message" about Arlington's dissatisfaction with high per-pupil costs and other issues.

Resolutions were passed honoring the Arlington Historical Society on its 100th anniversary and the Arlington Center for the Arts on its 10th anniversary.

The traditions of Town Meeting include the singing of the National Anthem and an invocation at the opening of each session. At the first session the Menotomy Minutemen marched in and played the anthem on fifes and drums. At other sessions, Town Meeting member Zavan Mazmanian and Finance Committee member George Kozur accompanied the singing on the piano. At the June session, the Star Spangled Banner was sung by the "Selectones". At the first December session, the Cub Scouts of Pack 305 presented the colors.

Invocations were given by Rev. William Albright, minister of Park Avenue Congregational Church; Major Betzann Carroll of the Salvation Army; Rev. Dr. William Coleman, Minister of Cavalry Baptist Church; Rev. Brian Emmet, pastor of Covenant Church; Rev. Brian M. Flatley, Pastor of St. Agnes Church; Rev. Ross Goodman, Pastor of St. Paul's Lutheran Church; Rev. Kathy Huff, Associate Minister of the First Parish Unitarian Universalist Church; Rev. Dr. Nicholas M. Kastanas, Pastor of St. Athanasius the Great Greek Orthodox Church; Rev. Victor LaVoie, Pastor of St. Eulalia Church; Rev. Linda Fisher Privitera, Rector of the Church of Our Saviour; and Rev. Ronald E. Ramsey, new Rector of St. John's Episcopal Church.

TOWN MEETING MEMBERS

As of December 31, 1998

PRECINCT 1

Boltz, Barbara Ann, 27 No. Union St., #8	2001
Lehan, Charles M., 108 Decatur St., #10	2001
Dalton, Timothy H., 3 Purcell Road	2001
Ainsworth, Franca A., 35 No. Union Street	2000
Cashman, John J., 18 Granton Park	2000
Cleinman, Stuart P., 113 Sunnyside Avenue	2000
Frank, Alan D., 35 Gardner Street	2000
Barry-Smith, Chris K., 37 Silk Street	1999
Cuddy, Martin W., 6 Patrick Street	1999
Kneeland, John G., Jr., 100 Decatur Street	1999
Prates, Lucilia, 59 Sunnyside Avenue	1999

PRECINCT 2

Casieri, Anthony C., 22 Margaret Street	2001
Cella, Augustine R., 99 Spy Pond Pkwy.	2001
Hurley, Stephen G., 8 Margaret Street	2001
Logan, William, 7 Mary Street	2001
Caggiano, Michael A., 9 Putnam Road	2000
Cella, Steven, 99 Spy Pond Pkwy.	2000
Fiore, Peter J., 58 Mott Street	2000
Sarraga, Lawrence M., 99 Lake Street	2000
Carabello, Joseph P., Jr., 156 Lake Street	1999
Carey, William A., Jr., 155 Lake Street	1999
Fiore, Elsie C., 58 Mott Street	1999
McCabe, Mark W., 4 Dorothy Road	1999

PRECINCT 3

Boschi, Osmano, 51 Winter Street	2001
Hayward, William F., 68 Cleveland Street	2001
Hegel, William H., II, 36 Marathon St., #2F	2001
Barrett, William H., 16 Cleveland Street	2000
Dratch, Robin M., 70 Teel Street	2000
Ferrante, John A., Jr., 38 Waldo Road	2000
Piandes, George, 39 Winter Street	2000
Griffin, Jean M., 42 Oxford Street	1999
Rojo, Mary L., 76 Henderson Street	1999
Simas, Charles J., 42 Oxford Street	1999
Tosti, Allan, 38 Teel Street	1999

PRECINCT 4

Page, Wendy E., 99 Milton Street	2001
Quimby, Judith A., 12 Egerton Road	2001
Scoppettuolo, Robert P., 27 Magnolia St.	2001
Whitney, Jon, 11 Varnum Street	2001
Costa, Daniel, 96 Varnum Street	2000
Marshall, Laurie A., 74 Varnum Street	2000
O'Neill, Brian D., 49 Fairmont Street	2000
Wesoloski, Diana Napoli, 20 Melrose St.	2000
Cook, Joseph Maruca, 13 Egerton Road	1999
Laite, George, 25 Lafayette Street	1999
Marshall, Joseph M., 74 Varnum Street	1999
Napoli, Dennis N., 16 Melrose Street	1999

PRECINCT 5

Burns, Francis X., 64 Park Street	2001
DuBois, Abigail, 83 Park Street	2001
McCarthy, Daniel J., 90 Palmer Street	2001
Watson, M. Wendy, 23 Amherst Street	2001
Gumb, Larry, 150 Mystic Valley Pkwy.	2000
McCarthy, Patricia J.S., 90 Palmer Street	2000
Dodge, Mary M., 38 Beacon Street	1999
Egan, Patricia A., 132 Webster Street	1999
Temple, Kenneth S., 158 Palmer Street	1999
Wallo, Jodi B., 34 Dartmouth Street	1999

PRECINCT 6

Bento, Dennis, 12 Orvis Road	2001
Fischer, Andrew S., 25 Lombard Road	2001
Schlichtman, Paul, 60 Pleasant St., #523	2001
Sharff, Phillip A., 62 Lombard Terrace	2001
McGovern, Philip J., 230 Mass. Ave., #12	2000
Murray, Richard B., 38 Marion Road	2000
Nigro, Ronald A., 382 Massachusetts Ave.	2000
Walcott, Sarah, 80 Pleasant Street	2000
Rock Tully, Susan, 15 Chandler Street	1999
Rosselli, Emelio J., 14 Lake Street	1999
Sharpe, Alfred E., 5 Newcomb Street	1999
Tully, Joseph C., 15 Chandler Street	1999

PRECINCT 7

Alberg, Andrea, 10 Wyman Street, #1	2001
Connors, Joseph M., 78 Bates Road	2001
Hughes, Kenneth W., 20 Webster Street	2001
Sharpe, Theodore W., 51 Palmer Street	2001
Baron, Sheri A., 10 Raleigh Street	2000
Kearney, Rosita R., 100 Everett St., #2	2000
Villandry, Peter, 63 Tufts Street	2000
White, Robert Manning, 95 Everett St., #1	2000
Judd, Lyman G., Jr., 79 Harlow Street	1999
Kennedy, William J., 18 Webster Street	1999
Smith, Walter R., 19 Tufts Street	1999
Tobin, Margaret E., 70 Harlow Street	1999

PRECINCT 8

Forgie, Carma D., 11 Stony Brook Road	2001
Friedman, Cindy F., 130 Jason Street	2001
Rowe, Clarissa, 54 Brantwood Road	2001
Worden, John L., III, 27 Jason Street	2001
Baldwin, Elizabeth L., 107 Jason Street	2000
FitzMaurice, John A., 17 Lakeview	2000
Leone, John D., 51 Irving Street	2000
Worden, Patricia B., 27 Jason Street	2000
Berkowitz, William R., 12 Pelham Terrace	1999
Bohn, Judith T., 38 Academy Street	1999
Foskett, Charles T., 101 Brantwood Road	1999
Jones, Bernice K., 21 Kensington Road	1999

Legislative

PRECINCT 9

Budne, Philip L., 35 Central Street	2001
Hallee, Jerome P., 47 Maynard Street	2001
Peters, Douglas J., 63 Maynard Street	2001
Peters, Natalie C., 63 Maynard Street	2001
Herlihy, Robert E., 51 Maynard Street	2000
Murphy, Edward W., Jr., 31 Sherborn St.	2000
Ortwein, Nanci L., 135 Medford Street	2000
Towle, Norman C., 22 Franklin Street	2000
Candelas, Alexandra, 4 Water Street	1999
Goldmuntz, Paul, 19 Mystic Lake Drive	1999
Hallee, Pauline Y., 47 Maynard Street	1999
Towle, William F., 22 Franklin Street	1999

PRECINCT 10

Beltran, Susan D., 21 Highland Avenue	2001
Costa, Barbara M., 26 Woodland Street	2001
Higgins, Nancy G., 86 High Haith Road	2001
Russian, Donnarose, 106 Spring Street	2001
Kenney, William J., Jr., 178 Newport St.	2000
Rawson, Thomas E., 18 Gloucester St.	2000
Tessitore, Frank W., 222 Highland Ave.	2000
Tiedeman, Nancy N., 46 Bailey Road	2000
Howard, Jane L., 12 Woodland Street	1999
Howard, Peter B., 12 Woodland Street	1999
Miller, Thomas H., 7 Bellevue Road	1999
Shea, William E., 9 Lincoln Street	1999

PRECINCT 11

Chachich, Alan, 205 Mystic Street	2001
Goldsmith, Deborah, 73 Oak Hill Drive	2001
Maytum, Claire E., 25 Ridge Street	2001
Vaughan, Bobby, 46 Johnson Road	2001
Maytum, William J., 25 Ridge Street	2000
Oppedisano, Pasquale D., 102 Stowecroft Rd.	2000
O'Riordan, Steven H., 21 Oak Hill Drive	2000
Faulkner, Barry, 38 Kimball Road	1999
Greeley, Robert E., 38 Edgehill Road	1999
Piandes, Elizabeth, 10 Parker Road	1999
Sheehan, Daniel J., 23 Victoria Road	1999

PRECINCT 12

Chaput, Roland E., 74 Grand View Road	2001
Sexton, Ralph W., 308 Park Avenue	2001
Thomas, Patricia J., 176 Mt. Vernon St.	2001
Thrope, Martin, 348 Gray Street	2001
Harrington, Jacqueline, 52 Kenilworth Rd.	2000
Leich, Judith Epstein, 53 Pine Ridge Road	2000
McInnes, Robert G., 7 Gray Circle	2000
Megson, Mary, 24 Coolidge Road	2000
Dumyahn, Tom, 8 Fountain Raod	1999
Jefferson, Robert J., 27 Park Circle	1999
Porfido, Gregory A., 53 Hawthorne Ave.	1999
Wheltle, R. Bruce, 94 Coolidge Road	1999

PRECINCT 13

Falwell, Thomas W., 25 Falmouth Road	2001
Hayden, Robert B., 38 Old Middlesex Path	2001
McCarthy, Philip J., 156 Crosby Street	2001
Doherty, James F., 11 Moccasin Path	2000
Gibbons, Christopher, 62 Tomahawk Road	2000
Hurd, Joan E., 267 Ridge Street	2000
Krepelka, Marie A., 12 Mohawk Road	2000
Deyst, John J., Jr., 26 Upland Road West	1999
Deyst, Mary A., 26 Upland Road West	1999
Gilligan, Nancy M., 77 Falmouth Road	1999
Gilligan, Stephen J., 77 Falmouth Road	1999
Talanian, Lori, 45 Oldham Road	1999

PRECINCT 14

Avery, Richard, 4 Harvard Street	2001
DeMille, Evelyn Smith, 31 Coleman Road	2001
Parker, Sarah A., 48 Walnut Street	2001
Taylor, Reed Kingston, 990 Mass. Ave., #86	2001
Balyozian, Charles J., 19 Scituate Street	2000
Hooper, Gwentyth R., 1 School Street	2000
Mahon, Diane M., 23 Howard Street	2000
Balyozian, Cynthia E., 19 Scituate Street	1999
Canaday, John T., 48 Menotomy Road	1999
Macaulay, Robert C., 55 Mt. Vernon St.	1999
McCarthy, Kevin L., 42 Walnut Street	1999

PRECINCT 15

Ciano, Frank J., 65 Woodside Lane	2001
Fanning, Richard C., 57 Yerxa Raod	2001
Lavalle, Brian, 42 Oak Hill Drive	2001
Mara, Nancy A., 63 Epping Street	2001
Chamallas, Charles N., 41 Candia Street	2000
Damon, Richard, 35 Stoné Road	2000
Doherty, Paul M., 26 Oak Hill Drive	2000
Starr, Edward, 7 Twin Circle Drive	2000
Martin, Joan M., 124 Winchester Road	1999
McKenney, James H., 59 Epping Street	1999
Turner, Nathan S., 68 Dickson Avenue	1999
Winkler, Howard B., 10 Sleepy Hollow Ln.	1999

PRECINCT 16

Connor, Mark, 216 Oakland Avenue	2001
Houseman, Walter W., 17 Claremont Ave.	2001
Phelps, Judith Ann, 77 Oakland Avenue	2001
Bennett, Coburn, 141 Hillside Avenue	2000
Brent, Susan Anne, 100 Appleton Street	2000
Phelps, Richard S., 77 Oakland Avenue	2000
Reedy, Allen W., 153 Renfrew Street	2000
Curren, David B., 251 Wachusett Avenue	1999
Garrity, Robert K., 275 Park Avenue	1999
Harney, Paul J., 46 Hillside Avenue	1999
Phelps, Erin, 45 Dow Avenue	1999
Bronstein, Alan H., 231 Appleton Street	1999

PRECINCT 17

Burke, William K., 2 Old Colony Ln., #3	2001
Leigh, Robert E., 77 Forest Street	2001
Mazmanian, Zavan, 1077 Mass. Avenue, #2	2001
Paulino, Stephen, 9 Grove Street, #1	2001
LeRoyer, Ann, 12 Peirce Street	2000
Liang, Mabel, 77 Forest Street	2000
Milligan, Clifford L., 1 Watermill Pl., #1	2000
Olszewski, Angela M., 1 Watermill Pl., #428	2000
Banks, Joan L., 65 Brattle Street	1999
Daly, Joseph S., 11 Old Colony Lane	1999
Leonard, John R., 1 Viking Court	1999
Sennott, Frederick J., Jr., 10 Brattle St.	1999

PRECINCT 18

Ford, William J., 6 Mayflower Road	2001
Novello, James W., 6 Campbell Road	2001
Santore, Joseph J., Jr., 8 Browning Road	2001
Vann, John H., 210 Florence Avenue	2001
Andrew, Stephen J., 16 Wadsworth Road	2000
Hadley, David E., 202 Sylvia Street	2000
Parsons, Carolyn Marie, 23 Brewster Road	2000
White, Brian Terence, 21 Peidmont Street	2000
Barber, Harry, 12 Shelley Road	1999
Campbell, Edward J., 77 Hathaway Circle	1999
Greeley, Kevin F., 36 Hathaway Circle	1999
Ronan, Mary I., 1 Brewster Road	1999

PRECINCT 19

Mulvey, Brian D., 159 Forest Street	2001
Murray, Lisa D., 459 Summer Street	2001
O'Connor, James M., 63 Overlook Road	2001
Trembly, Edward D., 76 Wright Street	2001
Carreiro, Richard L., 211 Forest Street	2000
Deshler, Christine P., 65 Huntington Road	2000
Doherty, Leo F., Jr., 8 Gay Street	2000
Warren, Christopher G., 91 Thesda Street	2000
Barnaby, Roger, 16 Aerial Street	1999
Deal, Patricia M., 9 Ronald Road	1999
Olsen, Linda K., 89 Wright Street	1999
Phelps, Matthew W., 34 Reed Street	1999

PRECINCT 20

Binell, Helen M., 104 Lancaster Road	2001
Bloom, Raymond M., 90 Sylvia Street	2001
Greene, Harold C., 23 Lanark Road	2001
Streitfeld, Mark, 22 Peck Avenue	2001
Fuller, Peter T., 7 Kilsythe Road	2000
Kohl, John T., 8 Lorne Road	2000
Robertson, Raymond J., 41 Wilbur Avenue	2000
Tosi, Robert L., 14 Inverness Road	2000
Coffey, Robert J., 35 Dundee Road	1999
Duncan, Samuel H., 37 Wollaston Avenue	1999
Mann, Nora J., 45 Wollaston Avenue	1999
Tosi, Robert L., Jr., 14 Inverness Road	1999

PRECINCT 21

Abbott, Freeland K., 104 Madison Avenue	2001
Mayer, Leslie A., 131 Crescent Hill Ave.	2001
Seeger, Margaret C., 78 Madison Avenue	2001
Weber, Janice A., 29 Crescent Hill Ave.	2001
Angotti, Michael J., 76 Westmoreland Ave.	2000
Carrigan, Owen R., 85 Sunset Road	2000
McCabe, Harry P., 92 Madison Avenue	2000
Scott, Martha I., 90 Alpine Street	2000
Lijek, Suzanne W., 96 Westmoreland Ave.	1999
McGough, James P., 11 West Court Terr.	1999
Phillips, Walter C., 2 Crescent Hill Ave.	1999
Sternbergh, Lynn, 19 Westmoreland Ave.	1999

Legislative

TOWN MEETING REPORTS

ANNUAL TOWN MEETING

April 27, 1998 – May 20, 1998

Note: The following reports of actions taken on Articles contained in the Warrant for the Annual Town Meeting are condensed from the official Records and indicate actions which bind the Town. For information relating to precise wording of each Article, including method of raising money appropriated, the reader is referred to the official Records in the Office of the Town Clerk.

ANNUAL TOWN MEETING

SESSION	DATE	TOWN MEETING MEMBERS		
		TOTAL	PRESENT	PERCENT
1	4/27/98	246	213	87%
2	4/29/98	247	203	82%
3	5/4/98	247	207	84%
4	5/6/98	247	188	76%
5	5/11/98	248	196	79%
6	5/13/98	248	190	77%
7	5/18/98	248	191	77%
*8	5/20/98	248	170	69%
Average				78.88%

*Dissolved

ARTICLE 1

ANNUAL TOWN ELECTION.

March 7, 1998 (Reported under "Voting Results" in this Town Report).

ARTICLE 3

REPORT OF COMMITTEES

VOTED: (RECEIVED): April 27, 1998.

ARTICLE 4

APPOINTMENT OF MEASURERS OF WOOD AND BARK

VOTED: UNANIMOUSLY (Quorum Present): April 27, 1998

ARTICLE 5

ZONING MAP / WETLAND AND FLOODPLAIN OVERLAY

VOTED: UNANIMOUSLY (Quorum present –More than 85 TMM present and voting): April 27, 1998.

ARTICLE 6

ZONING BYLAW / BUILDING CODES

VOTED: UNANIMOUSLY (Quorum present –More than 85 TMM present and voting): April 27, 1998.

ARTICLE 7

ZONING BYLAW/PROJECTIONS INTO MINIMUM YARDS

VOTED: UNANIMOUSLY (Quorum present –More than 85 TMM present and voting): April 27, 1998.

ARTICLE 8

ZONING BYLAW/LOT LINE

VOTED: STANDING VOTE: Affirmative 184 Negative 5: April 27, 1998.

ARTICLE 9

ZONING BYLAW/MINUTEMAN BIKEWAY

VOTED: STANDING VOTE: Affirmative 182 Negative 4: April 27, 1998.

ARTICLE 10

ZONING BYLAW/ MIXED USE PROPERTIES

VOTED: STANDING VOTE: Affirmative 187 Negative 1: April 27, 1998.

ARTICLE 11

ZONING BYLAW/MIXED USE PROPERTIES II

VOTED: STANDING VOTE: Affirmative 136 Negative 32: April 27, 1998.

ARTICLE 12

ZONING BYLAW/ 743 MASSACHUSETTS AVENUE

VOTED: STANDING VOTE: Affirmative 155 Negative 9: April 27, 1998.

ARTICLE 13

ZONING BYLAW/ REED'S BROOK

VOTED: UNANIMOUSLY (Quorum present –More than 85 TMM present and voting): April 27, 1998.

ARTICLE 14

ZONING BYLAW / MBTA LOT

VOTED: STANDING VOTE: Affirmative 106 Negative 49: May 18, 1998.

ARTICLE 15

ENDORSEMENT OF CDBG APPLICATION

VOTED: MAJORITY VOTE (Quorum present): April 27, 1998.

ARTICLE 16

ENVIRONMENTAL DESIGN REVIEW STANDARDS /
COMMUNITY INPUT

VOTED: NO ACTION (After Standing Vote Affirmative 92 Negative 107): April 29, 1998

ARTICLE 17

AMEND TOWN MANAGER ACT /REDEVELOPMENT BOARD

VOTED: NO ACTION (After Standing Vote Affirmative 74 Negative 112): May 4, 1998

ARTICLE 18

ACCEPTANCE LEGISLATION / POLICE MUTUAL AID
PROGRAMS

VOTED: QUORUM PRESENT: April 27, 1998

ARTICLE 19

ACCEPTANCE LEGISLATION / MAXIMUM AGE REQUIREMENT

VOTED: NO ACTION: May 4, 1998

ARTICLE 20

ACCEPTANCE LEGISLATION / DOG LICENSES

VOTED: QUORUM PRESENT: May 4, 1998

ARTICLE 21

ACCEPTANCE OF LEGISLATION / COST OF LIVING
ADJUSTMENT FOR RETIREES

VOTED: Part 1 – Unanimously; Part 2 – STANDING VOTE:
(Affirmative 142, Negative 11): May 4, 1998

ARTICLE 22

JASON / GRAY HISTORIC DISTRICT
VOTED: STANDING VOTE: Affirmative 143, Negative 6: May 4, 1998

ARTICLE 23

BYLAW AMENDMENT / SCHOLARSHIP FUND
VOTED: QUORUM PRESENT: May 4, 1998

ARTICLE 24

BYLAW AMENDMENT / CAPITAL PLANNING COMMITTEE
VOTED: NO ACTION: Unanimous: May 4, 1998

ARTICLE 25

BYLAW AMENDMENT / PUBLIC AND PRIVATE WAYS
VOTED: NO ACTION: Unanimous: May 4, 1998

ARTICLE 26

BYLAW AMENDMENT / ELEVATOR MAINTENANCE
VOTED: QUORUM PRESENT: May 4, 1998

ARTICLE 27

BYLAW AMENDMENT / COMMERCIAL SNOW REMOVAL
VOTED: QUORUM PRESENT: May 11, 1998

ARTICLE 28

TOBACCO ADVERTISEMENTS
VOTED: NO ACTION: May 4, 1998

ARTICLE 29

HAZARDOUS WASTE COLLECTION FACILITY
VOTED: QUORUM PRESENT: May 6, 1998

ARTICLE 30

SPY POND
VOTED: QUORUM PRESENT: May 6, 1998

ARTICLE 31

STREET ACCEPTANCE / SUMMER STREET
VOTED: UNANIMOUSLY (Quorum Present): May 6, 1998

ARTICLE 32

AUTHORITY TO FILE FOR GRANTS
VOTED: QUORUM PRESENT, May 6, 1998

ARTICLE 33

REVOLVING FUNDS
VOTED: UNANIMOUSLY (Quorum Present): May 6, 1998

ARTICLE 34

REVOLVING FUND / ALL DAY KINDERGARTEN
VOTED: QUORUM PRESENT: May 6, 1998

ARTICLE 35

COLLECTIVE BARGAINING / LOCAL 680
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 36

COLLECTIVE BARGAINING / NAGE
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 37

COLLECTIVE BARGAINING / LIBRARY PROFESSIONALS
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 38

COLLECTIVE BARGAINING / 1297 FIREFIGHTERS
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 39

COLLECTIVE BARGAINING / PATROLMEN
VOTED: NO ACTION: Unanimously: May 18, 1998

ARTICLE 40

COLLECTIVE BARGAINING / RANKING POLICE OFFICERS
VOTED: NO ACTION: Unanimously: May 18, 1998

ARTICLE 41

M SCHEDULE AND NON-UNION EMPLOYEES
VOTED: QUORUM PRESENT: May 18, 1998

ARTICLE 42

SALARY ADJUSTMENT / ELECTED OFFICIALS
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 43

FUNDING FUTURE COLLECTIVE BARGAINING
VOTED: UNANIMOUSLY (Quorum Present): May 18, 1998

ARTICLE 44

APPROPRIATION / PENSION ADJUSTMENT FOR RETIREES
VOTED: UNANIMOUSLY (Quorum Present): May 6, 1998

ARTICLE 45

POSITIONS RECLASSIFICATION
VOTED: QUORUM PRESENT: May 6, 1998

ARTICLE 46

APPROPRIATION / TOWN BUDGETS
VOTED: QUORUM PRESENT. SEE SEPARATE BUDGET SECTION IN THIS ANNUAL REPORT: May 6, 1998, May 11, 1998 and May 13, 1998.

ARTICLE 47

APPROPRIATION / CAPITAL PROJECTS AND DEBT
VOTED: Part 1, Part 2, Part 3 – Standing Vote, Affirmative 130 Negative 3, Part 4, Part 5: May 20, 1998.

ARTICLE 48

RESCIND AUTHORITY TO BORROW
VOTED: QUORUM PRESENT: May 20, 1998

ARTICLE 49

APPROPRIATION / MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
VOTED: STANDING VOTE: Affirmative 117 Negative 46: May 13, 1998

ARTICLE 50

APPROPRIATION / COMMITTEES AND COMMISSIONS
VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 51

TRANSFER OF FUNDS / CONSERVATION COMMISSION
VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 52

APPROPRIATION / TOWN CELEBRATIONS, ETC.
VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

Legislative

ARTICLE 53

APPROPRIATION / MISCELLANEOUS

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 54

APPROPRIATION / HAZARDOUS WASTE

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 55

SENIOR CITIZEN COMMUNITY SERVICE REIMBURSEMENT

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 56

TRANSFER OF LAND JURISDICTION / REED'S BROOK

VOTED: UNANIMOUSLY (Quorum Present – More than 85 TMM present and voting): May 13, 1998

ARTICLE 57

LAND ACQUISITION / REED'S BROOK

VOTED: UNANIMOUSLY (Quorum Present – More than 85 TMM present and voting): May 13, 1998

ARTICLE 58

LAND ACQUISITION / REED'S BROOK II

VOTED: UNANIMOUSLY (Quorum Present – More than 85 TMM present and voting): May 13, 1998

ARTICLE 59

APPROPRIATION / FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES

VOTED: UNANIMOUSLY (NO ACTION): May 13, 1998

ARTICLE 60

APPROPRIATION / FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 61

APPROPRIATION / ELEMENTARY SCHOOL RECONSTRUCTION / RENOVATION

VOTED: UNANIMOUSLY (NO ACTION): May 13, 1998

ARTICLE 62

APPROPRIATION / ELEMENTARY SCHOOL RECONSTRUCTION / RENOVATION II

VOTED: NO ACTION: May 20, 1998

ARTICLE 63

APPROPRIATION / ELEMENTARY SCHOOLS

VOTED: STANDING VOTE: Affirmative 127 Negative 22: May 20, 1998

ARTICLE 64

PERMANENT TOWN BUILDING COMMITTEE

VOTED: NO ACTION: May 18, 1998

ARTICLE 65

APPROPRIATION / REMEDIATION COSTS

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 66

EARLY RETIREMENT

VOTED: UNANIMOUSLY (NO ACTION): May 13, 1998

ARTICLE 67

EDUCATION REFORM

VOTED: UNANIMOUSLY (NO ACTION): May 13, 1998

ARTICLE 68

SPECIAL EDUCATION

VOTED: UNANIMOUSLY (NO ACTION): May 13, 1998

ARTICLE 69

TRANSFER OF FUNDS / CEMETERY

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 70

APPROPRIATION / OVERLAY RESERVE

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 71

APPROPRIATION / STABILIZATION FUND

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

ARTICLE 72

USE OF FREE CASH

VOTED: UNANIMOUSLY (Quorum Present): May 13, 1998

RESOLUTIONS:

RE: ARLINGTON HISTORICAL SOCIETY – ADOPTED

UNANIMOUSLY: April 27, 1998

RE: ARLINGTON CENTER FOR THE ARTS – ADOPTED

UNANIMOUSLY: April 29, 1998

RE: DEATH OF FRANCIS M. DONNELLY – ADOPTED

UNANIMOUSLY: May 6, 1998

RE: VOLUNTEERISM – EXPLORER POST 911 – ADOPTED

UNANIMOUSLY: May 18, 1998

SPECIAL TOWN MEETING

May 18 – June 3, 1998

SESSION	DATE	TOWN MEETING MEMBERS		
		TOTAL	PRESENT	PERCENT
1	5/18/98	248	191	77%
*2	6/3/98	248	185	75%
Average				76%

*Dissolved

ARTICLE 1

AMEND TOWN MEETING VOTE / SCHOOL BUILDING INFRASTRUCTURE

VOTED: STANDING VOTE Affirmative 161 Negative 5: June 3, 1998

ARTICLE 2

AMEND TOWN MEETING VOTE / SCHOOL BUILDING INFRASTRUCTURE

VOTED: STANDING VOTE Affirmative 140 Negative 7: June 3, 1998

ARTICLE 3

AMEND TOWN MEETING VOTE / SCHOOL BUILDING INFRASTRUCTURE

VOTED: STANDING VOTE Affirmative 143 Negative 3: June 3, 1998

SPECIAL TOWN MEETING

December 2 - December 7, 1998

SESSION	DATE	TOWN MEETING MEMBERS		
		TOTAL	PRESENT	PERCENT
1	12/2/98	246	188	76%
*2	12/7/98	246	180	73%
Average				74.5%

*Dissolved

ARTICLE 1

REPORTS OF COMMITTEES

VOTED: RECEIVED: December 2, 1998

ARTICLE 2

ZONING BYLAW / ASSISTED LIVING

VOTED: STANDING VOTE: Affirmative 162 Negative 4
(Quorum Present): December 2, 1998

ARTICLE 3

ZONING BYLAW / 30 WATER STREET

VOTED: STANDING VOTE: Affirmative 170 Negative 4
(Quorum Present): December 2, 1998

ARTICLE 4

ZONING BYLAW / 743-745 MASSACHUSETTS AVE.

VOTED: NO ACTION; STANDING VOTE: Affirmative 84
Negative 62 (Quorum Present): December 7, 1998

ARTICLE 5

LAND ACQUISITION / 743-745 MASSACHUSETTS AVE.

VOTED: NO ACTION: December 7, 1998

ARTICLE 6

BYLAW AMENDMENT / BOARD OF EXAMINERS

VOTED: STANDING VOTE: Affirmative 100 Negative 58
(Quorum Present): December 7, 1998

ARTICLE 7

BYLAW AMENDMENT / CONSTRUCTION HOURS OF
OPERATION

VOTED: QUORUM PRESENT: December 7, 1998

ARTICLE 8

ELECTION REVIEW COMMITTEE

VOTED: QUORUM PRESENT: December 7, 1998

ARTICLE 9

APPROPRIATION / BRACKETT SCHOOL

VOTED: STANDING VOTE: Affirmative 129 Negative 5
(Quorum Present): December 7, 1998

ARTICLE 10

APPROPRIATION / MILLENNIUM CELEBRATION

VOTED: QUORUM PRESENT: December 7, 1998

ARTICLE 11

APPOINTMENTS / MILLENNIUM CELEBRATION COMMITTEE

VOTED: QUORUM PRESENT: December 7, 1998

RESOLUTIONS

RE: NOMINATION OF ALAN MC CLENNEN, JR. AS THE FIRST
MUNICIPAL PLANNING DIRECTOR IN MASSACHUSETTS TO BE
NOMINATED AS A FELLOW OF THE AMERICAN INSTITUTE OF
CERTIFIED PLANNERS – ADOPTED (Unanimously): December
2, 1998

RE: ORAL RECOGNITION OF DEATH OF FELLOW TOWN
MEETING MEMBER FRANCIS T. SONNENBERG BY HARRY P.
McCABE, TOWN MEETING MEMBER – PRECINCT 21:
December 2, 1998

RE: ORAL RECOGNITION OF DEATH OF FELLOW TOWN
MEETING MEMBER AGNES PIANDES BY BARRY FAULKNER,
TOWN MEETING MEMBER – PRECINCT 11: December 7, 1998





Town Clerk and Elections

Town Clerk

Town Clerk	1998	1999
Budget:	\$170,715	\$177,218
Personnel, Full Time:	5	5

The following annual report of the Town Clerk for the year ending December 31, 1998 is herewith submitted in accordance with Section 3 of Article 3, Title I of the Town By-Laws.

During 1998, the Annual Election of town offices, the Annual and two Special Town Meetings, the State Primary, and the State Election were prepared for and conducted by the Town Clerk's Office. This year the Town used the votomatic punch card system in the twenty-one precincts for the Annual Town Election only. After the close of the polls, the punch cards were transported to the Town Clerk's Office for tabulation by machine. However, the Secretary of State withdrew his approval of the punch card system effective for the State Primary on September 15, 1998.

The new AccuVote System was introduced to the voters at the State Primary in September and again used at the State Election in November. In all future elections, we will be using the new AccuVote Election System. The Town has twenty-one AccuVote machines, one for each precinct, and a Main Counting System located in the Town Clerk's Office.

This system consists of a paper ballot to be marked by the voter by filling in an oval next to the candidate's name that is then inserted by the voter into the AccuVote machine. The machine automatically tallies the votes appearing on the paper ballots. When the polls close, the precinct totals are printed immediately at the precinct, posted, announced, and then transferred to the Town Hall on a Memory Card. At the Town Hall, the precinct totals are accumulated by entering the Memory Cards in the Main Counting System at the Town Clerk's Office. Finally, the complete town results are printed and announced.

Town Meeting Members whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law that allows them to become candidates for re-election by giving written notice thereof to the Town Clerk. Nomination papers were issued to candidates for town offices including Town Meeting Members. After being certified by the Registrars of Voters, nomination papers were filed with the Town Clerk. A meeting was held by the Registrars of Voters, as required by law, to draw names for position on the official ballot for the Annual Town Election.

Candidates for town offices, except Town Meeting Members, were notified of the requirements of the law regarding the filing of periodic statements of campaign receipts and expenditures with the Town Clerk's Office. Incumbents and candidates for election during the previous year who had campaign finance activity, a balance and/or liability, were also notified of the requirements of filing annual reports.

Upon application, absentee ballots were issued for the Annual Town Election, the State Primary, and the State Election. Applications for absentee ballots were sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the election if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of the election.

The Annual Town Meeting began on April 28, 1998 and continued for eight sessions, dissolving on May 20, 1998. A total of seventy-one warrant articles and four resolutions were acted upon. The first article of the Annual Town Meeting is the Annual Town Election. A Special Town Meeting was called for May 18, 1998 and continued for two sessions dissolving on June 3, 1998. Three articles were acted upon at this Special Town Meeting. A second Special Town Meeting was called for December 2, 1998 and continued for two sessions, dissolving on December 7, 1998. Eleven articles were acted upon at this Special Town Meeting. Meetings were held prior to the Annual and Special Town Meetings to fill vacancies in the town meeting membership (caused by resignation, removal from town, or death) until the next Annual Town Election.

Certificates of all appropriations voted at all town meetings and the provisions for meeting them were sent to the Board of Assessors and the Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the

Town Clerk and Elections

Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition, certified copies of all votes passed at all Town Meetings were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning Bylaws as voted at the Annual and both Special Town Meetings were submitted to the Attorney General and were approved within the statutory period provided. The amendments were then advertised for two successive weeks in the local newspaper, as required by law, following which they took effect.

Summaries of the Annual and Special Town Meetings appear elsewhere in this Annual Report. A complete record of the actions taken is contained in the Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths, and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request.

A total of 952 dogs were licensed and 528 sporting (conservation) licenses issued by the Town Clerk's Office. In addition, certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permits and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Decisions of the Zoning Board of Appeals, decisions on requests for Special Permits from the Redevelopment Board, and Amendments to the Traffic Rules and Orders were also placed on file in this office.

Fees Collected During 1998

Marriage Intentions	4,485.00
Filing Fees	2,745.00
Miscellaneous Certificates	32,628.50
Pole Locations/Misc. Zoning	700.00
Renewal of Gasoline Permits	5,686.00
Miscellaneous Books	1,315.00
Miscellaneous Violations	85.00
Duplicate Dog Tags	18.00
Miscellaneous Licenses	970.00
Dog Licenses	7,064.00
Conservation Licenses	6,811.20
TOTAL	\$62,507.70

Fees to Division of Fisheries & Wildlife	\$6,451.00
--	------------

The Department of Revenue was notified of all licenses and permits issued and business certificates filed. Street permit, drainlayer, blasting, and other surety bonds covering contractors were also placed on file in this office. Oaths of office were administered to all elected or appointed town officials and each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

Fines were collected for citations issued under Section 21D of Chapter 40, Massachusetts General Laws, for violations of the Town By-Laws. Citations for persons who did not pay the penalties within the required time (twenty-one days) were

referred to the Clerk of the District Court of Middlesex for further action.

The total amount collected during the year and deposited with the Town Treasurer was \$62,507.70, an increase of \$977.50 from the previous year. Included in the total was \$6,811.20 for 528 Conservation Licenses and \$7,064 for 952 dog licenses.

Sincere appreciation is extended to Stephanie Lucarelli, Florence McGee, Shirley Ramos, and Natalie Ciarcia of the Town Clerk's Office for their continuing commitment to excellence in the performance of their duties.

Your attention is directed to the vital statistics of the Town, which are recorded at this time. It should be noted, however, that the summaries of births and deaths are incomplete, inasmuch as records thereof pertaining to Arlington residents are still being received by our office from the cities and towns where these events occurred.

VITAL STATISTICS

Births	498
Deaths	553
Marriages	289

Town Clerk and Elections

Registrars of Voters

Board of Registrars	1998	1999
Budget:	\$78,908	\$85,286
Personnel, Full Time:	2	2
Board Members (including Town Clerk):	4	4

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February of 1998. The census was conducted entirely by mail, with computer preprinted forms sent to each household in Arlington requesting that information contained therein be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. Once returned to the Registrars' Office, all census and voter information was entered and continually updated in the Town's computer database by the staff of the Registrars' Office.

A list of persons from birth to twenty-one years of age was transmitted to the School Committee. The Jury Commissioner obtained juror information directly from the Massachusetts Voter Registration Information System from data entered into the system by this office. The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, 3,995 notices were sent by first-class mail, as required by law, to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 1998. Those who proved residence were reinstated. The total number of registered voters upon completion of the revision of the voting list was 26,094, including 13,270 enrolled Democrats, 2,815 enrolled Republicans, 41 enrolled Libertarians, and 9,925 Unenrolled voters. In addition to the voters enrolled in the three political parties and those who were Unenrolled, the following number of voters were enrolled in these legal political designations: 1 – New World Council, 8 – Reform Party, 6 – Rainbow Coalition, 2 – Green Party USA, 1 – Massachusetts Green Party, 6 – Socialist and 19 – Interdependent 3rd Party. The following designations had no enrollees: Conservative Party, Natural Law Party, We the People, New Alliance Party, and Prohibition Party. Voters who enroll in a political designation may not vote in any state or presidential primary. Cards were mailed to voters acknowledging receipt of change or cancellation of political party enrollments received during the year by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the Office of the Town Clerk. Special sessions were also held until 8:00 P.M. on the last day to register voters for the Annual Town Election, State Primary, and State Election.

The provisions of the so-called "Motor Voter" Bill permitted mail-in voter registration and eliminated the requirement that special evening and Saturday sessions for the registration of voters be held except for the final day prior to the deadline for registration for primaries and elections. Special forms for mail-in voter registration were made available at various locations throughout Arlington and all other cities and towns in the State.

In addition, persons were allowed to fill out voter registration affidavits at public offices throughout Massachusetts, such as the Registry of Motor Vehicles, Social Security, Welfare, Medicaid, Food Stamps, Military Recruitment Offices and other State and Federal offices. These affidavits were forwarded through the computer or by mail to the Registrars of Voters or Election Commissioners of the voters' places of residence.

As required by law, acknowledgment forms were forwarded to 2,893 persons who registered to vote at special locations, or mailed in registration affidavits, notifying them of their precincts and voting places.

The Board certified 7,361 voter signatures appearing on nomination papers filed by or on behalf of candidates seeking offices at the Annual Town Election, State Primaries and State Election, petitions for referenda to be placed on the 1998 State Election ballot, petitions for articles to be inserted in the Warrant for the 1998 Annual and Special Town Meetings, 1,766 applications for absentee ballots for the Annual Town Election, State Primaries, and State Election. After nomination papers for the Annual Town Election had been certified by the Registrars of Voters and filed with the

Town Clerk and Elections

Town Clerk, the Registrars of Voters held a meeting to draw names for the order of position on the official ballot for the election, as required by law.

During the year, the information contained on approximately 20,000 listing slips of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes.

Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

During the Annual Town Election, the State Primaries, and State Election the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, the Registrars assisted in the tabulation of the ballots until the final results were announced.

Sincere appreciation is extended to June Walsh and Janice Weber, Assistant Registrars of Voters, for their loyal and conscientious performance throughout the year.

Town Clerk and Elections

VOTING RESULTS

ARLINGTON TOWN ELECTION, March 7, 1998

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total		
Total Ballots Cast			396	661	458	496	500	522	494	784	582	863	789	1,059	783	673	770	798	355	748	819	632	617	13,799
Handcount																	1						1	

Moderator for Three Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John L. Worden, III	250	407	284	317	332	346	299	548	356	525	502	699	548	431	518	520	237	457	539	402	390	8,907
Michael Rich										1												1
William Logan		1																				1
Blanks	146	253	174	179	168	176	195	236	226	337	287	360	235	242	253	278	118	291	280	230	227	4,891

Selectman for Three Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Kevin F. Greeley	178	341	224	244	255	280	236	448	318	473	469	659	470	380	465	472	193	426	457	339	370	7,697
Lyman G. Judd, Jr.	131	159	135	147	152	113	150	138	126	177	174	185	206	154	198	176	94	183	216	158	138	3,310
Peter Burgard														1								1
Blanks	87	161	99	105	93	129	108	198	138	213	146	215	107	138	108	150	68	139	146	135	109	2,792

Assessor for Three Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Patricia J. Garrity	163	231	167	225	174	174	177	258	205	274	244	322	219	222	267	297	126	275	298	245	210	4,773
*James F. Doherty	144	254	171	163	205	201	185	303	236	353	364	488	451	295	375	322	148	311	378	242	269	5,858
Blanks	89	176	120	108	121	147	132	223	141	236	181	249	113	156	129	179	81	162	143	145	138	3,169

School Committee for Three Years (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Michael T. Healy	145	277	201	221	229	238	226	405	300	442	411	570	449	323	418	423	178	380	388	309	285	6,818
*William A. Carey, Jr.	201	394	246	279	253	279	236	380	299	436	424	590	427	351	415	434	185	380	446	321	332	7,308
Lyman G. Judd, Jr.	138	162	140	149	160	147	170	174	144	231	214	272	256	173	241	237	111	237	272	197	157	3,982
Peter Burgard														1								1
Martha Scott												1										1
William Logan		2																				2
Blanks	308	487	329	343	358	380	356	609	421	617	529	685	434	498	468	502	236	499	532	437	460	9,488

Arlington Housing Authority for Five Years (1)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Frances P. Hering	13	24	21	19	28	23	20	36	33	47	34	39	22	49	41	49	21	44	46	58	39	706
*Richard B. Murray	112	276	160	164	165	238	188	230	245	247	261	373	302	196	221	210	117	208	307	140	228	4,588
Patricia J. Garrity	49	106	93	114	83	87	107	153	96	192	153	224	166	142	173	195	70	170	143	135	105	2,756
Ernest Stocker	8	21	7	6	20	16	7	28	18	21	22	34	25	27	50	43	27	38	63	34	63	578
Dennis O'Keeffe, Jr.	152	69	66	62	112	37	60	50	70	78	90	76	88	67	82	88	33	77	80	82	50	1,569
Blanks	62	165	111	131	92	121	112	287	120	278	229	313	180	192	204	213	87	211	180	183	132	3,603

Question 1 Debt Exclusion

Shall the Town of Arlington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond or bonds issued in order to finance projects by the issuance of such bonds or notes to construct or add to, remodel, reconstruct and originally equip the Bishop, Brackett and Hardy elementary schools and for the cost of architectural services for plans and specifications for the Dallin, Peirce, Stratton and Thompson elementary schools?

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	142	364	249	267	203	290	253	575	303	585	491	782	435	409	421	466	196	387	471	326	389	8,004
No	242	271	203	226	284	215	234	194	244	268	283	266	337	254	343	327	154	351	333	290	220	5,539
Blanks	12	26	6	3	13	17	7	15	35	10	15	11	11	10	7	5	5	10	15	16	8	257

Town Clerk and Elections

TOWN MEETING MEMBERS

PRECINCT ONE –THREE YEARS (4)

*Charles M. Lehan, 108 Decatur Street 194
*Barbara Ann Boltz, 27 North Union St..... 193
*Lynne McCluskey, 2 Memorial Way 194
*Timothy H. Dalton, 3 Purcell Road 1
John Cashman, 18 Granton Park 2
Blanks 1,000

PRECINCT ONE – TWO YEARS (3)

(to fill vacancies)

*Franca A. Ainsworth, 35 North Union St... 246
*Alan D. Frank, 35 Gardner Street 3
*John J. Cashman, 18 Granton Park 3
Timothy H. Dalton, 3 Purcell Road 2
Blanks 934

PRECINCT ONE – ONE YEAR (1)

(to fill vacancy)

*John G. Kneeland, Jr., 100 Decatur St. 262
John Cashman, 18 Granton Park 3
Blanks 131

PRECINCT TWO – THREE YEARS (4)

*William Logan, 7 Mary Street 376
*Stephen G. Hurley, 8 Margaret Street 243
Kelley L. Hurley, 8 Margaret Street 238
*Anthony C. Casieri, 22 Margaret Street.... 385
*Augustine R. Cella, 99 Spy Pond Parkway 301
Elizabeth Logan..... 2
Joseph Logan..... 2
Loren Strand 2
Jacob Stankiewicz..... 1
Blanks 1,094

PRECINCT THREE – THREE YEARS (4)

*Osmano Boschi, 51 Winter Street 243
*William F. Hayward, 68 Cleveland Street.. 289
*William H. Hegel, II, 36 Marathon Street..... 1
Blanks 1,299

PRECINCT FOUR – THREE YEARS (4)

*Robert P. Scoppettuolo, 27 Magnolia St. .. 284
*Jon Whitney, 11 Varnum Street..... 260
*Wendy E. Page, 99 Milton Street 1
*Judith A. Quimby, 12 Egerton Road..... 1
Blanks 1,438

PRECINCT FIVE – THREE YEARS (4)

*Abigail DuBois, 83 Park Street 309
*M. Wendy Watson, 23 Amherst Street 303
*Francis X. Burns, 64 Park Street..... 4
*Daniel J. McCarthy, 90 Palmer Street 2
Rita Surprise, 71 Webster Street 1
Bob Cain, Jr., 33 Fordham Street 1
Blanks 1,380

PRECINCT SIX – THREE YEARS (4)

*Dennis Bento, 12 Orvis Road..... 271
*Andrew S. Fischer, 25 Lombard Road 278
Aavo Koiv, 34 Hamilton Road 144
*Paul Schlichtman, 60 Pleasant Street..... 298
*Phillip A. Sharff, 62 Lombard Terrace..... 263
Andrea Alberg 1
Blanks 833

PRECINCT SEVEN – THREE YEARS (4)

*Kenneth W. Hughes, 20 Webster Street ... 286
*Joseph M. Connors, 78 Bates Road..... 278
*Theodore W. Sharpe, 51 Palmer Street 240
*Andrea Alberg, 10 Wyman Street 15
Stephen Sasso 3
Claudia Hugh 1
Joseph Ballen 1
Blanks 1,152

PRECINCT SEVEN – TWO YEARS (1)

(to fill vacancy)

*Robert Manning White, 95 Everett Street . 322
Blanks 172

PRECINCT EIGHT – THREE YEARS (4)

*Clarissa Rowe, 54 Brantwood Road 479
*Cindy F. Friedman, 130 Jason Street 447
Eugene B. Benson, 16 Hillsdale Road..... 297
*John L. Worden, III, 27 Jason Street 425
*Carma D. Forgie, 11 Stony Brook Road 335
Blanks 1,153

PRECINCT NINE – THREE YEARS (4)

*Natalie C. Peters, 63 Maynard Street 321
*Jerome P. Hallee, 47 Maynard Street 319
*Douglas J. Peters, 63 Maynard Street 305
*Phillip L. Budne, 35 Central Street 280
Blanks 1,103

PRECINCT TEN – THREE YEARS (4)

*Barbara M. Costa, 26 Woodland Street..... 500
*Nancy G. Higgins, 86 High Haith Road 426
*Susan D. Beltran, 21 Highland Avenue..... 429
*Donnarose Russian, 106 Spring Street..... 396
Michael Rich, Newport Street 1
Joan LaMachia, 6 Shawnee Road 2
Blanks 1,698

PRECINCT ELEVEN – THREE YEARS (4)

*Bobby Vaughan, 46 Johnson Road..... 392
*Deborah Goldsmith, 73 Oak Hill Drive 447
*Claire E. Maytum, 25 Ridge Street 434
*Alan Chachich, 205 Mystic Street 372
Blanks 1,511

Town Clerk and Elections

PRECINCT TWELVE – THREE YEARS (4)

*Ralph W. Sexton, 308 Park Avenue 476
*Patricia J. Thomas, 176 Mount Vernon St. 542
Ellen O’Sullivan, 90 Robbins road 371
Kara Yankauskas, 52 Chester Street 322
*Martin Thrope, 348 Gray Street 453
*Roland E. Chaput, 74 Grand View Road... 475
Ellen Gorowitz, 276 Gray Street 1
Blanks 1,596

PRECINCT THIRTEEN – THREE YEARS (4)

*Philip J. McCarthy, 156 Crosby Street 517
*Thomas W. Falwell, 25 Falmouth Road.... 487
*Robert B. Hayden, 38 Old Middlesex Path.... 3
John Crowley, 88 Morningside Drive..... 2
Bob Adams, 45 Morningside Drive 2
Lori Talanian, 45 Oldham Road 2
Blanks 2,119

PRECINCT FOURTEEN – THREE YEARS (4)

*Sarah A. Parker, 48 Walnut Street 364
*Richard Avery, 4 Harvard Street 329
*Evelyn Smith DeMille, 31 Coleman Road .. 325
*Reed Kingston Taylor, 990 Mass. Ave. 3
R. Gary Beckmann, 20 Mount Vernon Street.. 1
Richard Osborne, 37 Harvard Street..... 1
Fredrica L. Galley, 285 Gray Street 1
Blanks 1,668

PRECINCT FOURTEEN – TWO YEARS (1)

(to fill vacancy)

No Candidate

Blanks 673

PRECINCT FIFTEEN – THREE YEARS (4)

*Frank J. Ciano, 65 Woodside Lane..... 444
Peter Harold Jurgensen, 159 Brattle St. 203
*Nancy A. Mara, 63 Epping Street 360
*Richard C. Fanning, 57 Yerxa Road 345
*Brian Lavalley, 42 Oak Hill Drive 291
Anne E. LaCourt, 48 Chatham Street..... 284
Blanks 1,157

PRECINCT SIXTEEN – THREE YEARS (4)

*Judith Ann Phelps, 77 Oakland Avenue 506
*Mark Connor, 216 Oakland Avenue 13
*Walter W. Houseman, 17 Claremont Ave.... 3
Daniel M. O’Neill, 287 Appleton Street..... 1
Joelita Cleveland, 268 Appleton Street 1
Arthur J. Loud, 276 Appleton Street 1
Blanks 2,667

PRECINCT SEVENTEEN – THREE YEARS (4)

*William K. Burke, 2 Old Colony Lane..... 230
*Zavan Mazmanian, 1077 Mass. Ave..... 192
*Stephen Paulino, 9 Grove Street 1
*Robert E. Leigh, 77 Forest Street 1
Blanks 996

PRECINCT SEVENTEEN – TWO YEARS (1)

(to fill vacancy)

*Mabel Liang, 77 Forest Street 2
Stephen Paulino, 9 Grove Street 1
Stanley J. Benulis, 1 Watermill Place 1
Blanks..... 351

PRECINCT EIGHTEEN – THREE YEARS (4)

*William J. Ford, 6 Mayflower Road 390
*James W. Novello, 6 Campbell Road 373
*John H. Vann, 210 Florence Avenue..... 369
*Joseph J. Santore, Jr., 8 Browning Road... 466
Mark Connor, 216 Oakland Avenue 1
Blanks..... 1,393

PRECINCT NINETEEN – THREE YEARS (4)

*Lisa D. Murray, 459 Summer Street..... 459
*Brian D. Mulvey, 159 Forest Street..... 453
*James M. O’Conor, 63 Overlook Road..... 454
*Edward D. Trembly, 76 Wright Street..... 6
Freeland K. Abbott, 104 Madison Avenue 4
Leonard Abbott 1
Charles L. Hannon, 58 Edmund Road 2
David R. Marks, 12 Aerial Street 2
L. Abbott, III 1
Richard Tremblay 1
Blanks..... 1,893

PRECINCT TWENTY – THREE YEARS (4)

*Harold C. Greene, 23 Lanark Road..... 369
*Mark Streitfeld, 22 Peck Avenue..... 350
*Helen M. Binell, 104 Lancaster Road 3
*Raymond M. Bloom, 90 Sylvia Street 1
Blanks..... 1,805

PRECINCT TWENTY – TWO YEARS (1)

(to fill vacancy)

*Peter T. Fuller, 7 Kilsythe Road 2
Niall P. Corbett, 65 Tanager Street..... 1
Joseph Tarantino, 26 Peck Avenue 1
Suzanne B. Pavone, 83 Williams Street..... 1
Raymond M. Bloom, 90 Sylvia Street 1
Blanks..... 626

PRECINCT TWENTY-ONE – THREE YEARS (4)

*Janice A. Weber, 29 Crescent Hill Avenue .343
*Margaret C. Seeger, 78 Madison Ave. 258
Douglas J. Howard, 4 Colonial Village Dr. ...183
*Freeland K. Abbott, 104 Madison Ave..... 256
*Leslie A. Mayer, 131 Crescent Hill Ave..... 318
R.E. Elwell, 21 Montague Street 244
Carmen Kenrick, 257 Lowell Street..... 2
Blanks..... 864

Town Clerk and Elections

STATE PRIMARY, September 15, 1998

Voting Results

Total of Ballots Cast – 12,149. Democratic–10,255 (Includes 5 Hand Counts). Republican - 1,892. Reform – 2.

DEMOCRATIC PARTY

GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Brian J. Donnelly	46	61	35	46	54	53	39	41	81	67	61	90	64	60	79	62	42	76	79	48	48	1,232
Scott Harshbarger	152	235	215	198	210	226	203	312	265	309	287	404	308	232	318	293	176	291	295	262	216	5,407
Patricia McGovern	82	147	127	130	109	106	152	203	140	198	171	245	149	165	164	169	111	158	195	146	168	3,235
Paul Cellucci					1		2	3	3	1					1	2			2	1		16
Joe Malone					1			1		1	1					2			2			8
Others		1		1							1				1		1	1	2	1		9
Blanks	9	12	7	13	12	9	16	9	33	20	17	25	18	18	18	22	9	25	17	20	19	348

LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dorothy A. Kelly Gay	134	146	152	163	149	146	168	178	225	201	210	257	194	182	225	174	127	161	234	184	170	3,780
Warren E. Tolman	117	227	180	171	184	195	170	246	213	266	229	345	247	197	243	270	151	291	248	201	190	4,581
Jane Marie Swift					1				1													2
J. Jeghelian								1		1	1					1						4
Others		1				1		3			2	2			1	3		1	2	2		18
Blanks	38	82	52	54	53	52	74	141	83	128	96	160	98	96	112	102	61	98	108	91	91	1,870

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Lois G. Pines	102	160	177	176	146	180	175	307	223	261	206	328	193	216	240	242	144	202	243	212	212	4,345
Thomas F. Reilly	180	270	190	200	225	205	223	221	272	309	310	390	325	216	313	274	177	326	328	241	211	5,406
Others				1		1		1	2	1		2				2		1	1	1		13
Blanks	7	26	17	11	16	8	14	40	25	25	22	44	21	43	28	32	18	22	20	24	28	491

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William Francis Galvin	220	323	289	271	304	290	299	338	407	370	374	504	366	315	407	374	249	370	414	328	310	7,122
Others	1	1		3	1	3	1	4	3	3	1	1	1	1	3	2	3	4	2	4	1	40
Blanks	68	132	95	114	82	104	110	226	114	224	163	259	172	159	171	174	87	177	176	146	140	3,093

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Shannon P. O'Brien	221	310	281	271	303	280	292	326	394	366	362	497	366	307	395	354	250	369	404	323	308	6,979
Others		1	1	3	1	3	1	4	3	3	1			1	2	1	3	2	1	2	1	34
Blanks	68	145	102	114	83	111	119	239	125	227	175	267	173	167	184	195	86	180	187	153	142	3,242

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A. Joseph DeNucci	227	320	287	279	301	284	298	329	405	384	377	496	377	311	408	365	243	376	425	333	300	7,125
Others		3		3	2	1	1	5	1	1	1			1	1	2	1	1	1	3		28
Blanks	62	133	97	106	84	109	113	235	116	211	160	268	162	163	172	183	95	174	166	142	151	3,102

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey	234	360	306	307	305	318	313	432	420	445	404	575	400	365	439	410	256	410	452	359	336	7,846
Others	1	3		4	2	2	2	5	3	2	2	3	1	3	1	5	2		4	8	2	55
Blanks	54	93	78	77	80	74	97	132	99	149	132	186	138	107	141	135	81	141	136	111	113	2,354

Town Clerk and Elections

STATE PRIMARY - Democratic Party, Continued

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan	31	38	39	37	36	47	22	24	61	31	41	53	16	30	29	44	32	39	54	36	34	774
Edward T. Donohoe	7	10	3	7	7	7	17	6	15	8	12	9	5	6	20	9	7	12	12	11	14	204
Francis X. Flaherty	123	212	161	160	203	175	169	186	230	244	225	346	279	171	327	233	140	276	253	194	181	4,488
Vincent A. LoPresti	15	30	20	29	16	9	26	13	20	9	24	17	22	24	19	26	12	23	24	22	8	408
Terry McGinty	7	12	17	20	18	14	22	61	31	40	31	50	27	37	27	31	21	24	38	29	35	592
Suzanne Merullo	8	8	14	12	6	14	13	10	18	17	16	19	10	9	8	14	8	11	13	9	9	246
Daniel P. O'Neil	6	6	7		2	1	3	5	5	9	5	4	4	7	3	6	4	5	3	7	8	100
Mark Rotondo	3	5	13	5	5	4	3	5	9	5	4	6	4	2	6	2	1	4	8	11	3	108
Jeffrey Travaline	18	14	18	14	14	15	21	22	15	41	46	23	72	22	26	11	9	26	35	12	19	493
Patricia White	17	31	24	28	18	34	30	39	35	31	31	31	23	49	26	38	25	19	32	34	24	619
Others	1	2	2					1			1				1		1					9
Blanks	53	88	66	76	62	74	86	197	83	162	102	206	77	118	89	136	78	112	120	113	116	2,214

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern III	200	344	280	276	290	300	306	422	345	451	409	567	388	347	425	408	239	414	445	340	311	7,507
David McKenna	58	63	60	67	54	59	59	73	113	80	82	111	98	70	93	68	62	84	105	82	78	1,619
Others	2			1			1	1			2											7
Blanks	29	49	44	45	43	35	46	73	64	65	45	86	53	58	63	74	37	53	42	56	62	1,122

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Anne M. Paulsen	222	334	301	288	292	302	300															2,039
Others	2	2	2	2	1	1	3															13
Blanks	65	120	81	99	94	91	109															659

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli	449	214	377	300	450	281	300	310	350	198	268	339	284	270	4,390
Michael J. Keefe	105	296	204	232	295	249	165	262	189	130	273	242	179	162	2,983
Others					1		1								2
Blanks	15	12	15	6	18	9	9	9	11	10	10	11	15	19	169

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Martha Coakley	126	222	217	217	198	217	216	362	248	332	338	457	312	236	315	303	165	277	313	240	260	5,571
Timothy R. Flaherty	60	95	85	62	70	66	72	73	96	98	99	100	81	79	96	92	69	76	102	99	81	1,751
Michael A. Sullivan	80	105	59	79	100	90	101	71	136	122	78	142	114	105	123	109	85	163	131	97	70	2,160
Others	1		1		1				1					2	1							7
Blanks	22	34	22	30	18	21	23	63	41	44	23	65	32	53	46	46	20	35	46	42	40	766

SHERIFF - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James V. DiPaola	173	276	234	207	221	244	240	275	280	338	313	423	334	262	354	308	176	313	349	239	252	5,811
Edward J. Kennedy, Jr.	80	96	84	107	97	77	94	86	159	112	124	145	100	103	128	119	90	137	129	151	87	2,305
Others	3	1	1					2			1				2				1			11
Blanks	33	83	65	74	69	73	78	206	83	147	100	196	105	110	98	123	72	101	112	88	112	2,128

REPUBLICAN PARTY

GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Argeo Paul Cellucci	30	41	44	41	47	42	35	60	52	56	56	64	68	52	48	54	37	68	51	53	35	1,034
Joseph D. Malone	22	44	21	30	26	27	32	45	32	50	49	37	73	52	40	40	36	51	37	36	41	821
Harshbarger	1							2		1	1					1						6
Others																1				1		2
Blanks	5	2			2		1	1	5	2	3			2		1	1			1	3	29

Town Clerk and Elections

STATE PRIMARY - Republican Party, Continued

LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Janet E. Jeghelian	30	53	31	35	35	34	30	49	35	60	48	52	83	51	39	48	40	48	39	42	44	926
Jane Maria Swift	19	28	27	31	35	28	25	48	42	41	48	41	50	43	44	34	27	55	40	40	28	774
Others				1						1		1				3		1				7
Blanks	9	6	7	4	5	7	13	11	12	7	13	8	8	11	5	12	7	15	9	8	8	185

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Brad Bailey	46	67	47	60	50	54	51	87	64	81	79	71	99	71	63	71	52	89	64	66	59	1,391
Thomas Reilly		1					1	3		2	1		2		2	1				1		14
Lois Pines														1		2				1		4
Others				1					2		1			1		1		1				7
Blanks	12	19	18	10	25	15	16	18	23	26	28	30	40	33	23	22	22	29	24	22	21	476

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dale C. Jenkins, Jr.	42	60	48	56	46	49	48	76	62	71	69	67	91	71	55	66	52	78	58	58	56	1,279
Bill Galvin																1						1
Others				1			1	1		1	1				1		1	1				8
Blanks	16	27	17	14	29	20	19	31	27	37	39	34	50	35	32	30	21	40	30	32	24	604

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Maginn	46	63	48	60	47	45	46	77	59	73	73	68	87	65	52	65	49	78	57	59	53	1,270
Joe Malone															1							1
Others								1			1					1		1				4
Blanks	12	24	17	11	28	24	22	30	30	36	35	33	54	41	35	31	25	40	31	31	27	617

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael T. Duffy	45	54	48	56	43	46	46	73	58	70	69	66	86	65	52	65	50	78	53	57	52	1,232
Joseph DeNucci								1														1
Others		1									1		1	1	1	3						8
Blanks	13	32	17	15	32	23	22	34	31	39	39	35	54	40	35	29	24	41	35	33	28	651

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Patricia H. Long	40	67	46	56	45	47	48	71	60	74	72	70	82	70	51	67	51	82	57	59	60	1,275
Michael Keefe								2	1	2	1		1			2						9
Others								3			2			1				2				8
Blanks	18	20	19	15	30	22	20	32	28	33	34	31	58	35	37	28	23	35	31	31	20	600

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	9	7	6	6	5	6	8	7	11	8	10	9	15	9	8	6	3	7	5	5	7	157
Blanks	49	80	59	65	70	63	60	101	78	101	99	92	126	97	80	91	71	112	83	85	73	1,735

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
David McKenna									2	1							1					4
Robert Havern									1						1	1						3
Others	7	6	6	6	7	5	5	4	5	3	8	6	14	8	8	3	3	8	4	3	4	123
Blanks	51	81	59	65	68	64	63	104	81	105	101	95	127	98	80	93	70	111	84	86	76	1,762

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	Total
No Candidate								
Others	7	5	6	5	5	4	5	37
Blanks	51	82	59	66	70	65	63	456

Town Clerk and Elections

STATE PRIMARY - Republican Party, Continued

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate															
Jim Marzilli	1				1			1	1				1		5
Michael Keefe	3	7	9	2	1	42			31	2	4		1	1	103
Others	5	4	3	7	5	5	4	6	4	3	5	4	3	2	60
Blanks	99	78	97	100	94	94	102	81	61	69	110	84	85	77	1,231

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Lee Johnson	37	52	43	52	42	47	48	73	52	63	64	60	84	57	50	60	48	74	56	54	54	1,170
Others	1	1		1			1	1	1	1	1	2	2	3	1	3		2	1	1		23
Blanks	20	34	22	18	33	22	19	34	36	45	44	39	55	46	37	34	26	43	31	35	26	699

SHERIFF - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No Candidate																						
Others	7	4	6	5	2	5	2	4	8	3	8	3	11	5	7	3	3	7	3	4	5	105
Blanks	51	83	59	66	73	64	66	104	81	106	101	98	130	101	81	94	71	112	85	86	75	1,787

REFORM PARTY

GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Harshbarger																1			1			2
Blanks																						

LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

SECRETARY OF STATE

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

Town Clerk and Elections

STATE PRIMARY - Reform Party, Continued

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7															Total
No Candidate																						
Blanks																						

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct								8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Coakley																1			1			2
Blanks																						

SHERIFF - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
No candidate																						
Other																1			1			2
Blanks																						

STATE ELECTION, November 3, 1998

Voting Results

Total of Ballots Cast – 18,677(includes 5 hand counts) (67.17% of total registered voters – 27,800)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
	582	883	815	789	797	833	837	956	875	999	972	1122	968	887	960	984	674	1018	1017	860	849	

(D) = Democratic (R) = Republican (L) = Libertarian

GOVERNOR/LIEUTENANT GOVERNOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Cellucci and Swift (R)	242	362	297	291	325	308	320	285	323	360	399	411	501	313	409	391	254	463	430	327	332	7,343
Harshbarger & Tolman (D)	322	493	495	471	451	496	495	647	517	613	541	674	444	546	516	564	397	532	555	502	494	10,765
Cook and Israel (L)	8	14	10	14	10	16	12	11	9	17	16	16	10	20	14	11	13	13	15	17	15	281
All Others	1	1	3	4	3	2	1	3	2	1	2	3	3	2	4	2	1	1	2	2	2	45
Blanks	9	13	10	9	8	11	9	10	24	8	14	18	10	6	17	16	9	9	15	12	6	243

ATTORNEY GENERAL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Brad Bailey (R)	133	239	196	197	199	200	193	231	211	241	274	263	352	209	270	258	163	322	287	206	213	4,857
Thomas F. Reilly (D)	421	614	584	560	568	589	604	666	631	716	661	813	579	623	649	682	487	651	696	621	604	13,019
All Others		4	3	1	1	1	2	1	1	3		1	2	3	2	2		1	2	2	1	33
Blanks	28	26	32	31	29	43	38	58	32	39	37	45	35	52	39	42	24	44	32	31	31	768

Town Clerk and Elections

STATE ELECTION - Continued

SECRETARY OF THE COMMONWEALTH

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William Francis Galvin (D)	428	643	627	583	633	616	622	669	655	714	667	833	632	634	680	710	497	701	738	629	613	13,524
Dale C. Jenkins, Jr. (R)	100	157	106	111	104	133	126	156	136	174	207	182	254	141	171	179	119	218	179	132	146	3,231
David L. Atkinson (L)	20	36	37	37	20	25	28	49	35	46	29	37	25	35	41	25	23	38	40	53	34	713
All Others			1	1					1	1			1	1								6
Blanks	34	47	44	57	40	59	61	82	48	64	69	70	56	76	68	70	35	61	60	46	56	1,203

TREASURER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Bob Maginn (R)	158	256	213	212	198	213	223	244	234	296	293	344	405	245	299	296	182	363	307	227	224	5,432
Shannon P. O'Brien (D)	374	546	536	498	542	538	549	601	573	618	602	678	490	540	571	585	432	569	631	538	553	11,564
Merton B. Baker (L)	13	31	22	28	21	20	10	22	20	24	14	24	14	31	24	27	18	22	24	42	19	470
All Others								1		1				1			1					4
Blanks	37	50	44	51	36	62	55	88	48	60	63	76	59	70	66	76	41	64	55	53	53	1,207

AUDITOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
A. Joseph DeNucci (D)	392	584	567	532	571	540	557	579	582	668	611	708	571	567	606	625	450	658	675	576	549	12,168
Michael T. Duffy (R)	125	208	161	147	152	189	183	225	193	224	253	266	290	192	246	240	147	251	225	180	176	4,273
Carla A. Howell (L)	30	37	37	54	29	38	41	54	43	55	46	53	47	45	46	50	42	47	55	49	59	957
All Others		2							1	1				1			1			1		7
Blanks	35	52	50	56	45	66	56	98	56	51	62	95	60	82	62	69	34	62	62	54	65	1,272

REPRESENTATIVE IN CONGRESS - SEVENTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Markey (D)	412	632	617	588	596	611	605	694	651	737	653	802	608	635	676	681	466	656	695	603	594	13,212
Patricia H. Long (R)	150	218	161	166	174	181	185	209	190	225	276	269	318	209	237	260	181	314	276	221	219	4,639
All Others			1	2	1	2	1		1	2			2	3	1		2	1		1	1	21
Blanks	20	33	36	33	26	39	46	53	33	35	43	51	40	40	46	43	25	47	46	35	35	805

COUNCILLOR - SIXTH DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Michael J. Callahan (D)	423	612	619	593	611	595	606	591	659	664	650	751	599	610	645	671	495	684	694	609	589	12,970
All Others	2	6	5	6	2	4	2	6	6	9	6	4	2	8	5	6	3	4	14	3	6	109
Blanks	157	265	191	190	184	234	229	359	210	326	316	367	367	269	310	307	176	330	309	248	254	5,598

SENATOR IN GENERAL COURT - FOURTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern III (D)	443	668	655	609	637	634	639	701	677	750	708	828	660	648	701	722	519	755	764	662	634	14,014
All Others	1	4	6	6	4	7	5	6	8	8	4	10	4	3	6	10	3	5	14	2	3	119
Blanks	138	211	154	174	156	192	193	249	190	241	260	284	304	236	253	252	152	258	239	196	212	4,544

REPRESENTATIVE IN GENERAL COURT - TWENTY-SIXTH MIDDLESEX DISTRICT

Precinct	1	2	3	4	5	6	7	Total
Anne M. Paulsen (D)	436	637	648	606	626	649	626	4,228
All Others	2	5	4	13	4	4	2	34
Blanks	144	241	163	170	167	180	209	1,274

REPRESENTATIVE IN GENERAL COURT - TWENTY-FIFTH MIDDLESEX DISTRICT

Precinct	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli (D)	749	661	755	690	833	638	662	692	727	510	739	759	672	641	9,728
All Others	6	14	11	8	15	10	8	16	9	5	9	14	4	8	137
Blanks	201	200	233	274	274	320	217	252	248	159	270	244	184	200	3,276

DISTRICT ATTORNEY - NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Martha Coakley (D)	436	675	640	625	630	630	637	730	672	784	730	877	689	651	723	728	504	729	773	658	652	14,173
Lee Johnson (R)	109	152	132	112	129	150	128	160	139	165	187	180	236	163	185	185	133	228	181	155	140	3,349
All Others	2		2			2	4		1	3		1			1	1						17
Blanks	35	56	41	52	38	51	68	66	63	47	55	64	43	73	51	70	37	61	63	47	57	1,138

Town Clerk and Elections

STATE ELECTION - Continued

SHERIFF - MIDDLESEX COUNTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James V. DiPaola (D)	434	625	639	595	614	612	606	602	665	684	658	753	633	613	681	695	497	709	727	631	600	13,273
All Others	1	3	5	10	3	4	4	7	3	7	6	4	4	4	3	7	5	6	7	1	3	97
Blanks	147	255	171	184	180	217	227	347	207	308	308	365	331	270	276	282	172	303	283	228	246	5,307

QUESTION 1 - COMPENSATION OF STATE LEGISLATORS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	360	529	557	482	537	541	514	627	582	664	633	706	606	546	609	624	455	665	680	576	567	12,060
No	168	281	197	249	210	228	248	275	209	276	277	342	299	268	293	300	179	301	282	231	235	5,348
Blanks	54	73	61	58	50	64	75	54	84	59	62	74	63	73	58	60	40	52	55	53	47	1,269

QUESTION 2 - PUBLIC CAMPAIGN FINANCING

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	377	566	547	502	485	546	507	664	558	671	619	698	600	538	592	623	406	630	680	577	545	11,931
No	149	228	203	231	242	216	232	226	224	248	283	329	275	271	297	279	219	309	260	212	247	5,180
Blanks	56	89	65	56	70	71	98	66	93	80	70	95	93	78	71	82	49	79	77	71	57	1,566

QUESTION 3 - TAX RATE ON INTEREST AND DIVIDEND INCOME

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	404	648	614	547	595	585	577	699	607	716	741	799	782	631	729	727	517	795	746	591	601	13,651
No	120	150	136	185	137	176	165	189	179	196	164	211	116	173	166	175	114	139	202	192	175	3,460
Blanks	58	85	65	57	65	72	95	68	89	87	67	112	70	83	65	82	43	84	69	77	73	1,566

QUESTION 4 - ELECTRIC UTILITY INDUSTRY RESTRUCTURING

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	373	476	536	357	498	469	481	563	540	578	574	671	592	496	595	581	434	588	619	482	500	11,003
No	165	341	239	400	261	305	286	337	269	363	344	375	318	328	319	354	211	364	343	319	302	6,543
Blanks	44	66	40	32	38	59	70	56	66	58	54	76	58	63	46	49	29	66	55	59	47	1,131





Town Officials and Committees as of December 31, 1998

Elected by Arlington's Citizens

Board of Selectmen

Stephen J. Gilligan, Chair, 77 Falmouth Rd. 1999
 John W. Hurd, Vice Chair, 28 Colonial Dr. 2000
 Charles Lyons, 82 Hathaway Circle 1999
 Kathleen Kiely Dias, 26 Addison Street 2000
 Kevin F. Greeley, 36 Hathaway Circle 2001

Moderator

John L. Worden III, 27 Jason Street 2001

Town Clerk

Corinne M. Rainville, 745 Summer Street 1999

Town Treasurer

John J. Bilafer, 15 Victoria Road 1999

Board of Assessors

Maurice H. O'Connell, Chair, 2 Old Colony Rd. 1999
 Kevin P. Feeley, 25 Baker Road 2000
 James F. Doherty, 6 Highland Avenue 2001

School Committee

Martin Thrope, Chair, 348 Gray Street 1999
 Barbara C. Goodman, 31 Walnut Street 1999
 Carolyn E. Simmons, 789 Concord Turnpike 1999
 David W. McKenna, 77 Sunset Road 2000
 Denis Sullivan, 21 Jean Road 2000
 William A. Carey, Jr., 155 Lake Street 2001
 Michael Healy, 1 Hodge Road 2001

Arlington Housing Authority

John Griffin, Chair, 21 Peirce Street 1999
 *James K. Ferraro, 24 Grafton Street 2001
 Thomas Yewcic, 31 Cherokee Road 2001
 Freeland Abbott, 104 Madison Avenue 2003
 Richard B. Murray, 38 Marion Road 2003

*Appointed by Governor

Appointed by Town Moderator

Finance Committee**

Name (Precinct)	Term
Allan Tosti, Chair (3)	2000
Abigail DuBois, Vice Chair (5)	1999
Richard C. Fanning, Vice Chair (15)	2000
Charles T. Foscett, Vice Chair (8)	2001
Peter B. Howard, Secretary (10)	1999

Finance Committee - continued

Erin Phelps (1)	1999
Robert P. Scoppettuolo (4)	1999
Daniel M. O'Neill (16)	1999
Zavan A. Mazmanian (17)	1999
Robert L. Tosi, Jr. (20)	1999
Sidney Feinleib (6)	2000
Mary M. Franclemont (9)	2000
Kenneth J. Simmons (12)	2000
Paul E. Olsen (19)	2000
John Mahoney (21)	2000
Stephen W. Decourcey (2)	2001
Peter Villandry (7)	2001
George Kocur (11)	2001
John J. Deyst, Jr. (13)	2001
Johanna Gurland (14)	2001
Mary I. Ronan (18)	2001

**Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

Minuteman Regional High School Committee Representative

Paul Schlichtman

Senior Citizen Tax Rebate Program

Harry Barber, 12 Shelley Road
 Elsie C. Fiore, 58 Mott Street
 Nancy G. Higgins, 86 High Haith Road
 Lynne McCluskey, Two Memorial Way

Long Range Financial Planning Committee

John J. Bilafer, Town Treasurer
 Kathleen Donovan, Superintendent of Schools
 Nancy T. Galkowski, Deputy Town Manager
 Maurice H. O'Connell, Assessor
 Angela Olszewski, One Watermill Place
 Allen W. Reedy, 153 Renfrew Street
 William Shea, 9 Lincoln Street
 R. Bruce Wheltle, 94 Coolidge Road
 Patricia B. Worden, 27 Jason Street
 John A. FitzMaurice, 17 Lakeview

Bylaw Recodification Study Committee

John T. Kohl, 9 Lorne Road
 John F. Maher, Town Counsel
 Diane M. Mahon, 23 Howard Street
 Kevin O'Brien, Asst. Director, Planning and Community Development
 John L. Worden III, 27 Jason Street

Town Directory

Health Care Funding Task Force

Donald R. Marquis, Town Manager
John J. Bilafer, Town Treasurer
Charles Lyons, Selectmen
Daniel D. Strassberg, 44 Dow Avenue
Martin Thrope, 348 Gray Street
John F. Britt, Assistant Superintendent of Schools

Infrastructure Working Group

Donald R. Marquis, Town Manager
Alan McClennen, Jr., Planning Director
Richard B. Murray, Selectmen
Janice A. Bakey, School Committee
John J. Bilafer, Town Treasurer
Charles Foskett, Capital Planning Committee
Allan Tosti, Finance Committee
Charles Lyons, Selectmen
Carolyn Simmons, School Committee
William Shea, Permanent Town Building Committee

Arlington Recycling Committee

Margaret Seeger, Chair	2000
Freeland Abbott	1998
Beverly Brinkerhoff	1998
Judy Richman	1998
Marshall Otter	1999
Angela Taylor	1999
Mark Shea	2000
Susan Wyly-Jones	2000
Carolyn Parsons	2001

Town Meeting Procedures Committee

Richard S. Phelps	1999
Owen R. Carrigan	2000
Howard B. Winkler	2001
John L. Worden III	2001

Telecommunications Committee

Freeland K. Abbott
Roland E. Chaput
John A. FitzMaurice
Bernice K. Jones
Philip J. McCarthy
Alan McClennen, Jr.
Jodi B. Wallo

Noise Abatement Study Committee

Roger Barnaby
Frank J. Ciano
Tom Dumyahn
John A. FitzMaurice
John R. Leonard
Stephen J. Paulino
Marie T. Walsh

Appointed by the Board of Selectmen

Town Manager	Term
Donald R. Marquis	2000

Comptroller & Coordinator of Data Processing	Data
A.L. Minervini, Jr.	2001

Board Administrator
Caryn E. Cove

Arlington Arts Council

Lynn Korenbaum	1999
David Silverman	1999
Cheryl Hemenway	2000
Anne LaCourt	2000
Robin Thompson	2000
Toby Goldberg	2001
Lisbeth Kamborian	2001
Carol Mahoney	2001
Kathleen Phelps	2001
Phyllis Spence, Associate	
Nancy Crasco, Associate	
Jane Howard, Associate	

Zoning Board of Appeals

Mary Winstanley O'Connor, Chair	1999
Teresa Walsh Habib, Esq.	1999
Marshall K. Audin	2000
Joseph F. Tulimieri	2001
Patrick D. Dignan, Associate	2000

Board of Registrars of Voters

William P. Forristall, Chair	1999
Corinne M. Rainville	1999
Florence McGee	2000
Frederick J. Sennott, Jr.	2001

Historic District Commissions

Beth Cohen, Chair	2000
Michael Logan, Vice Chair	1999
John L. Worden III, Secretary	2000
Robert Botterio	1999
Laura Ford	1999
Samuel B. Knight	2000
Len Kuhn	2000
Lynn Sternbergh	2000
Mary Trvalik	2000
Andrea Alberg	2001
Jane Drake Piechota	2001
Martha Donoghue, Executive Secretary	

Town Directory

Arlington Preservation Fund

John L. Worden III, President
Charlene Lemnios, Secretary
Harold Goldsmith, Treasurer
Thomas Wray Falwell
Andrew Fischer
Clark L. Griffith
Violet B. Harp
Gayle C. Kiely
Alan McClennen, Jr.
Daniel A. Xenos

Fair Housing Advisory Committee

Nick Minton, Chair
Julia Acquaah-Harrison
Carol Forbes
Stephen J. Gilligan
Wilson Henderson
Anita Howard
Franklin W. Hurd, Jr.
Adele Kraus
Muriel Ladenburg
Timothy Lordan
Marcie Manos
Pearl Morrison
Deborah Chang, Fair Housing Director

Public Memorial Committee

Al Salipante, Chair
Franklin W. Hurd, Jr.
Wilfred St. Martin
Barbara Weber

Cyrus Dallin Art Museum Board of Trustees

Santo Joseph Auriello	1999
Thomas Britt	1999
James P. McGough	1999
Richard Bowler	2000
Linda K. Olsen	2000
David Formanek	2001
Nora Ann Frank	2001
Geraldine Tremblay	2001

Appointed by the Town Manager

Town Manager's Office

Nancy T. Galkowski, Deputy Town Manager
Teresa H. DeBenedictis, Assistant Town Manager/Purchasing Agent

Legal

John F. Maher, Town Counsel
Edward M. Marlenga,
Workers' Compensation Agent

Planning and Community Development

Alan McClennen, Jr., Director

Community Safety

Eugene V. Del Gaizo, Director of Police Services
Richard J. Maimone, Director of Fire Services

Libraries

Maryellen Remmert-Loud, Director

Public Works

Richard A. Bento, Director

Human Services

Patsy Kraemer, Administrator

Personnel/Affirmative Action

John D. Dunlap, Director

Council on Aging

John Jope, Executive Secretary

Veterans' Services

John Collins, Agent

Weights and Measures

Douglas Peters, Sealer

Public Health

Marie Walsh, Director

Recreation Division

Deborah Hayes, Superintendent

Veterans' Memorial Sports Center

Robert McKeown, Manager

Appointed by the Town Manager subject to the approval of the Board of Selectmen

Redevelopment Board

	Term
Nora Mann, Chair	1999
Edward T. M. Tsoi	1995
*John A. FitzMaurice	2002
Margaret Spengler	1998
Barry Faulkner	2000
*Appointed by the Governor	

Board of Health

Carole E. Allen, M.D., Chair	1999
Gregory Leonardos	2000

Town Directory

Board of Library Trustees		Term	Council on Aging	Term
David Castiglioni		1994	Alex L. Moschella, Chair	2000
Joyce H. Radochia		1995	Harry Barber	1999
Barbara Muldoon		1996	Harry P. McCabe	1999
Patricia Deal		1999	Philip A. Mercandetti	1999
Katharine Lawrence		1999	Dominic Santosuosso	1999
Robert McKersie		1999	Richard Murray	2000
Susan Cronin Ruderman		2001	Mildred M. Hurd	2001
			Kathleen D. McMahon	2001
			Janelle Kennedy Slobodkin	2001
Park and Recreation Commission			Conservation Commission	
Donald Vitters, Chair		2000	Susan Brent, Chair	1999
Mary E. Tegan		1999	Dr. Philip M. Rury	1994
Joseph P. Carabello		2000	Judith Hodges	1998
Bernice Jones		2000	Geraldine Tremblay	1998
Joseph G. Keefe, Jr.		2000	Richard H. Bowler	1999
			Carol Kowalski	2000
			Stephen Mattingly	2000
			Ann Harrer, Conservation Administrator	
Board of Youth Services			Board of Cemetery Commissioners	
Larry Greco, Chair		1999	Robert W. Totten, Chair	1998
Jean Donahue		1999	Edward W. Murphy	1999
Carlene Newell		1999	Bernard J. Smith	2000
Elaine Shea		1999		
Dorothy Williams		1999	Board of Trust Fund Commissioners	
John E. Bowler		2000	Timothy F. Lordan, Chair	1999
James Long		2000	Ronald Nigro	1999
Joan Robbio		2000	Donald Reenstierna	2001
Mary Deyst		2001		
Donna Dolan		2001	Constables	
Patsy Kraemer, ex-officio			Richard Boyle, 1 Mott Street	1999
David McKenna, ex-officio			Vincent A. Natale, Jr., 215 Forest Street	1999
Elizabeth Oppedisano, ex-officio			Richard F. Ronan, Arlington Housing Authority	2001
Affirmative Action Advisory Committee			Commission on Disability	
Augusta Haydock, Chair			Julia Devlin, Chair	2000
Barbara Boltz			Thomas Boudreau	1998
Jack Jones			Barbara Arsenault	1999
Elaine MacLachlan			Barbara Cutler	1999
Adrienne McClure			Francis Donnelly	1999
Howard B. Winkler			Joseph D. Giurleo	1999
Dr. Franz J. Browne, Ex Officio			Alan McClennen Jr.	1999
			Jan Tobin	1999
			Lin Baker	2000
Personnel Board			Open Space Committee	
Cynthia Gallagher, Chair		1999	Robert Totten	1998
Diane Morais		1999	Karsten Hartel	1999
Richard Terry		2000	Carol Kowalski	1999
			Alan McClennen, Jr.	1999
			Clarissa Rowe	1999
			Susan Brent	2000
			Barry Faulkner	2000
			Bernice Jones	2000
			Patsy Kraemer	2001
			Mark Shea	2001
Historical Commission				
Robert J. Botterio, Chair		2001		
Beth F. Cohen		2000		
Richard Duffy		2000		
Pamela Meister		2000		
Jane Becker		2001		
JoAnne Robinson		2001		
A. Michael Ruderman		2001		

Town Directory

Various Appointing Authorities

Capital Planning Committee

Charles T. Foskett, Chair
Stanley Benulis
John J. Bilafer
John Britt
John A. FitzMaurice
Nancy T. Galkowski
Anthony T. Lionetta
A.L. Minervini Jr.
Barbara Thornton

Human Rights Commission

Christopher Kita, Chair
Sheri A. Baron, Vice Chair
Christine C. Carney
Jansen Chang
Christine Deshler
Esther Kingston-Mann
Susan P. McHugh
A. Nick Minton
Roger Rosen
William Shea
James Webster
Patricia Worden

Permanent Town Building Committee

William Shea, Chair
Dominic Vecchione, Vice Chair
Richard A. Bento
Thomas Caccavaro
John Cole
James Doherty
Kay Donovan
Donald R. Marquis
Charles Stretton
Martin Thrope

Town of Arlington Scholarship Fund

John J. Bilafer
Sister Catherine Clifford
Peter J. Fiore
Ronald Fitzgerald
Charles J. McCarthy, Jr.

Vision 2020 Standing Committee

Jane Howard, co-chair
Alan McClennen, Jr., co-chair
Eugene Benson
Sr. Elizabeth Cawley, CSJ
Kathleen Donovan
Abigail DuBois
Sidney Feinleib

Vision 2020 Standing Committee - Continued

Andrew Fischer
John FitzMaurice
Stephen Gilligan
Karsten Hartel
William Hartigan
Ann Kegel
Peter Manning
Donald R. Marquis
Cheryl Miller
Linda Olsen
Angela Olszewski
Justin Pasquariello
Tom Rawson
Allen Reedy
Emily Sample
William Shea
Loretta St. Louis
Miriam Stein
William Sovie
Edward Starr
Martin Thrope
Jonathan Vogan
Patricia Watson
William Winder
John L. Worden III

Millennium Celebration Committee

Andrea Alberg
Sheri A. Baron
John J. Bilafer
William A. Carey Jr.
Nancy M. Gilligan
John W. Hurd
Charles Lyons
Kathleen A. Meloy
Peter V. Villandry
John L. Worden III

Symmes Hospital Committee

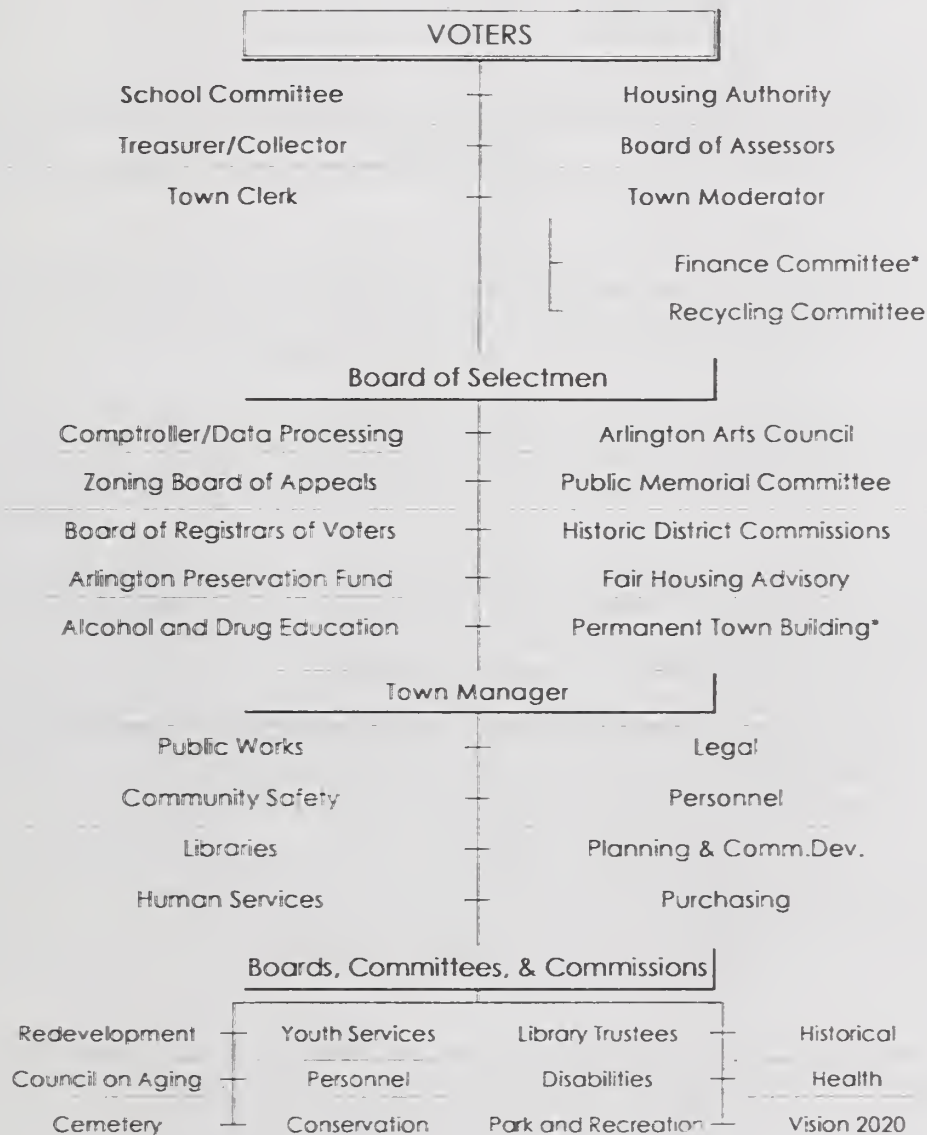
Charles Lyons
Joan M. Martin
Alan McClennen, Jr.
Evelyn Smith DeMille
Margaret Spengler

Traffic Signals Committee

Alan Chachich
Eugene V. Del Gaizo
Alan McClennen, Jr.



Town of Arlington Organization Chart



* Finance Committee - Appointed by Moderator, Chair of Finance Committee and Board of Trust Fund Commissioners

Permanent Town Building Committee - Appointed by Chairs of Board of Selectmen, School Committee & Finance Committee

Arlington Information

INCORPORATION The Town of Arlington was originally settled in 1635 as a village under the name Menotomy. In 1807, the Town and a section of what is now Belmont were set off from Cambridge and incorporated as West Cambridge. In 1867, the name was changed to Arlington in honor of the heroes buried at Arlington National Cemetery in Arlington, Virginia.

POPULATION

1970 (Federal Census)	52,720
1975 (State Census)	50,223
1980 (Federal Census)	48,219
1985 (State Census)	46,465
1990 (Federal Census)	44,630

LOCATION Arlington is situated six miles northwest of Boston, in latitude 42 degrees 25 minutes north; longitude 71 degrees 09 minutes west. The Town is bordered on the north by Winchester, on the east by Medford and Somerville, on the south by Cambridge and Belmont and on the west by Lexington.

ELEVATION The Town elevation above mean tide ranges from a low of 4 feet to high of 377 feet. Elevations include 10 feet at Massachusetts Avenue and the Cambridge line, 48 feet at Massachusetts Avenue and Pleasant Street, 155 feet at Massachusetts Avenue and Park Avenue, 281 feet at Crescent Hill Avenue and Park Place, and 377 feet at Park Circle and Eastern Avenue.

AREA Arlington covers 3,517.5 acres or 5.5 square miles of which 286.2 acres are covered by water. There are 158.27 acres of parkland owned by the Town and 52.25 acres under the control of the Metropolitan District Commission. Just over fifty-one acres of the land area are devoted to cemeteries.

FORM OF GOVERNMENT The Town of Arlington is governed by the "Town Manager Act of the Town of Arlington, Massachusetts", the "By-Laws of the Town of Arlington", and Massachusetts General Laws Chapter 43A, "Standard Form of Representative Town Meeting Government". The executive branch is made up of a five-member Board of Selectmen elected at large. The Board hires a professional manager to administer the daily operations of the government. The legislative branch is a Town Meeting made up of 252 representatives, elected from each of the twenty-one precincts in Town. Arlington is also a member of the 7th Massachusetts Congressional District, 4th Middlesex State Senatorial District, and the 25th and 26th Middlesex State Representative Districts.

INFRASTRUCTURE There are 95.27 miles of public streets and town ways, 24.36 miles of private streets open for travel, 6.11 miles of state highways and parkways, and 3.24 miles of paper streets. The permanent water system consists of 131.43 miles, and the sewer system consists of 117.37 miles. There are 77.37 miles in the Town's storm drain system, and the Town maintains 3,690 catch basins.

TRANSPORTATION Arlington is bounded on the south by Route 2, a major transportation route allowing access to Boston and the western part of Massachusetts. Arlington is also a short distance from Interstate Routes 93 and 95. Other major routes that go through the town are Routes 2A and 3. Public transportation is provided through the Massachusetts Bay Transit Authority (MBTA) servicing the Greater Boston area with bus service and a subway system. Closest access to the subway system is through the Alewife Station located just over the Arlington border in Cambridge.

EDUCATION The Town of Arlington operates an excellent school system with seven elementary schools, one middle school and Arlington High School. The elementary schools are: Bishop School, 25 Columbia Road; Brackett School, 66 Eastern Avenue; Dallin School, 185 Florence Avenue; Hardy School, 52 Lake Street; Peirce School, 85 Park Avenue Extension; Stratton School, 180 Mountain Avenue, and Thompson School, 70 North Union Street. The Ottoson Middle School is located at 63 Acton Street. Arlington High School is located at 869 Massachusetts Avenue.

Reference Guide

TOWN OF ARLINGTON TELEPHONE REFERENCE GUIDE

To Reach All Town Offices: 781-316-3000

To direct dial Town Offices: 781-316-Extension

Office	Extension
Assessors	3050
Cemetery	641-5483
Civil Defense	643-4000
Clerk	3070
Comptroller	3330
Consumer Affairs	3408
Council on Aging	3400
TDD Phone	648-8130
Council on Alcohol Education	3252
Data Processing	3340
Engineering	3320
Fair Housing	3140
Fire (Non-Emergency)	3800
Fire Prevention	3803
Health	3170
Human Rights	3250
Human Services	3250
Inspections	3390
Legal	3150
Libraries	3200
(Nights and Weekends call 316-3200)	
Fox Library	316-3198
Parking Clerk	3044
Personnel	3120
Planning & Community Development	3090
Police (Non-Emergency)	643-1212
Public Works:	
Administration at Town Hall	3100
Town Yard at Grove Street	3300
(Nights and Weekends call 316-3301)	
(Water/Sewer Nights/Weekends call 316-3301)	
Recreation	641-5492
Redevelopment Board	3090
Registrars of Voters	3070
Sealer of Weights & Measures	3255
Selectmen	3020
Town Manager	3010
Treasurer/Tax Collector	3030
Veterans' Services	3166
Zoning Board of Appeals	3396

ARLINGTON PUBLIC SCHOOLS
869 MASSACHUSETTS AVENUE

To Reach All School Offices: 781-316-3500

NO SCHOOL ANNOUNCEMENTS: Broadcast on WBZ (1030), WEEI (850), and WCVB-TV (Channel 5). Fire Whistle sounds at 6:30 A.M. for No School at Middle School and High School, at 7:45 A.M. for No School at the Elementary Schools.

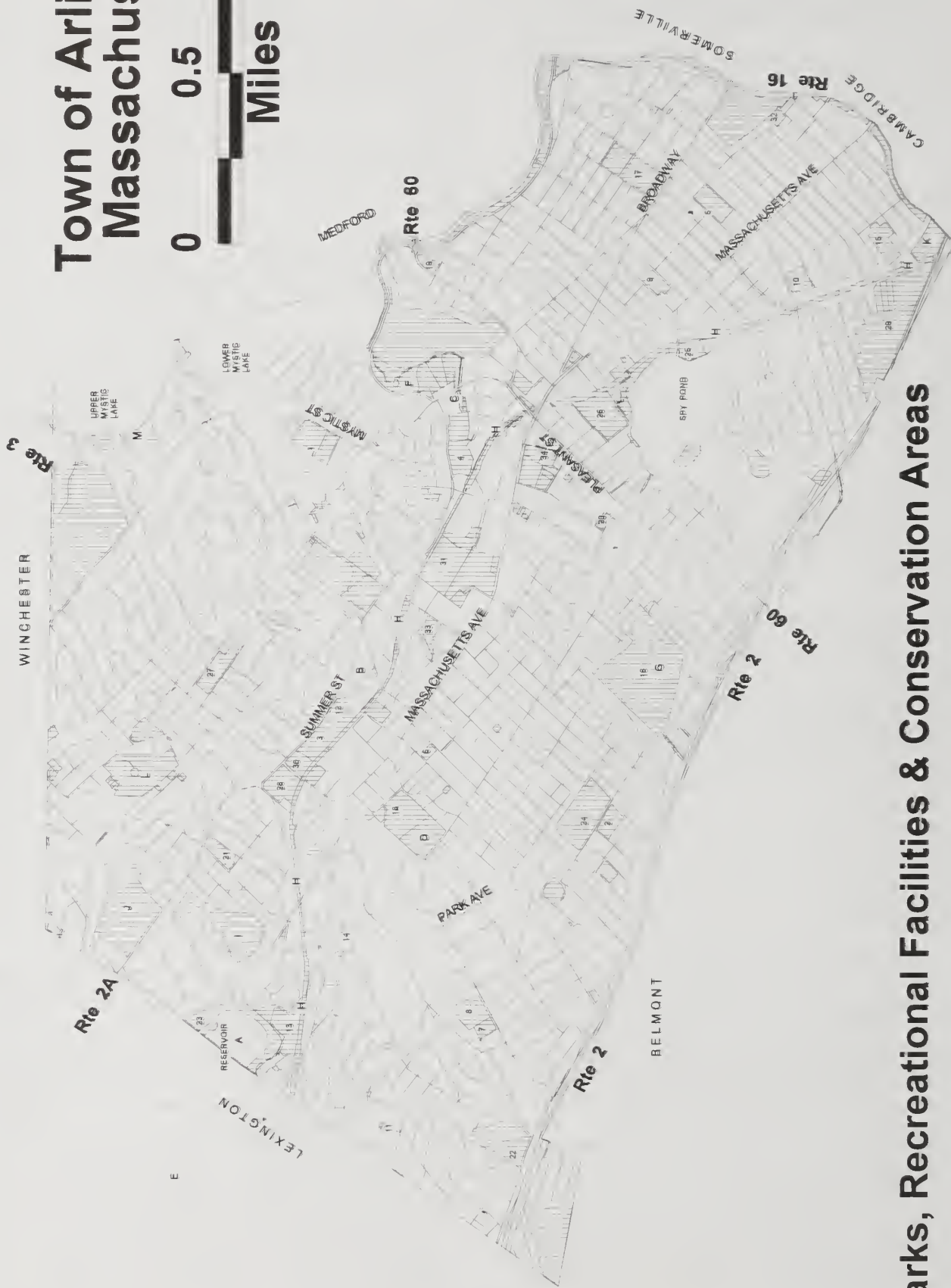
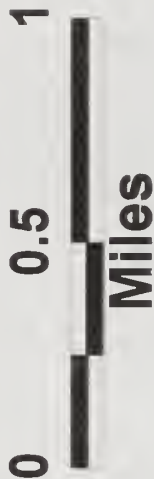
STATE AND FEDERAL LEGISLATORS

Senator Robert Havern (4th Middlesex District) Room 513, State House Boston, MA 02133	617-722-1432
Representative Jim Marzilli (25th Middlesex District) Room 33, State House Boston, MA 02133	617-722-2060
Representative Anne Paulsen (26th Middlesex District) Room 23, State House Boston, MA 02133	617-722-2140
Senator Edward M. Kennedy 2400 J.F.K. Building Boston, MA 02203	617-565-3170
Senator John F. Kerry 1 Bowdoin Square 10 th Floor Boston, MA 02114	617-565-8519
Representative Edward J. Markey 5 High Street, Suite 101 Medford, MA 02155	781-396-2900

OTHER PUBLIC SERVICES

Arlington Advocate	643-7900
Arlington Boys and Girls Club	648-1617
Arlington Chamber of Commerce	643-4600
Arlington Historical Society	648-4300
Arlington Housing Authority	646-3400
Arlington Senior Center	316-3421
Boston Edison (Emergency)	617-375-6667
Boston Gas (Leaks)	1-800-231-5325
Center for Mental Health	646-7300
MediaOne	876-3939
Jason Russell House/ Smith Museum	648-4300
Logan International Airport (Public Info)	617-561-1800
Mass. Bay Transit Authority (Route Info)	617-722-3200
Mass. Water Resources Authority (24 Hour Emergency)	617-727-5274
Middlesex County Offices	617-494-4000
Minuteman Regional High School	861-6500
Post Office (Arlington Center)	648-1940
RCN	316-8888
Registry of Motor Vehicles	617-727-3723
Skating Rink	643-4800
Visiting Nurse and Community Health	643-6090
Whittemore Robbins House	316-3260
Youth Consultation Center	316-3255

Town of Arlington Massachusetts



Parks, Recreational Facilities & Conservation Areas

Town of Arlington

Recreational Facilities and Conservation / Park Areas

Map #	Location	Baseball	Basketball	Fields	Field Hockey	Football	Ice Skating	Playground	Soccer	Softball / L.L.	Tennis	Tot Lot	Track	Water Facilities	Conservation/Park
1	Bishop School	1				1	1/2	1							
2	Brackett School	1													
3	Buck Field							1							
4	Buzzell Field	1				1		2 *							
5	Crosby School	1	1			1			4 1/2						
6	Cutter School					1									
7	Dallin School					1									
8	Florence Avenue Park	1				1	1	1			1				
9	Gibbs Junior High	1/2								2					
10	Hardy School	1				1									
11	Hibbert Street					1									
12	Hills Hill						1/2								
13	Hurd Field						1/2	2 *							
14	Locke School					1									
15	Magnolia Park	1				1	1								
16	Menotomy Rocks Park		1		x *	1									
17	North Union (Lussiano)	1	1			1		1				1			
18	Ottoson Middle School						1/2	1							
19	Parallel Park	1				1									
20	Parmenter School	1				1									
21	Peirce School	1	1			1				1					
22	Poets Corner	1				1		1	1						
23	Reservoir Beach					1						1			
24	Robbins Farm/ Skyline Park	1				1	1/2	1	1						
25	Scannell-Santini Field							1							
26	Spy Pond Park	1				1	1		4						
27	Greeley (Pheasant Ave.)	1				1									
28	Summer Street Park	1 *	1	1		1									
29	Thorndike Field						2	2							
30	Veterans' Memorial Rink				1										
31	W.A. Peirce (AHS)	1	2 *	1				1			1				
32	Waldo Playground (Teele St.)	1				1									
33	Wellington Park (Grove St.)					1			5						
34	Whittemore Robbins House Grounds					1									
A	Arlington Reservoir														X
B	Brattle St. Conservation Area														X
C	Cooke's Hollow														X
D	Crusher Lot														X
E	Great Meadows														X
F	Meadow Brook Park														X
G	Menotomy Rocks Park														X
H	Minuteman Bikeway														X
I	Mt. Gilboa														X
J	Reed's Brook														X
K	Thorndike Street Wetlands														X
L	Turkey Hill														X
M	Window-on-the-Mystic														X

~Numbers correspond to map on other side.

~Lighted areas shown by *

MAY 23 2000

REFERENCE
ROBBINS LIBRARY

